

UNIVERSITY OF ESSEX
UNDERGRADUATE RULES OF ASSESSMENT

Academic Year
2018-2019

(cohort first registered in this Year)

9. Ordinary Degrees

9.1 PROGRESSION

The rules of progression to the Final Year of an Ordinary degree are the same as those for a three year honours degree. (See 3.1)

9.2 ELIGIBILITY FOR AN AWARD (Final Year)

9.2.1 For the award of an Ordinary degree, a total of 300 credits must be passed, with a minimum of 60 at level 6.

9.2.2 To be eligible for an Ordinary degree, students must:

- a) pass a minimum of 60 credits at level 6
 - where a maximum of 30 credits have been failed across Year One and Year Two, an additional 30 credits at level 5 must be passed in the Final Year;
 - where 120 credits have been passed at both Year One and Year Two, a minimum of 60 credits at level 6 must be passed in the Final Year.
- and**
- b) meet any additional course-specific requirements outlined in the variations to the Rules of Assessment, including professional, statutory and regulatory body requirements.

9.2.3 If a student does not meet the requirements for an Ordinary degree:

- a) where the student has failed **a maximum of 15 credits at level 6**, they must undertake the necessary reassessment. The module aggregate mark will be capped at 40.
- b) where the student has failed **more than 30 credits at level 6** and has a Year mark greater than 20, they must repeat the Year of study on a full or part-time basis for uncapped marks, **or** undertake the necessary reassessment the following year without attendance with the module aggregate mark capped at 40.
- c) where a student has no substantiated extenuating circumstances, they must withdraw from the University in either of the following situations:
 - where a student has not passed a minimum of 60 credits at level 6;
 - where a student was absent from all examinations which were due to be sat in the most recent examination period;

- where a student cannot complete their studies within the maximum period.

9.2.4 When the Board meets after re-sits/resubmissions are completed, the Board will consider the following options (Boards cannot offer more than three opportunities to undertake the assessment for a module, and more than one opportunity to take exams without attendance). Where appropriate the Board will offer more than one option to the student:

- a) to repeat the Year of study full-time for uncapped module marks
or
- b) to repeat the Year of study part-time for uncapped module marks ¹[NB Where failure has occurred on a period abroad, resits will be subject to availability]
or
- c) to undertake the necessary reassessment at the next available opportunity where the module aggregate mark recorded will be capped at 40. This option cannot be offered where a student has already resat the exams without attendance. [N.B. where failure has occurred on a period abroad, resits will be subject to availability.]
or
- d) where the student has not met the requirements to proceed having had three attempts at the assessment for the Year, they would be required to withdraw from the University.
or
- e) where a student has no substantiated extenuating circumstances, they must withdraw from the University in any of the following situations:
 - where the Year mark is **below 20**;
 - where a student has undertaken none of the required reassessment;
 - where a student cannot complete their studies within the maximum period.

Note: An undergraduate Board of Examiners will reinstate the module mark for a previous attempt at a failed module if it is higher than the mark for the most recent attempt. This will not apply where students are repeating an entire Year for uncapped marks. In such cases the marks achieved at the end of the repeat Year will stand.

9.3 AWARDS CLASSIFICATION FOR ORDINARY DEGREES

Ordinary degrees are unclassified.

SENATE JULY 2018

¹ Where a student has failed a maximum of 45 credits out of 60 at level 6, a part-time repeat of the Year will be permitted for uncapped module marks.