COUNTDOWN TO ESSEX

SOUTHEND 2017-18
6 things you must do before you arrive

1. Find somewhere to live
   Where you live is a very important part of your experience here at Essex, whether you’re living on campus or as part of our local community. If you haven’t already found somewhere to live, you can apply for accommodation now.
   ▶ www.essex.ac.uk/welcome/getaccount

2. Set up your Essex email and IT account
   You can activate your Essex email and IT account from 1 September. Once you’re set up with an account, you’ll be able to begin your registration and access MyEssex and your email.
   ▶ www.essex.ac.uk/welcome/getaccount

3. Begin your registration
   Step one - You’ll need to begin registration before you get here. From 4 September you can visit our website and confirm some important information about yourself. Remember – you will need a recent head and shoulders photo for your registration card.
   ▶ www.essex.ac.uk/welcome/stepone

4. Register with a doctor
   If you’re studying on a course for more than six months, you need to register with a local doctor. You can use the NHS Choices postcode finder to find your nearest doctor.
   ▶ www.essex.ac.uk/welcome/police
   ▶ www.nhs.uk

5. Get vaccinated against meningitis
   Whatever your age, you should be vaccinated against meningitis before coming to university. Please speak to your doctor and get immunised as soon as possible.
   ▶ www.essex.ac.uk/welcome/illness

6. Check if you need to register with the police
   If you’re arriving from outside the UK, make sure you know whether you need to register with the police when you get here. Take a look on our website to find out.
   ▶ www.essex.ac.uk/welcome/police

If you’re a student from the European Economic Area (EEA), make sure you bring your European Health Insurance Card (EHIC) with you. The card is free and it will let you get free treatment on the NHS. You can apply for a EHIC online:
ATTEND YOUR DEPARTMENTAL INDUCTION
Your departmental induction is a chance for us to welcome you into your new department. You must attend this compulsory event, so make sure you know when yours is taking place using our handy table.
► www.essex.ac.uk/welcome/induction

COMPLETE YOUR REGISTRATION (It’s really, really, really important)
Step two of registration takes place during Welcome. It’s when you become an official member of the University and get full access to all of our facilities and services. You’ll need to register at the right time for your course, so make sure you take a look at our registration schedule.
► www.essex.ac.uk/welcome/register

PLAN WHAT YOU’RE GOING TO DO AND WHEN YOU’RE GOING TO DO IT
We have loads planned for you when you arrive at Essex. Take a look at our What’s On Calendar to find out everything that’s happening at our Southend Campus. Along with your compulsory events there is lots of fun stuff happening too, so it’s going to be busy. That’s why we’ve sent you a handy planner to help you squeeze it all in.
► www.essex.ac.uk/welcome/events
4 things you must bring with you to registration

1. Photographic identification like a passport, driving licence or national identity card*

2. Original qualifications – if these have been requested by our Admissions Office

3. Documentation relating to the payment of your tuition fees

4. The first instalment of your tuition fees – if you have not paid this in advance

*If you are an international student from a non-EEA country, please bring your passport, visa/BRP and a copy of your CAS.
5 ways to make sure you feel at home as soon as you arrive

1. GET YOUR KEYS
   When you arrive, you’ll need to collect your key from University Square reception, which is open 24 hours a day.
   → www.essex.ac.uk/welcome/home

2. KNOW WHERE YOUR ROOM IS!
   You can find your full postal address online and in your accommodation guide.
   → www.essex.ac.uk/welcome/accommodation

3. MEET YOUR RESIDENTS’ ASSISTANT
   Our Residence Life team will help you settle in and support you during your time living on campus. They can also help if you’ve got any concerns or complaints.
   → www.essex.ac.uk/welcome/reslife

4. FEEL PART OF THE COMMUNITY WHEREVER YOU’RE LIVING
   If you’re travelling to campus to study you’re not alone. From our amazing Learning Hub to our SU Lounge our facilities are here to support you as a member of our community.
   → www.essex.ac.uk/welcome/commuters

5. MAKE SURE YOU CAN GET ONLINE
   Internet access in all rooms is provided by StudentCom. You’ll need to bring your own computer/laptop, but everything else is provided.
   → www.essex.ac.uk/welcome/services
7 ways
to life hack
your time
at Essex

2 GET CONNECTED
Our campus wi-fi network is called eduroam. It’s free to use and you can connect to it with your Essex email address and password.
▶ www.essex.ac.uk/welcome/wifi

3 GET MICROSOFT OFFICE FOR FREE
You can download Microsoft Office 365, for free. You can install it for free on up to five computers, and up to five mobile devices (also for free). You can get your free software online about one week before your official start date. p.s. Did we mention it was free?
▶ www.essex.ac.uk/welcome/office365

4 STAY ON TOP OF YOUR EMAILS
All of our students get a Microsoft Office 365 email account that gives you your very own Essex email address and plenty of space to store your emails. We use email to contact you about important stuff, so make sure you check it regularly.
▶ www.essex.ac.uk/welcome/email

5 USE OUR CAMPUS MAP APP TO FIND YOUR WAY
Download Find Your Way to help you find any location on campus and get directions quickly and easily.
▶ www.essex.ac.uk/welcome/findyourwayapp

6 GET EVERYTHING YOU NEED TO KNOW IN YOUR POCKET
The Pocket Essex app gives you instant access to loads of useful information like timetables, modules and marks. Download it now.
▶ www.essex.ac.uk/welcome/pocketessex

1 MAKE THE MOST OF MYESSEX
MyEssex is our student portal that you used during application. Once you’ve registered you can use it to see lots of important information.
▶ www.essex.ac.uk/welcome/myessex

7 TECH PROBLEM? CONTACT THE IT HELPDESK
Visit the IT Services website or find them in The Forum.
▶ www.essex.ac.uk/welcome/it
7 ways to make sure you’re all over your studies from day one

1. KNOW WHICH DEPARTMENT YOU’RE IN
We have academic departments and schools across three faculties – Humanities, Social Sciences and Science and Health.
» www.essex.ac.uk/welcome/depts

2. SAY ‘HELLO’ TO YOUR PERSONAL TUTOR
Your personal tutor will be your point of contact throughout your course. They’re someone you can talk to if you have questions about your course or encounter any difficulties that affect your studies.
» www.essex.ac.uk/welcome/tutor

3. DROP INTO THE LIBRARY
The Forum Library has more than 140,000 books, with access to over 65,000 e-books and 33,000 e-journals online. Make sure you use them.
» www.essex.ac.uk/welcome/forumlibrary

4. DARE TO ASK A PEER MENTOR
There are some things you don’t know, so ask the people who do. Our Peer Mentors are existing students who can answer your questions about life at university and help you settle in.
» www.essex.ac.uk/welcome/mentoring

5. KNOW WHERE TO GET HELP AND SUPPORT
We know student life isn’t always easy, so remember, if you need some advice or support, either before you arrive, or when you get here, all you have to do is ask. Our Student Services Hub is the place to go for the information you need.
» www.essex.ac.uk/welcome/help

6. DON’T FORGET YOUR TIMETABLE
Once you’ve chosen all your modules and they’ve been confirmed, they’ll appear on your personal timetable online. If you’re an East 15 student, you’ll receive your timetable from your department during your first week.
» www.essex.ac.uk/welcome/timetable

7. ENROL WITH eNROL
You can select your optional module choices for your course with eNROL.
» www.essex.ac.uk/welcome/enrol
1 way to make sure you’re in the know

Join our event page on Facebook to find out everything you need to know about Welcome at our Southend Campus. We’ll keep you up-to-date with all the latest news and information so you know where to go and what to do during your first week at Essex.

www.essex.ac.uk/welcome/fb-events-southend