Welcome

LIVING AND LEARNING AT ESSEX

Loughton
2016-17
WELCOME HOME

FOR OVER 50 YEARS, EAST 15 HAS PRODUCED ACTORS, DIRECTORS, THEATRE PRACTITIONERS AND TECHNICIANS FOR THE INTERNATIONAL STAGE, TV, FILM AND RADIO. WELCOME TO OUR INCREDIBLE COMMUNITY.

So now what?

It’s time to get your head around all the help, guidance and advice that’s here for you – with one aim in mind: that you get the degree that you know you’re capable of getting.

Because, what you learn now will set you up for the best experience any student could wish for.

But you’re just not any student. You’re an East 15 Acting School student.

Let’s get started....

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Study facilities

Our East 15 Acting School campus in Loughton is self-contained, offering everything you need for your studies and to help you unwind after a hard day of study.

Starting your course

Our registration team will welcome you to our Loughton Campus, and provide documentation, support and guidance on a full range of academic matters. This includes giving you your registration card and guidance on transcripts.

Our student services team also provides proof of study for council tax and UK banks, as well as evidence of sponsorship for overseas student visas.

In addition to our extensive student webpages you can carry out online transactions and order important documents online.

- www.essex.ac.uk/welcome/students
- www.essex.ac.uk/welcome/studentdocs
- www.essex.ac.uk/welcome/requests

Your home department

The University has 25 academic departments and schools, within three faculties – Humanities, Social Sciences, and Science and Health. Each is responsible for teaching and research within a defined subject area, and there are also academic centres conducting teaching and research on a smaller scale. East 15 Acting School belongs to the Faculty of Humanities.

- www.essex.ac.uk/welcome/depts

Hatfields

Our main student offices are based in Hatfields, a beautiful Georgian dower house. On the ground floor is the computer room, teaching rooms, music room, Income Office and Student Hub. On the first floor is the library, Directors’ offices and Administration and Admission offices. The Marketing department and tutor offices are on the second floor.

Computing facilities and the library

Computer rooms are based at Hatfields (there are also computer facilities at Roding House and at Unit Four) providing internet access, printers and photocopiers. There is also wireless connectivity throughout the site. There is a campus library within Hatfields. Students can also use the library resources at the Southend Campus and our Colchester Campus library, which has holdings of over one million books, periodical issues and microfilms, including 7300 current periodicals. Books are delivered to Loughton via a daily van service between the campuses.

- www.essex.ac.uk/welcome/loughtonlibrary

Teaching and Rehearsal spaces

The Hatfields site is the hub of the Loughton Campus. Spaces here include; The Courtyard Studios which provide six large rehearsal spaces, a radio studio and a screening room. The Dance Studio, which has first-class facilities for ballet, jazz, Laban and other movement work and, in the grounds to the rear of the house, six additional spaces.

Corbett Theatre

Our 125-seat on-campus theatre is a unique performance space with a special atmosphere, based in a medieval tithe barn. It has full technical facilities and fitted dressing rooms, plus a newly refurbished bar and café which is run by the Students’ Union, providing a social meeting point for our community.

Roding House

Roding House contains ten rehearsal rooms, a green room/café, a sound recording studio and a video editing suite. East 15’s extensive costume department is also based here.

Unit Four

Unit Four is situated next to Roding House and is home to East 15’s Stage and Production Management department. The Unit contains a large workshop, paint shop, prop shop, prop storage facilities and teaching spaces.

Security at Roding House and Unit 4

Entry to Roding House and Unit 4 is controlled by use of entry fobs. These are issued to students on payment of a £10 deposit, which is fully refunded when the fob is returned. Please inform the Campus Facilities Manager immediately if your entry fob is lost or stolen so that it can be cancelled from the security access system.

Pigeonholes

Student pigeonholes are located by Reception at Hatfields House. We use these to communicate important information, and any post that arrives for you at the School will also be put in the pigeonholes for collection. You must check your pigeonhole once a day during term-time.

Electronic Boards

In addition to keeping you up to date on upcoming productions, alumni successes and other news, the boards situated around the campus also display current timetables and room details.

Contacting you by SMS

If you let us know your mobile telephone number, we may use this to contact you by text message with relevant, University-related information. Please keep this number up to date.

Out of hours room bookings

If you need to rehearse on evenings and Saturdays, you can book a studio via the Campus Facilities Manager based in the Administration Office on the first floor of Hatfields House. You should book your room as far in advance as possible and always check that it’s not being used by someone else. You will also need to complete a risk assessment form at least three days before your booking. This should be signed by your Head of Course.

Fire safety

Remember three important things to stay safe in the event of a fire; shout out, get out, stay out. If you hear a fire alarm, leave the building at once. Do not stop to collect personal possessions or to locate other people. Close doors behind you. The sound of the fire alarm is a consistent loud bleeping. The muster point for staff and students is the grassed area in front of the pond at Hatfields House.

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Tech world

Your IT account and password
Once you’re set up with an account, you can access email, log on to lab computers, connect to wi-fi and much more. If you haven’t got your login name and password yet, go to:
› www.essex.ac.uk/welcome/getaccount

You must change your password within four weeks of starting, and then once every four months after that. The easiest way to change your password is online at:
› www.essex.ac.uk/welcome/password.

Get IT help
Visit the IT Services website for helpful information, including how-to guides, answers to frequently asked questions, and links to video screencasts.
› www.essex.ac.uk/welcome/it

If you can’t find what you’re looking for, or if you need to talk to someone, then you can get help from the IT Helpdesk. Find us in the Library. We’re open Monday to Friday 10.30am to 5.30pm.  
” @UniEssexIT

Computers on campus
We have two PC labs that students can use during opening hours. The IT room at Hatfields House has 19 PCs, a scanner, a printer and a monitor arm and GRR. At Roding House the Gerry Raffles Room has 14 PCs and a printer. For real-time availability visit:
› www.essex.ac.uk/welcome/computers

Get Microsoft office - free
As an Essex student you can download Microsoft Office 365, for free. You can install it for free on up to five computers, and up to five mobile devices (also for free!). You can get your free software online about one week before your official start date. p.s Did we mention it was free?
› www.essex.ac.uk/welcome/office365

Email and Office 365
All of our students get a Microsoft Office 365 email account that gives you your very own Essex email address and plenty of space to store your emails. We use email to contact you about important stuff, including messages from agents and casting directors about auditions, so make sure you check it regularly!
› www.essex.ac.uk/welcome/email

Lynda.com – grow your brain
We care about your personal development, so you have free access to Lyndacom, a massive online video library offering thousands of courses and tutorials on a wide range of topics. Develop skills at your own pace, build confidence, discover your interests and beef up your CV.
› www.essex.ac.uk/welcome/lynda

Saving your work
As part of your Office 365 email account you get 1Tb of cloud storage space for all your documents with OneDrive. OneDrive lets you create, edit, and share documents online. You also get at least 300 MB of local storage, known as your U: drive. You can access this by going to ‘My Documents’ on any lab computer.

Wi-fi on campus
Our campus wi-fi network is called eduroam. It’s free to use and you can connect to it with your Essex email address and password. For help setting up your device go to:
› www.essex.ac.uk/welcome/wifi.

Personal and lost property
The University cannot be held responsible for the security of your property. You are advised to make use of the lockers. School insurance policies do not cover items brought onto campus by students. You are strongly advised to ensure that valuable items such as laptops, phones and musical instruments are covered by your own insurance policy. Please take good care of your things and mark all items with your name. Any lost property will be held at Reception at Hatfields.

Lockers
Lockers are available for students throughout the Loughton Campus. These are available to rent from The Income Office, on payment of a £10 key deposit. The deposit is fully refunded when the key is returned. If you lose your key, £5 of the deposit will be retained to cover the cost of providing a replacement.

Talk to the world
Learn French through Languages for All to increase your global and cultural awareness. Language learning can give you the confidence to work and travel internationally, expand your options for studying abroad, and get a competitive edge when you’re looking for a job.
› www.essex.ac.uk/welcome/languages

Technology world

Sign-up for news
When you start you’ll be added to a number of University email lists. We’ll use these to send you important information about your course. You’ll also be subscribed to a small number of opt-out lists, used to send useful information, and, while some of this may be about events, marketing or other opportunities, we try to avoid sending too much. You can also join lists to find others who share your interests, thoughts and passions.
› www.essex.ac.uk/welcome/news

Digital signage
Our digital signage shows you your timetable and any room changes you need to know about. Please check your class location as changes do happen. A change of room is no excuse for being late and will result in a breach of the Professional Code of Conduct.
Staying healthy and happy

You’re surrounded by new people and friends. You’re juggling things like rehearsals, a busy social life, and setting aside enough time for your studies. With so much to do, it’s fair to say student life isn’t always easy. That’s why we’re here to support you throughout your time at East 15. All you have to do is ask.

Student Services Hub

If you need practical advice, emotional support, a confidential conversation, or general information and guidance on University life, no matter what the issue is, the Student Services Hub, on the ground floor of Hatfield’s House, is the place to go. Having problems with your funding? Struggling with stress? Your questions matter and you’ll get answers from our team of experts.

- www.essex.ac.uk/welcome/hub
- E askthehub-lc@essex.ac.uk
- T 020 8508 5893
- Open 8.30am – 5.00pm, Monday to Friday

Disability support

The Student Services Hub provides you with all the guidance you need on a range of disability support services from those with mental health difficulties to those with long-term medical conditions. Find out more.

- www.essex.ac.uk/welcome/disability
- www.essex.ac.uk/welcome/access

SU Advice

The SU advice centre offers free, confidential, independent and impartial advice on any issue that might be affecting you. Our friendly, trained staff are on hand to support you throughout your time here.

- www.essex.su/advice
- E suadvice@essex.ac.uk
- T 01206 874034

International students

You’ll find lots of information about living and studying with us as an international student on our website, including UK student immigration and our support services. If you want to know how to apply for a visa to study with us or have another immigration enquiry our web pages are a good place to start. If you need further advice, you can contact one of our immigration specialists.

- www.essex.ac.uk/welcome/international
- www.essex.ac.uk/welcome/immigration

Nightline

Nightline is a friendly help and support service run by students, for students. We work under strict confidentiality ensuring complete anonymity, and we’re always willing to listen. Call us.

- www.essex.ac.uk/welcome/nightline
- T 0800 326 5454

Faith

We’re proud of our vibrant and diverse multicultural community. We recognise that a wide variety of religions and beliefs are represented on campus and are pleased to signpost you to local places of worship.

Registering with a local doctor

If you’re studying on a course for more than six months, you’re required to register with a local doctor. This may not feel like a priority at the moment, but it’s important to be organised, so you’re already registered when you need a doctor. To register, you will need to provide your student card, along with proof of your local address – such as a utility bill, housing contract etc.

Local doctor’s surgeries

At present there are three doctors’ surgeries in Loughton that take new patients with an IG10 postcode only. They are:

- Forest Practice, 26 Pyrles Lane, Loughton, IG10 1SZ - Telephone: 020 8508 4580
- Loughton Health Centre, The Drive, Loughton, IG10 1HW - Telephone: 020 8502 5000
- Traps Hill Surgery, 25 Traps Hill, Loughton, IG10 4NX - Telephone: 020 8418 1340

If you’re having problems registering or your postcode is not IG10, then you can use the NHS Choices postcode finder to find your nearest doctor.

- www.nhs.uk

About meningitis

You’re going to be living communally and meeting new people from all over the world. Whatever your age, you should be vaccinated against meningitis before coming to university. Please speak to your doctor and get immunised as soon as possible. The vaccination is free and won’t make you unwell.

- www.essex.ac.uk/welcome/illness

Alcohol and drugs on campus

University life is about discovering new social opportunities, some may involve alcohol, and many won’t. We encourage students to act responsibly when using alcohol and acknowledge that using illegal drugs on our campuses is not permitted. Our Student Services Team offers confidential support if you have concerns about alcohol or drug use. Meanwhile, get the facts.

- www.essex.ac.uk/welcome/alcohol-drugs

Your health and safety

We create a supportive, healthy and safe environment, which encourages students to learn and apply skills to a professional level of achievement. All students will, at some time during their training, be working on tasks and skills that are physically demanding and it is important that the highest standards of safe behaviour are maintained at all times.

Electrical safety

Your safety is our priority and to keep you safe from fire and electric shock, we have rules on the use of certain electrical items. Please read our electrical safety guidance online.

- www.essex.ac.uk/welcome/electricalsafety

Looking after equipment

Do not leave props, costumes or equipment lying around for people to trip over. All rooms are intensively used throughout the day by large numbers of students. It is essential that you leave every room you use in a safe condition at the end of the class or rehearsal.

Do not leave personal items such as shoes, props, costumes or equipment outside rooms, in corridors, by exits or under stairwells: to do so contravenes fire safety regulations and may prevent people from evacuating the building during an emergency. Anything left in such an area without prior agreement with the Campus Facilities Manager may be disposed of without notice.

Cycle stands are provided at each site and should be used, securing bikes with a padlock or D-lock. They should not be left anywhere else on campus and may also be removed if left inside any buildings.

Safe storage

If you need to leave props and equipment in a room whilst preparing for a production ensure they are stored away to leave sufficient room for other groups to work safely in the space when you are not there. Use the proper equipment as specified by your tutors, including footwear, crash mats and protective clothing, at all times, including during periods of unsupervised rehearsal. Do not light candles or put paper over the lights in any of the rooms.

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Accidents and first aid
Accident report forms are available from the Campus Facilities Manager in the Administration Office on the first floor of Hatfields House. If you require first aid assistance please contact a first aider via the main reception or the Administration Office at Hatfields House. If you are at Roding house please visit the café area on the first floor.

Future career starts here
We've trained countless leading actors, directors and technicians over our 50-year history. Our alumni include Alison Steadman, Blake Harrison, Arsher Ali and Oscar-nominated director Stephen Daldry.

Requesting a reference
During your professional preparation, you will prepare your Spotlight entries, photographs, CVs and auditions material.

At East 15 you will know the staff well enough to ask them directly for references if you need them. You should always ask staff before listing them as referees. Staff will normally provide references for at least three years after you have graduated.

Frontrunners
Frontrunners is our unique placement scheme for students. We'll give you challenging employment opportunities on campus and help you develop the skills you need to compete for the best jobs. We'll even give you on-the-job training and pay you too.

Jobs on and off campus
On campus there are several job opportunities available, including working in the school library, the Corbett Theatre box office during productions, and in the SU bar. There are lots of other places that you might want to explore to find part-time or seasonal work as you study – such as the local job centre and local recruitment and employment agencies.

Work for the SU
Our Students’ Union is the first Students’ Union to be awarded the Investors in People Gold Standard. Working for the Students’ Union provides a fantastic opportunity to excel in a vibrant, professional and fast-paced environment. Take a look online for current vacancies.

CareerHub
A great place to start if you’re looking for part-time or seasonal work as you study is Career Hub, our online jobs portal.
Hello wonderful person,

we’re the Students’ Union (or SU) and you’re our newest member.

We’re a group made up of every student at East 15, and a couple of full-time staff.

Together we all work to make life at East 15 even more awesome, for everyone. We’re an unconventional family made up of people from every background imaginable. Because we believe that together we can do amazing things, to be whoever or do whatever.

We’re making four promises to you and we won’t rest until we’ve made them happen. We promise to:

1. **We promise to help you get an amazing degree and job.**
   The two most important things to you are the two most important things to us.

   We’re here to inspire and motivate you, to cheer you on as you walk into exams and to help you absolutely destroy the competition in auditions and land your dream job.

2. **We promise to give you a kick-ass membership.**
   We will give you a Students’ Union experience that’s good enough to make all your friends who aren’t at East 15 jealous.

   We’ve given students the tools to set up sports clubs and societies for whatever they want.

3. **We promise to shape everything around you.**
   You choose what drinks we serve in our bar and what products we stock. Just let us know and we’ll do our absolute best to get it in stock for you ASAP.

   All you need to do is come and see us, Tweet or Facebook us and we’ll get on it.

4. **We promise to benefit all students.**
   At East 15 the Students’ Union is here for everyone, no matter your age, gender, nationality, faith, sexuality, year of study, or shoe size.

   In our family there’s no pretentious cordoned off VIP area, we’re open to everyone.
1 CORBETT THEATRE CAFÉ BAR
This is the place to hang out between classes. We’ve got food, drinks and comfy sofas.

2 SU HEIRLOOMS
Every student at Essex gets their own heirloom. It’s a handmade charm that you get to customise. The really cool bit is that the number on your charm gets passed down through the generations so that you can give advice and network with past Essex students.

3 JUST PLAY
Just Play is our incredible sports programme that means you can have a go at as many different sports as you want for free. It doesn’t matter if you’re rubbish at them.

4 SOCIETIES
University’s all about trying new things, so you can get involved in one of our societies while you’re here. The best bit is anyone can set their own society up.

5 SU JOBS
We’re staffed by students. From running the Bar to something office-based. It’s a great way to earn money and fill up your CV.

6 SU ADVICE
SU Advice is like your very own Citizens’ Advice Bureau. If you’re even in a jam with things like Extenuating Circumstances, immigration, or anything really they can help you out.

7 HOMEMADE FOOD
As well as being the social hub of campus. The Corbett Theatre Café is also host to some incredible homemade style food that’ll help stave off your home sickness.

8 NIGHTS
If you’re ever at a loss for what to do on a night, we’ve got karaoke, quiz and poker nights happening. Keep an eye out for the posters around the Corbett Theatre Café Bar.

9 HAVING YOUR SAY
We’re an SU, so we’re run for you. Every time you talk to us, we’ll give you a token to vote on something. It changes every week, and we use your feedback to make life even better for you.

10 WE KNOW YOUR NAME
Because we’re on such a small campus. Everyone knows everything. Even your birthday.

...AND LOADS MORE – VISIT ESSEX.SU/LOUGHTON TO FIND OUT MORE.
Where you live

Although we don’t have student accommodation on campus, we work closely with local landlords and letting agents to ensure all our students have somewhere pleasant to live that’s not too far away.

Accommodation support

Our Student Services Team provides impartial information, advice and support to help you find rental accommodation in Loughton and the surrounding areas. We also produce an accommodation guide with tips and a useful checklist based on other students’ experiences.

E askthehub-lc@essex.ac.uk
T 020 8418 7334

Right to rent in the UK

Since 1 February 2016, all landlords have to check your immigration status gives you the right to rent in the UK, before granting a tenancy agreement. If you have time limited leave, the check has to be done 28 days before the tenancy starts and every 12 months thereafter.

▸ www.essex.ac.uk/welcome/renting

Living with other people

Remember that no matter how well you think you know someone, it is not until you live together, day in and day out, that you really discover how compatible you are in sharing your living space. So take your time and try to think about the type of person you are, and what type of environment would best suit you. Take time to decide, put your safety first, and don’t agree to pay any money or sign any tenancy agreement until you fully understand the terms and conditions.

Council Tax exemption

Council Tax is charged by the local authority to help pay for local services. As a full-time registered student, you will not be required to pay council tax. However, you are not entitled to this exemption until you register as a student with us. If you move into your property before your course begins, then you will have to pay for the time that you are not a student.

During Welcome Week you will be given a time to collect an exemption letter from Student Support. The local Council Tax office will also visit East 15 and each group will have an appointment scheduled with them. This is your opportunity to inform them where you are living and submit your exemption certificate. Do not miss this appointment.

Money matters

Part of being a student means looking after your money and spending it wisely. There are some simple steps you can take to budget wisely, and there’s help if you get into financial trouble.

Plan a budget

Getting a huge wad of cash in your bank account at the start of the year isn’t the easiest way to plan out your finances for the months ahead. The National Union of Students advises that you plan your budget very carefully. Make sure you remember all your outgoings and be realistic – include:

▸ rent
▸ food
▸ going out
▸ books
▸ other bills
▸ events like Christmas and birthdays

A good place to start is by looking at average living costs for a student on the NUS website. There are also some good money management tips on the NUS finance pages. You’ll also find ‘top ten tips’ for better budgeting online.

▸ www.nus.org.uk/en/advice

Seek help if you need it

If you get into financial difficulty get help and talk to someone as soon as possible. The sooner your problem is identified, the sooner it can be solved. A specialist adviser will be available to answer any questions during Welcome Week. Our Student Services Hub can also listen and talk you through the issues.

▸ www.essex.ac.uk/welcome/budgethelp

Online money management

Get help planning your finances by registering for free money management and budgeting modules from Blackbullion. You’ll need to register online with your Essex email address.

▸ www.blackbulliononline.co.uk

Top cash tips

Read these top tips from the Money Saving Expert aimed specifically at students:

▸ www.moneysavingexpert.com/students

Check your entitlements

Student finance can get rather complicated but it’s important to make sure you’re receiving any monies you’re entitled to. Advisers in the Student Services Hub can talk you through what’s available and there is information online. You can also check the NUS website for information about benefits and entitlements.

▸ www.essex.ac.uk/welcome/money
▸ www.nus.org.uk/en/advice/money-and-funding

Make it go further

As well as funds you’re entitled to, there may be other ways of generating income, such as charities and trusts, part-time employment and discretionary hardship funds. We’ve produced a lot of useful information on this, so make sure you take a look.

▸ www.essex.ac.uk/welcome/money

Late loan?

For most UK undergraduates your first payment will be released a few days after you register with the University, so make sure you have enough money to see you through the first week or two. If you haven’t had your first instalment within a week of registering, first contact your funding provider to see if there’s a reason why your funding is delayed. An adviser in the Student Services Hub may be able to help explain what needs to be done and offer some short-term financial assistance until the problems are sorted out.

▸ www.essex.ac.uk/welcome/hub
NUS Extra
You can save large amounts of money by using the NUS Extra student discount card. This card is available to all students and offers amazing discounts on clothes, food, music, entertainment and travel from national and local companies including Amazon, Odeon, Pizza Express, Superdrug, ASOS, and Spotify. The sooner you apply the sooner you’ll start to save money!
➤ www.nus.org.uk/nus-extra

Student discount scheme
The scheme provides a discount on travel cards for the bus, tube, Croydon Tramlink, Docklands Light Railway and National Rail in London for students aged 18 or over who are enrolled on a full-time course. You can apply online at
➤ www.tfl.gov.uk.

Car parking on campus
Due to the size of our campus, we cannot offer parking facilities to students. If you need to drive to East 15 please park on the road outside. If you have a blue badge, or you have a medical condition which you believe entitles you to disabled parking, please contact our Campus Facilities Manager to find out if you would be eligible for a permit. Any cars parked on the campus without a permit will be clamped.

Enjoy yourself
In between rehearsals, studies, line learning – make sure you relax on campus and explore central and outer London, Essex and beyond. With London’s transport links offering you so much choice, take the opportunity to get out and about.

Corbett Theatre café bar
The Corbett Theatre café bar is a relaxing space to unwind and socialise. During the day the café serves a yummy range of hot and cold snacks, as well as a varied lunchtime menu and sweet treats. By night, the bar is fully licensed and the home for your student nights out, from open mic nights and live student bands, to quizzes and live sports events.

London life
As the writer Samuel Johnson (1709-1784) said, “When a man is tired of London, he is tired of life.” London has so much to offer, it’s more than we could include in this guide. But, as a starter, why not take a look at a few websites on the Visit London portal – from getting hot tickets to West End shows, to ideas and inspiration for great days out. Time Out London also features listings and reviews of bars, films, theatre, art exhibitions, gigs, and eating out.
➤ www.visitlondon.com
➤ www.timeout.com/london

Beside the seaside
You might want to get away from the hubbub of outer London and explore the 350 miles of Essex and East Anglian coastline for fresh air and inspiration. Seaside resorts are at Clacton-on-Sea, Walton-on-the-Naze, Frinton-on-Sea and Southend-on-Sea. All offer the traditional fun of the British seaside experience and are easily accessible by train.
➤ www.visitessex.com

Getting around
Travelling around outer London is easy – when you know how! The best place to start is by looking at the London Underground map or bus routes.

Travelling to campus
The easiest way to get to our Loughton Campus is to use the London Underground – take the Central line to the Debden stop. Alternatively, you can get a bus from central London. Find out more about the tube, buses, maps and routes at:
➤ www.tfl.gov.uk
➤ www.essex.ac.uk/welcome/loughtontravel

Oyster cards
Buying an Oyster card, which you can use on the tube or buses, will save you money if you use public transport regularly. Remember to touch the card in and out on the yellow electronic readers on the automated barriers at London Underground stations at the start and end of each journey. Tram stops and buses also have readers on the driver or conductor’s ticket machine, but you only need to touch in, and not out, otherwise you will be charged twice.
➤ https://tfl.gov.uk/fares-and-payments/oyster

Shops and banks
Debden Underground station is just five minutes’ walk from our Loughton Campus. Debden has a Natwest, Lloyds and Santander bank – as well as Sainsbury’s and Iceland supermarkets, and other local shops. Loughton is a five-minute drive away and has many more shops and places to eat. Stratford, home of the Westfield Shopping centre, is 15 minutes away on the tube and central London is a 45 minute journey on the central line.

Epping Forest
Epping Forest is a wonderful place to enjoy the great outdoors. There are three visitor centres in Epping Forest, at Epping Forest Gateway, Queen Elizabeth’s Hunting Lodge, and Butler’s Retreat Café at Rangers Road, Chingford.
➤ www.visiteppingforest.org
Our Loughton Campus

1 Main entrance
2 Corbett Theatre and visitors’ entrance
A Hatfields House
B Corbett Theatre and Café
C Dance studio
D Courtyard studios
E John Hartley studio
F New Build (NB) studios
G CP Rooms

News and media

Essex spirit
Keep up-to-date with important news, events and offers from across the University with our Essex Spirit blog. Go to our email lists to subscribe to the fortnightly e-bulletin.
- www.essex.ac.uk/welcome/essexspirit
- www.essex.ac.uk/welcome/news
- www.east15.ac.uk/news-releases.asp

Social media
Find us on Facebook and Twitter and join the conversation.
- /East15
- @E15actingschool

Student webpages
Featuring a wealth of student information. Make this your homepage. Forever, if you like.
- www.essex.ac.uk/welcome/students

What’s on?
Our ‘What’s on?’ calendar brings together all the events happening across our three campuses, so you can make the most of your time at Essex.
- www.essex.ac.uk/welcome/events

Rebel
Rebel is a creative community that is available to all students at Essex. If you are interested in journalism, video, TV, radio, photography, design or any form of creativity, visit us in the SU Creative Studios in the Silberrad Student Centre, Colchester Campus, or find out more online.
- www.essexstudent.com

Use your vote
If you’re eligible to vote in UK local and general elections, make sure you’re on the electoral register once you’ve settled into your accommodation, using your new address. Don’t miss your chance to have your say. You can join the UK electoral register online.
- www.gov.uk/get-on-electoral-register

Find your voice
We run a series of surveys to get your feedback, some of which feed into national university league tables, so speak up.
- www.essex.ac.uk/welcome/surveys

Roding House and Unit 4: a 15-minute walk
Follow Rectory Lane towards Chigwell. Keep walking past the Underground station and under the railway bridge. Once you’ve passed the railway bridge, you will see an alleyway on your right. Turn down the alleyway and Roding House will be on your left with Unit 4 in front and to the left. If using satellite navigation, please use postcode IG10 3TZ.
Essex is for life

Your time will fly by. But Essex is forever, not just for a few years, and you’ll be part of this place for life.

Get the card

When you graduate, you’ll get an alumni card, which gets you access to all alumni events, like our popular Sports Weekend.

Get the good stuff

Your alumni membership will give you:

- JSTOR – free access to thousands of academic journals and books
- Discounts – apply for your first period of postgraduate study here and get up to 33% off your first year tuition fee
- Careers support for three years after you graduate
- Monthly email and annual magazine
- A great range of events – from the House of Commons to the London Eye, from Madrid to Kuala Lumpur
- NUS Extra – at £12 for 12 months, this gets you over 160 different discounts
- Professional networking

We’ll help you stay in touch.

› www.essex.ac.uk/welcome/alumni