Annual general Meeting of the Staff Common Room Association in the Common Room,
Thursday 14th December 2017, at 1.00pm.

Start Time: 13:10 Member's Present: 7.

1. Apologies for absence.

David Branson, Dorothy Lolley, Mary Pelowski, Steve Sangwine, Chloe Bearman, Bob Self.

3. Matters Arising.

The President went through the minutes of the previous meeting. He reported that the Library subscriptions had been paid to the SCRA, by the University, for this and the previous year.

4. President’s Report.

The President reported that a meeting had taken place between SCRA Officers and the Registrar in the spring, in which the Registrar agreed to pay the SCRA for 2 years of Library subscriptions. There is no room available for SCRA to move into as yet, but in our favour, not all rooms are suitable for teaching. He proposed moving early in 2018 to press for next year’s Library subscriptions as the process seemed to take a long time. He proposed that the Treasurer determine a minimum level of when SCRA funds are getting low, so we can take early remedial action. The President also indicated his desire to increase awareness of the SCRA. Two suggestions were to promote the SCRA at the Well-being event quiz, and to have an open house event around Easter to allow staff members to visit the Staff Common Room.

5. Secretary’s Report.

The Secretary reported that in the 2 years since the last AGM SRCA had lost 11 members but gained 30, with a current total of 87 members. There has been a steady increase in memberships over the past 2 years, although a lot of former members have now retired. At the spring meeting the Registrar was asked about the possibility of getting a new room for the SCRA, and replied that he would put a request in during the next phase of planning which was soon to begin. The Secretary further reported that we had been fortunate in that Chloe Bearman had volunteered to organize some trips for the SCRA, and planning was under way. This should help raise awareness of the SCRA, and hopefully increase membership. He reported on behalf of the Treasurer that SCRA had now been paid £3,558.27 by the University for the Subscriptions of Library staff. The

6. Treasurer's Report and Accounts

The Treasurer was unable to attend the AGM, but intends to circulate via email to membership, 2 years of audited reports in 2018 as soon as they are finalized.


There were not enough members present to vote, and time ran out.

The post of Quartermaster is currently still vacant.

The SCRA Committee currently stands as follows:-
8. Any other business.

David Fremlin asked if we had been receiving all our magazines as some appeared to be missing from the shelf. The Secretary replied that he had recently had the magazines that were being sent to him, redirected to go straight to the Common Room, but it was possible some were being misplaced (it has since been discovered that some were). The matter was discussed among the members present and Jo Carrington offered to have the magazines directed to her, as she was able to get to the SCR on most days. The following action items were then agreed:-

1. The Secretary would arrange for the periodicals which do not come from the shop to be redirected to Jo Carrington, who could bring them to the SCR.
2. The Secretary would send a list of the periodicals we are currently paying for to Jo and David for them to check what we are paying for and receiving.
3. Jo Carrington offered to sort the periodicals occasionally retaining just the past 12 issues.
4. There would be a review of the current periodicals by polling the membership.

David Fremlin also asked if a copy of the audited accounts could be placed on the SCRA website.

Nick Warren mentioned that some of the mugs were looking grubby and asked if the cleaner was still washing up. It was agreed that they were being washed up, but a new set of mugs should be bought.

The meeting closed at 14:05.