SCHOOL OF LAW

Supplementary Study Abroad
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**CAVEAT**

The information contained in this document is believed to be correct at the time of compilation. The School of Law reserves the right to update or modify without notice. University and Faculty documents take precedence over this document.
Section 1: Introduction

1. Welcome

Welcome To the Supplementary Booklet for the Study Abroad Programme in the School of Law.

For queries on the LLB Year Abroad, its structure and on the year abroad itself, please use the following email address: lawim@essex.ac.uk. Both the Director and the Administrator will be informed and will be able to answer your queries.

The School of Law, Director of International Mobility: Dr Audrey Guinchard; room 5S.7.26
Email: preferably, lawim@essex.ac.uk; alternatively: abguin@essex.ac.uk
Telephone: Ext 2848; outside the university: 01206 87 2848; Overseas: 00 44 1206 87 2848
Dr Guinchard deals with academic/module questions and briefing meetings for Law students.

Administrator for International Mobility: Mei Mei Tang; room 5S.5.5
Email: lawim@essex.ac.uk or mei.mei.tang@essex.ac.uk
Telephone: Ext 4461; outside the university: 01206 87 4461; Overseas: 00 44 1206 87 4461

Essex Abroad Office deals with all outgoing students, holding briefing meetings for and sorting out the Essex online applications.

You can find information on Essex Abroad at https://www1.essex.ac.uk/essexabroad/

Email: saoadmin@essex.ac.uk

The M120 - LL.B Law including year abroad is your chosen course

1.1 Language Skills

If you intend to go in your third year of study to a partner that does not teach in English, then you MUST have the required language skills to do so, you will be coming to Essex with an A level in French, Italian, German or Spanish at ‘A’ grade. If you are bilingual then the Department of Language & Linguistics (Lang & Ling) may exempt you from taking a language module in your first year, but may require you do one in your second year, such as a year module on grammar. It is entirely up to Lang & Ling what language module(s) you are required to do to prepare you for the year abroad.

Once registered and with the suitable qualification, students wanting to take a language should go to the Department of Language & Linguistics and arrange a test to see what level of module you are required to take.

If you take a language module in your first year you are required to take LW104 Criminal Law in your second year.

All other students on this course are required to study LW104 Criminal Law in their first year.

There are more students wanting to go on a year of studying abroad than there are places available. Students who are on a compulsory year abroad programme, such as yourselves, have priority on their choices of university.

Law students can only go abroad for a year, not one term, this is because we cannot fit any of our partner universities semester system into the Essex term.

Please note that Placement & Work Abroad are not part of the study abroad programme.
### 1.2 Timeline of the Year Abroad Course

<table>
<thead>
<tr>
<th>Autumn Term 1&lt;sup&gt;st&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>October</td>
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<tr>
<td>Information session regarding year abroad, organised by Essex Abroad Office, students are required to attend.</td>
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<thead>
<tr>
<th>Spring Term 1&lt;sup&gt;st&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>March</td>
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<tr>
<td>Choices form to be submitted to the School of Law (not EAO)</td>
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<table>
<thead>
<tr>
<th>Summer Term 1&lt;sup&gt;st&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>May/June</td>
</tr>
<tr>
<td>Progress Review</td>
</tr>
<tr>
<td>Invitation only meeting to discuss choices, costs, accommodation etc.</td>
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<tr>
<th>Autumn Term 2&lt;sup&gt;nd&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>November</td>
</tr>
<tr>
<td>Meeting and information session regarding January deadline for official applications</td>
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<table>
<thead>
<tr>
<th>Spring Term 2&lt;sup&gt;nd&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>January</td>
</tr>
<tr>
<td>Group meetings for completion of applications if required</td>
</tr>
<tr>
<td>31&lt;sup&gt;st&lt;/sup&gt; January official paperwork submission to EAO</td>
</tr>
</tbody>
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| February                         |
| Partners deadlines form submission |

| March                            |
| EAO confirm student's choice     |
| Submission of Partners forms with Learning Agreement |
| VISA enquiries                   |

<table>
<thead>
<tr>
<th>Autumn Term 3&lt;sup&gt;rd&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>Aug/Sept/Oct</td>
</tr>
<tr>
<td>Confirm to Essex Abroad Office and the School that you have arrived</td>
</tr>
<tr>
<td>Change of modules form to the School for approval, should be completed within the first two weeks of arrival and modification of Learning Agreement</td>
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<tr>
<th>Spring Term 3&lt;sup&gt;rd&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>January</td>
</tr>
<tr>
<td>Paperwork to School for any changes to modules for 2&lt;sup&gt;nd&lt;/sup&gt; semester</td>
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<tr>
<th>Autumn Term 4&lt;sup&gt;th&lt;/sup&gt; Year</th>
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<tbody>
<tr>
<td>October</td>
</tr>
<tr>
<td>Welcome back- please come and see us and let us know how you got on and provide feedback</td>
</tr>
<tr>
<td>Follow up meeting organised by EAO</td>
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</table>
Section 2: Your Year Abroad

Information on eligibility and how to apply can be found on the Essex Abroad website:
https://www1.essex.ac.uk/essexabroad/study/apply.aspx

Set your objectives for your year abroad

• What are you going to get out of this year?
• Where are you hoping to go when you finish university?
• What are you hoping to do?

Prepare well in advance: the academic side of your year abroad

• Do your research - the university that you go to should do modules that you are interested in
• What modules can you do and where?
• What are the modules that they have available, what can you take?

Identify the modules that you are interested in taking, discuss with the School’s Study Abroad Officer, Dr Audrey Guinchard. These have to be approved before submitting your online application on the Essex Abroad website.

Prepare well in advance: the practical sides of your year abroad

• Are you used to travelling, have you travelled abroad on your own?
• What accommodation is available, how much does it cost?
• What are the transport links/ services to the university like to get there?
• Can you get to the partner university easily from the UK, how and what are the costs?
• Discuss with whoever helps you financially, can you afford to go abroad to your chosen destination,
• i.e. the cost of going to the US & Australia etc compared with Europe?

Finally:
You will also be required to do an application for the partner university you wish to go to, you must do this by their deadline.

DO NOT LEAVE YOUR APPLICATION AND PLANNING UNTIL YOUR 2ND YEAR

PLEASE DO NOT EXPECT EITHER THE ACADEMIC STAFF OR ADMIN STAFF TO BE HERE THE WHOLE TIME; it is best to email for an appointment
2.1 Criteria to study abroad

A mimium year mark of 50% must be achieved in your first year. With this average you will be able to go to somewhere in Europe that teaches in English. If you wish to go anywhere else in the world, most of those universities require a mimium year mark of 60% overall. Should you not achieve a year mark of 50% from your first year results, then you will be automatically transferred back to the three year M100 degree.

If you are taking a language module, if you fail this in your first year you can still stay on this course, as long as you have achieved the requirements stated in the above paragraph you can go to a university teaching in English or you may request a transfer to the three year degree.

2.2 European universities teaching in English

Swedish, University Stockholm
Homepage: http://www.su.se/english
Exchange information: http://www.su.se/english/study/exchange-students

Czech Republic, Charles University of Prague
Homepage: http://www.cuni.cz/UKENG-1.html

Poland, University of Warsaw
Homepage: http://en.uw.edu.pl/

Austria, Vienna, University of Wien
Homepage: http://www.univie.ac.at/
Exchange information: http://international.univie.ac.at/en/incoming-students/
* Students can take English Contract, Tort, and Cambridge Legal English 1 and 2 at this university

Netherlands, Erasmus University of Rotterdam:
Taught at postgraduate level, a minimum year mark of 60% overall needs to be achieved in the first year.
Homepage: http://www.eur.nl/english/
Exchange information: http://www.esl.eur.nl/home/exchange_programme/courses/

Netherlands, Leiden university
Homepage: http://www.leidenuniv.nl/
Exchange information: http://www.prospectivestudents.leiden.edu/study-abroad-exchange

Université libre de Bruxelles:
Homepage: http://www.ulb.ac.be/ulb/presentation/uk.html
Exchange information: http://www.ulb.ac.be/enseignements/cpe/index2.html
* Some law modules are taught in English – if you have difficulties finding the information, please contact Mei Mei Tang

Université Grenoble Alpes
Homepage: http://www.univ-grenoble-alpes.fr/en/
* Grenoble may deliver you a certificate in French law
2.3 Non–English teaching universities in Europe

Taught in Spanish
*Universidad Autónoma de Madrid:*
Homepage: [http://www.uam.es/](http://www.uam.es/)

Taught in German
*Freie Berlin*
Homepage: [http://www.fu-berlin.de/en](http://www.fu-berlin.de/en)

*University of Wien – Austria, Vienna*
Homepage: [http://www.univie.ac.at/](http://www.univie.ac.at/)
Exchange information: [http://international.univie.ac.at/en/incoming-students/](http://international.univie.ac.at/en/incoming-students/)

Taught in Italian
*Roma (LUISS)* - (some modules are taught in English)
Homepage: [http://www.luiss.it/](http://www.luiss.it/)
Exchange information: [http://www.luiss.edu/students/erasmus-and-exchange-students](http://www.luiss.edu/students/erasmus-and-exchange-students)

Taught in French
*Université libre de Bruxelles:* (some modules are taught in English)
Homepage: [http://www.ulb.ac.be/ulb/presentation/uk.html](http://www.ulb.ac.be/ulb/presentation/uk.html)
Exchange information: [http://www.ulb.ac.be/enseignements/cpe/index2.html](http://www.ulb.ac.be/enseignements/cpe/index2.html)

*Université Grenoble Alpes*

*Université Jean Moulin Lyon 3*

*Université Paris Quest Nanterre de la Defense (UPOND)*
Homepage: [http://www.u-paris10.fr/accueil-405922.kjsp](http://www.u-paris10.fr/accueil-405922.kjsp)

*Université Toulouse 1 Capitole*
2.4 Universities outside of Europe

EXCHANGES WITH THE SCHOOL OF LAW

AMERICA

- AMERICAN COLLEGE, WASHINGTON LAW SCHOOL
  Homepage: https://www.wcl.american.edu/
  Exchange information: http://www.wcl.american.edu/ilsp/certificate.cfm

AUSTRALIA:

- QUEENSLAND UNIVERSITY OF TECHNOLOGY, BRISBANE
  Homepage: https://www.qut.edu.au/
  Exchange information: https://www.qut.edu.au/international/study-abroad-and-exchange

EXCHANGES NOT SPECIFIC TO THE SCHOOL OF LAW
The following are university wide exchanges; you are in competition with the rest of the study abroad students in the university for these places:-

The list is indicative only. Please refer to the Essex Abroad website to find which universities offer law modules.

AMERICA

- University of Connecticut, Storrs
  Homepage: http://uconn.edu/
  Law page: http://www.law.uconn.edu/

AUSTRALIA

- MACQUARIE UNIVERSITY, SYDNEY, NEW SOUTH WALES
  Homepage: http://www.mq.edu.au/

- MONASH UNIVERSITY, MELBOURNE
  Homepage: http://www.monash.edu.au/
  Exchange information: http://www.monash.edu.au/study-abroad/inbound/

CANADA

- UNIVERSITY OF SASKATCHEWAN
  Homepage: http://www.usask.ca/
  Law Page: http://www.usask.ca/law/

- UNIVERSITY OF LAVAL – QUÉBEC CITY (must be fluent in French)
  Homepage: http://www.ulaval.ca/
  Exchange Information: http://www2.ulaval.ca/en/international.html

- UNIVERSITY OF WINDSOR
  Homepage: http://www.uwo.ca/
  Exchange Information: http://law.uwo.ca/future_students/international/exchange_program.html

*Students who are interested in going to the University of Windsor are expected to have taken the following subjects:
  - Tort
  - Some Constitutional Law
  - Some Legal Writing class
  - Contract Law

You may also be expected to take some subjects that are outside the Faculty of Law. Students will
potentially take 3 non-law modules per semester. An undergraduate Law (LLB) student from the UK is normally approved to take a maximum of 2 classes per semester from the Faculty of Law (if they do well in the first semester they may receive permission to take a 3rd class in the second semester).

Here are some examples classes from other academic areas that might be considered:

- 02-45-214 Legal Process in Canada
- 02-48-262 Introduction to Criminal Justice (Sociology class)
- 08-99-219 Forensic Evidence & the Canadian Legal System
- 04-75-397 Law & Business Administration
- 02-54-200 Labour Law and Policy

Please note that not all classes are offered every semester and they may change from year to year.

HONG KONG
- CITY UNIVERSITY OF HONG KONG
  Homepage: http://www.cityu.edu.hk/
  Exchange information: http://www.admo.cityu.edu.hk/exchange_visiting/exchange/

NEW ZEALAND
- UNIVERSITY OF OTAGO, DUNEDIN, (South Island)
  Homepage: http://www.otago.ac.nz/
  Law School: http://www.otago.ac.nz/law/
  Exchange Information: http://www.otago.ac.nz/study/studentexchange/

There are other places in the world that are available to you but you must come to Essex with the language skills to study in these places as there may be no language modules available. You can find out more on the Essex Abroad website:- https://www1.essex.ac.uk/essexabroad/

Please note a lot of the universities listed on the Essex Abroad Office website do not have law schools and/or are not available to law students.

Section 3: Core modules, tuition fees and grants

3.1 Compulsory module

Apart from the compulsory modules you are required to take to obtain a qualifying law degree (QLD) as recognised by the Solicitors Regulation Authority and the Bar Council of England & Wales, you also have to take these modules in the second year:

- LW205 Comparative Law
- LW210 Research Project in Comparative Law

3.2 Misconduct

If you have a serious misconduct issue on file then you will not be able to go abroad. The Essex Abroad Office will be informed about serious issues that will prevent you from going on your year abroad. These include academic offences such as plagiarism, a disciplinary offence brought before the university proctor or a current police record or outstanding court case. Students will be transferred back to the three year course.
3.3 Tuition fees
Please check the relevant website to see the latest information on fees, this can change at any time.

3.4 Grants

- Students going to Europe may be given an Erasmus + grant, however this may be subject to change
- You are still entitled to your student loan
- Your local authority may have bursaries for travel, visa or insurance, which are means tested, such as http://www.turn2us.org.uk/charities/e/essex_awards_trust.aspx
- The Essex Abroad Office have a lot of information on grants you may apply for on their website http://www.essex.ac.uk/essexabroad/study/funding.aspx

All grants are administered by the Essex Abroad Office and the School is unable to tell how much you will be given and when. This will be discussed with you at one of the Essex Abroad Office briefing meetings.

Section 4: Before your travels

4.1 Passports & visas

- Passports: must not expire while you are abroad and some countries require a date of a number of months later than your return date. It is up to you to make sure that you have a passport that is suitable to travel on.
- A Student Visa is required for USA and you will be required to attend an interview at the US Embassy. If the visa is refused we cannot help.
- Australia, New Zealand, Hong Kong and Canada – they all require you to have a visa. Applications are usually online.

4.2 Travel Insurance

ALL STUDENTS GOING ABROAD WILL NEED TRAVEL INSURANCE.

If you have a pre-existing medical condition you are required to disclose this to the Essex Abroad Office and will need to be disclosed when applying for a visa. Should you not disclose this and fall ill due to your pre-existing medical condition, you may be asked to leave the country.

Wherever you go there is the requirement to be insured to travel, to cover medical needs and personal belongings, especially laptops, mobiles etc.

European Health Insurance Card

EUROPE: all EU/EEA citizens are required to have an (in date) European Health Insurance Card (EHIC) so that they can register with a doctor. The card entitles you to a limited amount of medical provision in Europe.

You must have travel insurance as well as a European Health Insurance Card. Both are necessary if you travel to Europe.
Check what it will cover in the country you want to go to. You can find out how to apply for an EHIC during your study abroad from the following link:

http://www.nhs.uk/NHSEngland/Healthcareabroad/movingabroad/Pages/Studyingabroad.aspx

4.3 Health insurance

Rest of the World: you will need to take extensive medical cover (health insurance) including repatriation costs for some countries like the U.S in addition to travel insurance. Some universities require you to use theirs, please check.

Information on insurance will also be in the pre-departure conference that Essex Abroad arranges.

4.4 Safety

The Foreign & Common Wealth Office website will tell you about the country you wish to go to and if there are any areas with problems. You can access the website on the following link:

https://www.gov.uk/government/organisations/foreign-commonwealth-office

Respect the laws and traditions of the country you are going to.

Do not expect everyone to speak English.

Copy all relevant documents and leave a copy with someone at home. Keep a copy with you and find a safe place for the originals.

4.5 Accommodation

Most overseas universities do not have on campus accommodation. Look at the website and see what you have to do. Make sure that you apply by the deadline stated.

Section 5: Third year - study abroad year

5.1 Six Modules for the year abroad

• You are given freedom of choice when choosing your modules for the year abroad, but there is a certain criteria.

• You cannot do modules that are the same as the ones you have taken at Essex, i.e. Criminal Law, however if you wanted to take Advanced criminal law, that would be acceptable. In addition, in some instances, when a module differs substantially in content from the Essex module, despite having the same name, you may be authorised to take such module. Discuss with the Law International Mobility team.

• You cannot do first year law modules abroad; the level should be of a third year standard. If you are unsure, check with the Law International Mobility team.

• You are permitted to take one module per semester of a non-law subject. You could take a political science module for example. For a language module, unless you have already taken it for two years at Essex previously and this is the next level, you may not be permitted to take it.

• You cannot take a module for pass or fail, all modules taken must be for a grade.
• You are required to take a full year work load, equivalent to your third year at Essex. In Europe this will be 60 credits under the European Credit Transfer Scheme (ECTs). The rest of the world varies from country to country and the Essex Abroad Office will confirm with you what you are required to take. It is normal for the US to require you to take 12 credits per semester.

• The marks from the modules are converted by the Essex Abroad Office and are verified by an Examination Board.

• The year abroad is weighted as 60 Essex credits and one aggregated mark is given for the year. The year abroad counts for 20% of your final degree mark; however, your degree is calculated twice and if the year abroad brings your overall degree classification down then it will discounted. The year will still show on your transcript of marks.

• Just because you have left Essex for a year, do not forget about us; please keep in touch and let us know what is going on and how you are doing.

If you have questions while you are abroad about the modules or accommodation, please firstly take this up with the person in the appropriate office at the university before contacting us at Essex. However, if you are emailing them then you may want to copy Audrey & Mei Mei in, preferably using the lawim@essex.ac.uk email address.

We cannot interfere in how modules are run or marked at the host university and we cannot help with accommodation queries. However, we may be able to make suggestions/recommendation on a better way to deal with a situation.

Section 6: Returning to Essex

Before you leave for your year abroad, you can complete a form if you want to have on campus accommodation on your return in the 4th year. This does not guarantee you will get on campus accommodation but it will place you on the priority list. You can apply on the Essex Abroad website and there is a deadline for applications.

Section 7: Further information

Law Society
http://www.essexstudent.com/organisation/6858/

European Law Students’ Association (ELSA):
http://www.essexstudent.com/organisation/9388/

School of Law and Human Rights Centre Undergraduate Handbook:

Gone International: mobile students and their outcomes
http://www.go.international.ac.uk/sites/default/files/Gone%20International%20mobile%20students%20and%20their%20outcomes.pdf