

UNIVERSITY OF ESSEX
UNDERGRADUATE RULES OF ASSESSMENT

Academic Year 2016-2017 (cohort first registered in this year)

Undergraduate Rules of Assessment – Appendix A

Approved Variations to the University of Essex Rules of Assessment

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INTERDISCIPLINARY STUDIES/AREA STUDIES

IS1.0 LATIN AMERICAN STUDIES

In relation to Latin American courses:

BA Latin American Studies (3 years) T711

BA Latin American Studies (4 years)* T731

BA Latin American Studies With Business Management (4 years)* T7N2

BA Latin American Studies With Human Rights (4 years)* T7M9

(* defined as model 2 of Four-Year degrees)

In addition to the standard requirements for progress students must, in order to progress to the Year/Term Abroad, obtain a Pass in the appropriate language (Spanish or Portuguese) and submit a satisfactory research proposal for LM241.

IS2.0 EUROPEAN STUDIES

In respect of joint courses involving and/with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

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BIOLOGICAL SCIENCES

BS1.0 In respect of the course:
BSc Biochemistry C701

BS1.1 Stage Two

Students must obtain a minimum average year mark of **50**

Students who do not achieve the course specific requirements in Stage Two of the above courses shall be permitted to proceed to the Final Stage of either BSc in Biochemistry (C700) OR BSc Molecular Medicine & Biochemistry (C720) (depending on which course they are registered for), subject to their meeting the requirements for progression for the course to which they are transferring.

BS2.0 In respect of the courses:
BSc Biomedical Science (Integrated) B991

BS2.1 Stage Three

BS833 Biomedical Science Placement Module must be passed at the first attempt. Students who do not achieve this will normally be required to transfer to the non-placement course B990 Biomedical Sciences.

Students who are awarded an aegrotat degree will not be eligible for admission to the Register of Biomedical Scientists.

BS3.0 In respect of the courses:
BSc Biological Sciences with a Year in Industry
BSc Genetics with a Year in Industry

BS3.1 Stage Two

Students must obtain a minimum average year mark of 50. Students who do not achieve the course specific requirements in Stage Two of the above courses shall be permitted to proceed to the Final Stage of either BSc Biological Sciences OR BSc Genetics (depending on which course they are registered for), subject to their meeting the requirements for progression for the course to which they are transferring.

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COMPUTER SCIENCE AND ELECTRONIC ENGINEERING (SCHOOL OF)

CE1.0 In relation to the following 3-year courses which are accredited by the IET/BCS:

BEng Computer Networks, BEng Computers with Electronics, BEng Electronic Engineering, BEng Telecommunication Engineering, BEng Computer Systems Engineering, BSc Computer Science, BSc Computer Games, BSc Information and Communication Technology, BEng Telecommunication Engineering (4 years including a foundation year), BEng Electronic Engineering (4 years including a foundation year) and BSc Computer Science (4 years including a foundation year);

Stage Two and Stage Three

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module. Students who do not meet these requirements may be considered for transfer to the non-IET/BCS accredited BSc Computing (G111), BSc Computing with Electronics (GH01) or BSc Electronics (H631) if they have attempted all compulsory modules for one of these degrees and satisfy the requirements of the Rules of Assessment for these courses.

CE2.0 Four-year honours degree courses which include a year abroad:

Stage Two

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module. Students must meet the pass requirements for each module at the first attempt in order to be permitted to go abroad in the following year.

CE2.1 Year Abroad

Students must pass the 60 marked credits which are studied on the year abroad.

CE2.2 Final Stage

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module. Students who do not meet these requirements may be considered for the award of the non-IET/BCS accredited BSc Computing (including a year abroad) (G112) BSc Computing and Electronics (including a year abroad) (GH02) or BSc Electronics (including a year abroad) (H632) if they have met the requirements for these degrees.

CE3.0 Four-year honours degree courses which include a placement year:

Stage Two

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module. Students must meet the pass requirements for each module at the first attempt in order to be permitted to go on placement in the following year.

CE3.1 Placement year

Students must pass the placement year. Students who fail to do so may be considered for transfer to an appropriate three-year degree.

CE3.2 Final Stage

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module. Students who do not meet these requirements may be considered for the award of the non-IET/BCS accredited BSc Computing (including a placement) (G113) BSc Computing and Electronics (including a year abroad) (GH03) or BSc Electronics (including a year abroad) (H633) if they have met the requirements for these degrees.

CE4.0 Four-year and Five-year Integrated masters Courses:

Stage Two and Stage Three of Four-Year and Five-Year courses, and Stage Four of Five-Year Courses

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module. Students who fail to meet these requirements may be considered for transfer to, or the award of the non-IET/BCS accredited BSc Computing (G111), BSc Computing and Electronics (GH01), or BSc Electronics (H631), or the versions of these three degrees including a placement or year abroad if they have met the requirements for the relevant degree.

CE4.1 Final Stage of Four and Five Year Integrated Masters Courses (Masters' Level Stage)

Students must pass each module and must also achieve a minimum mark of 40% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module.

CE5.0 Students cannot be admitted to the non-accredited courses, and they can only transfer to non-accredited courses at the stages listed above.

SENATE July 2016 (chair's action reported)

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EAST 15 ACTING SCHOOL

EA1.0 In addition to the standard rules for progression students on all East 15 courses must pass the East 15 Professional Code of Conduct.

**EA2.0 In respect of:
Certificate of Higher Education in Theatre Arts**

Reassessment within the same academic year is only possible in:

EA005 Movement and Dance
EA006 Voice
EA007 Singing

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

**EA3.0 In respect of the courses:
BA Acting W411
BA Acting and Contemporary Theatre W441
BA Acting (International) W83A**

Condonement is only possible in relation to Music & Singing at Level 5.

Reassessment within the same academic year is only possible in the following modules:

EA115 Voice I
EA116 Movement I
EA117 Music and Singing I
EA118 Contextual Studies I
EA215 Voice II
EA216 Movement II
EA217 Music and Singing II
EA218 Contextual Studies II
EA223 Voice
EA224 Movement
EA225 Music & Singing
EA226 Contextual Studies
EA316 Voice, Movement, Music and Singing (Year 3)
EA317 Contextual Studies III
EA319 Professional Preparation (Professional Portfolio only)
EA326 Voice-Movement-Music
EA327 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

**EA4.0 In respect of the course:
BA Acting and Community Theatre W496**

Reassessment within the same academic year is only possible in the following modules:

EA119 Contextual and Community Studies
EA135 Voice
EA136 Movement

EA137 Music and Singing
EA243 Community Theatre Arts Management
EA244 Technical Theatre Skills
EA245 Special Performance Skills
EA246 Contextual Studies
EA343 Arts Administration & Professional Development
EA344 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

Condonement is only possible in relation to EA244 Technical Theatre Skills and EA245 Special Performance Skills at Level 5.

**EA5.0 In respect of the course:
BA Acting and Stage Combat W412**

Reassessment within the same academic year is only possible in the following modules:

EA154 Performance Skills I (Voice assessment only)
EA155 Specialised Performance Skills (Singing assessment only)
EA156 Contextual Studies
EA254 Performance Skills II (Music and Voice assessments only)
EA256 Contextual Studies
EA353 Theatrical Appreciation (proposal only)
EA354 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

Condonement is not possible for any modules.

EA6.0 In respect of the course:

BA Stage and Production Management

Reassessment within the same academic year is only possible in the following modules:

EA162 Foundation Skills – Lighting and Sound (reflective essay only)
EA165 Foundation Skills – construction and Stagecraft (reflective essay only)
EA166 Foundation Skills – Production Arts (reflective essay only)
EA169 – Stage Management Skills 1 (reflective essay only)
EA170 – Stage Management Skills 2 (reflective essay only)
EA198 Industry in Context 1 (Year 1)

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

Condonement is not possible for any modules.

**EA7.0 In respect of the course:
BA World Performance W495**

Reassessment within the same academic year is only possible in the following module assessments:

EA171-4-FY Western Theatre in Context
EA172-4-FY Performance Skills (Voice and Movement only)
EA173-4-FY World Theatre Studies (Portfolio only)
EA174-4-FY Music and World Performance (Essay/video diary only)
EA271-5-AP Ritual and Religious Performance (Essay only)
EA272-5-PS Visiting Artist(s) (Reflective evaluation only)
EA273-5-AU Mask (Mask creation and presentation only)
EA274-5-SP Storytelling (Reflective evaluation only)
EA275-5-SU Comedy (Essay only)
EA276-5-SU Gender (Essay only)
EA277-5-AU Media and Theatre Production Skills
EA371-6-AP Applied and Political Theatres (Presentation and research project only)
EA372-6-PS Contemporary Performance Project (Reflective evaluation only)
EA373-6-PS Final Project Process (Portfolio only)

The only reassessment opportunity for students failing other module assessments will be to repeat the year full-time.

Condonement is not permitted for EA373-3-PS Final Project Process or EA374-3-SU Final Project Performance.

**EA8.0 In respect of the course:
BA Physical Theatre**

Reassessment within the same academic year is normally only possible in the following modules:

EA190 Skills
EA191 Mime
EA196 Text and Context I
EA290 Skills
EA296 Text and Context II
EA390 Skills
EA395 Professional Preparation
EA396 Ensemble Project (Logbook only)

The only reassessment opportunity for students failing other modules or assessments will be to repeat the year full-time.

Condonement of failure is only possible in relation to EA395 Professional Preparation.

SENATE APRIL 2016 and Senate April 2017 to discontinue Stage Management & Technical **Theatre**

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ECONOMICS

EC1.0 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

SENATE July 2013

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ESSEX BUSINESS SCHOOL

BE1.0 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

BE2.0 In respect of courses delivered in Singapore by Kaplan

These apply to all current and future courses delivered in Singapore by Kaplan.

1. Module level Rules

- a. The Rules of Assessment in place at the time the Exam Board meets are applied for all students, regardless of when they started their course, as long as any revisions would not negatively impact students.
 - The Rules published for the current academic year will indicate clearly where a change has been implemented from a particular date only and will show which Rules apply to specific groups of students.
- b. Students whose preliminary module marks (after Kaplan Singapore marking and moderation) indicate they need to undertake reassessment in that module should be able to undertake reassessment before an Exam Board where their studies would otherwise be delayed unnecessarily.
 - The marks for these students for both their assessment and reassessment would be considered by the next Exam Board.

2. Rules that apply to a Stage of study

- a. Students whose preliminary Stage two marks (before going to an Exam Board) indicate they have passed all credits, should be able to progress to the final Stage before the Exam Board meets.
 - These students would be allowed to progress to Stage three (final Stage) modules, and their marks would be considered by the next Exam Board. Should the marks change at the Exam Board (for example following scaling) which meant the student had then failed, one of the following options would apply.
- b. Students who have failed a maximum of 30 Stage two credits (from modules of any status) should be allowed to progress into the final Stage and be allowed to undertake reassessment at the same time.
 - Students will be clearly advised where their eligibility for their chosen award is dependent on successfully passing previously failed modules. Students can opt to undertake reassessment before progressing if they wish to.

Students who have met the stage two requirements to progress, but have failed credits which could be condoned

- These students would be allowed to progress to the final Stage and undertake reassessment at the same time, to the maximum of three attempts permitted in total.
- Alternatively, students in this situation could opt not to progress to the final Stage until they had undertaken the first reassessment attempt.
- After the first attempt at reassessment, if not all credits had been passed, students could opt to:

- continue with their final Stage modules and undertake the third and final attempt at the remaining failed modules; or
- condone some or all failed modules and continue with the final Stage modules, undertaking reassessment at the same time; or
- stop final Stage study, and take further reassessment or repeat relevant modules by joining a later cohort of students (if necessary).

Students who have failed a maximum of 30 Stage two credits (modules of any status – not only within the condonable range)

- Subject to no restrictions relating to pre-requisites, these students would be allowed to progress to the final Stage with their cohort.
 - Alternatively, students in this situation could opt not to progress to the final Stage until they had met the requirements to progress.
 - Depending on the outcome of reassessment, students may be allowed to condone modules where possible, undertake a final attempt at reassessment, and/or progress and continue with the final Stage.
 - Students would be advised as soon as it became clear that they had not yet satisfied the requirements of Stage two or met the requirements to pass their degree. They would be kept informed as to their situation on the course, what they needed to do to complete the award, and what their options were (for example completing an exit award).
 - If students are required to withdraw, or opt to withdraw, before meeting the requirements to progress from Stage two successfully or to pass their award, they would be considered for exit awards as applicable, and would be granted credits for any Stage two and final Stage modules they had completed.
 - At the end of the final Stage modules, students would be required to choose whether they wished to graduate, or if they wished to delay graduation to continue with any remaining permitted attempts at reassessment.
- c. Students who have failed more than 30 Stage two credits should be required to meet the requirements to progress before beginning their final Stage modules.

SENATE April 2015

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ESSEX PATHWAYS

EP1.0 In respect of the course:
International Year One in Business (Essex Business School)

EP1.1 In addition to the standard requirements for the award, students must achieve all of the following:

- a mark of at least 40% for the examination for Introduction to Management and Marketing (IA711-4-PS), Quantitative Methods and Financial Mathematics (IA706-4-AU), Introduction to Accounting (IA713-4-FY), Introduction to Finance (IA712-4-SU), and Introduction to Economics (IA710-4-PS)

EP1.2 Progression onto second year

(1) Academic Literacy (IA704-4-FY) and Applied Business Communications (IA703-4-AU) are non credit-bearing modules. However, students are required to pass these modules for guaranteed automatic progression onto a relevant degree course within the Essex Business School at the University of Essex.

(2) Where a student has attained the 120 credit points, but not passed the Academic Literacy (IA704-4-FY) or Applied Business Communication (IA703-4-AU) modules, the student is entitled to be awarded a Certificate of Higher Education in Business. However, that student would not be guaranteed automatic progression onto the second year of an undergraduate degree course. They would need to apply directly to Undergraduate Admissions and their application would be considered by a selector within the relevant department or school within the University.

EP1.3 Reassessment of non-credit bearing modules

If reassessment is required in the following academic year, Academic Literacy (IA704-4-FY) and Applied Business Communications (IA703-4-AU) may only be repeated part time and not as reassessment without attendance.

EP2.0 In respect of the course:
International Year One in Economics

EP2.1 In addition to the standard requirements for the award, students must achieve all of the following:

- a mark of at least 40% for the examination for Introduction to Accounting and Finance (IA709-4-FY), Introduction to Economics (IA710-4-PS), Methods of Economic Analysis (IA156-4-AP), and Introduction to Quantitative Economics (IA715-4-PS)

EP2.2 Progression onto second year

(1) Academic Literacy (IA704-4-FY) and Applied Business Communications (IA703-4-AU) are non credit-bearing modules. However, students are required to pass these modules for guaranteed automatic progression onto a relevant degree course within the Department of Economics at the University of Essex.

(2) Where a student has attained the 120 credit points, but not passed the

Academic Literacy (IA704-4-FY) or Applied Business Communication (IA703-4-AU) modules, the student is entitled to be awarded a Certificate of Higher Education in Economics. However, that student would not be guaranteed automatic progression onto the second year of an undergraduate degree course. They would need to apply directly to the Undergraduate Admissions Office and their application would be considered by a selector within the relevant department or school within the University.

EP2.3 Reassessment of non-credit bearing modules

If reassessment is required in the following academic year, Academic Literacy (IA704-4-FY) and Applied Business Communications (IA703-4-AU) may only be repeated part time and not as reassessment without attendance.

SENATE January 2016 (and International Academy change to Essex Pathways – January 2017)

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HEALTH AND HUMAN SCIENCES

HS1.0 In respect of the courses:

Foundation Degree in Health Science (Mental Health) L511
Foundation Degree in Health Science (Care of the Adult) L510

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

For Foundation Degree Health Science (non-modular courses) work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

HS2.0 In respect of the course:

BSc Health Care Practice (including the Non-Medical Prescribing Module) B900

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

Failed work will normally be resubmitted within four weeks of students receiving their marked work. A fail at second attempt will lead to a requirement to withdraw.

For HS604 Preparation for Non Medical Prescribing Nurses, Midwives and SCPHNS, and for HS637 Practice Certificate in Independent and Supplementary Prescribing for Physiotherapists/Podiatrists the MCQ and Short Answer Test pass mark is 80%. The 80% examination pass mark will be adjusted proportionately to represent in real terms the mark students would achieve if the module used the standard 40% pass mark that applies to all other modules. This is achieved by applying the following formula:

Transformed grade = 3 x ([Raw Grade] -80) +40

This transformed grade will not appear on the transcript and will be retained for the purposes of calculating the aggregate mark only.

For modules with a placement / workplace based assessment(s) that is assessed as pass/fail, the assessment(s) must be passed.

Students normally AP(E)L 240 credits to this course when they will study for 120 Essex credits at level 6.

Where the volume of AP(E)L is less than 240 credits normally the additional credits required will be studied at level 6.

Progression is between modules, rather than levels or stages.

There are a range of modules outside of the 15/30 credit weighting available on this course currently:

HS627 Work based project is offered at 60 credits

HS624 Work Based Essay is 10 credits

The degree classification for this course is based on an equal weighting of all modules taken at Essex (i.e. non AP(E)L work) according to the credit weighting.

HS3.0 In respect of the course:
BSc Health Care B901MO

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

Failed work will normally be resubmitted within four weeks of students receiving their marked work. A fail at second attempt will lead to a requirement to withdraw.

For HS604 Preparation for Non Medical Prescribing Nurses, Midwives and SCPHNS the MCQ and Short Answer Test pass mark is 80%. The 80% examination pass mark will be adjusted proportionately to represent in real terms the mark students would achieve if the module used the standard 40% pass mark that applies to all other modules. This is achieved by applying the following formula:

$$\text{Transformed grade} = 3 \times ([\text{Raw Grade}] - 80) + 40$$

This transformed grade will not appear on the transcript and will be retained for the purposes of calculating the aggregate mark only.

For modules with a placement / workplace based assessment(s) that is assessed as pass/fail, the assessment(s) must be passed.

HS4.0 In respect of the course:
Foundation Degree in Oral Health Science B750

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

Work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 60%.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

For the degree to be awarded with merit or distinction, students must pass all Stage Two (level 5) assessments at the first attempt.

HS5.0 In respect of the course:
BSc Oral Health

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

Work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 60%.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

A student who fails the work based assessment will be permitted to undertake one further work-based placement and assessment.

HS6.0 In respect of the courses:

BSc Nursing (Adult) B740

BSc Nursing (Mental Health) B760

BSc Nursing (Adult) Work-Based Learning – B741

BSc Nursing (Mental Health) Work-Based Learning – 84B9

Progression is based on passing all assessment and all modules.

Drug Calculation exam will be a pass/fail element of the Nursing Practice 3 module (HS518). Students are required to achieve a mark of 100% to pass this element.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw. Failed work will normally be resubmitted within four weeks of students receiving their marked work.

Students must be assessed as remaining of good health and character by the School's Professional Suitability Group/Examination Board.

Students must pass all practice-based learning placements and will be required to retake any failed placement. If a student fails a placement on re-assessment or fails 2 or more placements at first attempt they will be required to withdraw from the programme.

All required outcomes for a progress point must normally be met within the assessed period for that stage of the programme. Any outstanding outcomes must be achieved within 12 weeks of entering the next stage of the programme. A student who fails to achieve the outstanding outcomes within the 12-week period will not be permitted to continue on the current stage of the programme. Depending on the reason for the failure to meet the outstanding outcomes, the Board will decide whether the student must either return to the previous part of the programme to meet the shortfall or be discontinued. This is to meet the NMC requirement on progression.

The following modules are credit-bearing but awarded as pass/fail only;

HS508: Nursing Practice 1

HS514: Nursing Practice 2

HS518: Nursing Practice 3

A student's degree class is based upon Stage Two and Stage Three marks. Stage Two and Stage Three marks are weighted 35% and 65% respectively and combined to give a Degree Mark.

A variation to the credit volume used in calculating outcome by dominant quality:

First Class Honours will be awarded to a candidate who has:

- Either a Degree Mark of 70 or more; or
- 70 credits at 70 or more and a Degree Mark of at least 68.

Upper Second Class Honours will be awarded to a candidate who has:

- Either a Degree Mark of 60 or more; or
- 70 credits at 60 or more and a Degree Mark of at least 58.

Lower Second Class Honours will be awarded to a candidate who has:

- Either a Degree Mark of 50 or more; or
- 70 credits at 50 or more and a Degree Mark of at least 48.

Third Class Honours will be awarded to a candidate who meets the criteria for the award of an Honours degree but who does not qualify for any other class of degree.

Exit Awards

Exit awards for these courses are titled:

- Diploma of Higher Education in Clinical Health Studies
- Certificate of Higher Education in Clinical Health Studies
- BSc Health Studies
 - To be eligible for this, students must undertake 360 credits for the BSc (Hons).
 - Pass all core modules. For this award HS516: Leadership and Preparation and HS517: Research Activity are compulsory, all other modules are core.

These are academic awards only and do not lead to professional registration with the Nursing and Midwifery Council.

HS7.0 In respect of the courses:

BSc Occupational Therapy (Full time and Part-time) B930

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed (excluding practice-based learning placements).

A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

Students must pass all practice-based learning placements. If a student fails a placement, they will be required to undertake and pass a full repeat placement in the same clinical speciality for a pass grade (as all placement are pass/fail). If a student fails a placement on re-assessment or fails more than 2 placements at first attempt they will be required to withdraw from the programme.

The following modules are credit-bearing but awarded as pass/fail only;

HS172-4-SP Practice Placement one – Explore
HS273-5-SP Practice Placement two – Initiate
HS275-5-AU Practice Placement three - Lead
HS373-6-SP Practice Placement - Manage

Degree class is based upon Stage Two and Stage Three marks. Stage Two and Stage Three marks are weighted 43 and 57 respectively and combined to give a Degree Mark

First Class Honours will be awarded to a candidate who has:

- Either a Degree Mark of 70 or more; or
- 90 credits at 70 or more and a Degree Mark of at least 68.

Upper Second Class Honours will be awarded to a candidate who has:

- Either a Degree Mark of 60 or more; or
- 90 credits at 60 or more and a Degree Mark of at least 58.

Lower Second Class Honours will be awarded to a candidate who has:

- Either a Degree Mark of 50 or more; or
- 90 credits at 50 or more and a Degree Mark of at least 48.

Third Class Honours will be awarded to a candidate who meets the criteria for the award of an Honours degree but who does not qualify for any other class of degree.

Exit Awards

The exit awards for these courses are titled:

- Certificate of Higher Education in Rehabilitation Studies
- Diploma of Higher Education in Rehabilitation Studies
- BSc Rehabilitation Studies
 - This will be awarded to students who have met the following conditions: Have attempted 360 credits for the BSc (Hons) Occupational Therapy and passed all core modules except for either HS340 Professional Enquiry Proposal or HS374 Transition from student to Occupational Therapist.

The above awards are academic only and do not provide recipients with the eligibility to register with a relevant regulatory body or practice as an occupational therapist.

HS8.0 In respect of the course:

BA Social Work L500

Students are required to pass all individual components of assessment. No condonement or compensation is allowed.

Students are permitted a total of three opportunities to undertake the assessment for modules, with the exception of the assessment for the placement modules HS293 and HS393 where students are only permitted two opportunities. If students fail their final attempt they will be required to withdraw.

Marks for resubmissions will be subject to capping in the following way. A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-resubmission aggregate.

The exit awards for the Social Work courses are titled:

Certificate of Higher Education in Social Care
Diploma of Higher Education in Social Care

These are academic awards only and do not lead to professional registration with the Health and Care Professionals Council (HCPC).

SENATE JULY 2017 (with VC's approval for amendment after Education Committee in September 2017)

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DEPARTMENT OF HISTORY

HR1.0 In respect of joint courses involving and/with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

SENATE July 2013

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DEPARTMENT OF LANGUAGE AND LINGUISTICS

RULES OF ASSESSMENT FOR STUDENTS ON MODERN LANGUAGE COURSES AND JOINT (AND/WITH) MODERN LANGUAGE COURSES INCLUDING A PERIOD OF STUDY ABROAD

LL1.0 In relation to all Modern Language degrees and joint (and/with) Modern Language degrees including a year abroad:

LL2.0 In addition to the standard requirements for progression detailed in the Rules of Assessment students must meet the following requirements:

LL3.0 Stage Two

Students are required to achieve at least 40% in level 4 Advanced (B2⁵) or level 5 Proficiency (C1) language modules in their major language⁶ to be able to proceed to the Study Abroad period. If students do not meet these requirements, they will be offered the chance to transfer to a different degree course, if appropriate.

LL4.0 Stage Three

Whilst students will be registering for some modules with a thematic content, it is essential that the study of their languages must be continued taking into account the following:

- Study of major language (are regarded as core and must be passed)
- Study of minor language(s) with year 4 exit levels of 5 (Proficiency, C1) and above (regarded as compulsory unless unavailable, in which case a suitable alternative is incorporated into the Learning Agreement)
- Study of any other minor language with year 4 exit levels 3 (Intermediate, B1) or 4 (Advanced, B2) (recommended)

LL5.0 In order to proceed onto Mastery (C2) level modules in their major language, students must have reached at least level C1 of the European Framework by the end of their Study Abroad period (equivalent to a 40% pass in a level 5 Proficiency module). To proceed to level 5 Proficiency (C1) modules, students must have obtained a pass at level B2 by the end of their Study Abroad period (equivalent to a 40% pass in a level 4 Advanced module).

Students have the following options during the Study Abroad period:

LL6.0 *Study abroad as a student at a partner university*

During their study abroad period, students must choose appropriate modules at their host university. With the exception of modules in the minor language(s) or in translation/interpreting, these modules should be in the language of the host country.⁷ This selection of modules and any amendments to the original selection will require the approval of the Study Abroad language coordinators.

Students must register for modules to the value of 60 ECTS credits. The best 45 ECTS credits will be converted into 90 Essex credits. The marks obtained for individual modules will be used to create an average year mark which will be converted and validated according to the guidelines published on the Essex Abroad website. This year mark will be applied to the 90 Essex credits, which will be subject to the Undergraduate Rules of Assessment.

In cases where the average year mark for the best 45 ECTS credits is a fail (below 40), students will be asked to transfer to a 3 year degree course wherever possible.

In order to achieve Mastery level (C2) in their final year, students must spend their study abroad period in a single country at their chosen university to ensure that their language proficiency in their major language reaches the very demanding C1 standard. Exceptions will only be made in the case of students who have achieved year marks of clear first class standard during their first year of study at the University of Essex.

Footnotes

5. B1, B2, C1 & C1 refer to the Common European Framework of reference for languages.
6. The major language is the language for which the highest exit level needs to be achieved in the final year. It is also the language of your main study abroad period.
7. Exceptions may be allowed in the case of degrees and/or with Modern Languages, provided that the agreement of the relevant Study Abroad Officers has been obtained in advance.

LL7.0 *Study abroad as a foreign language assistant*

Students may choose to spend their study abroad period working as an assistant at an approved education institution abroad (school, college, University). This year does not count towards the overall degree classification and academic credits are not awarded. Only marks which are included in the overall classification are shown on the transcript for the period of study abroad.

Students must complete the following during this period:

1. An employer's certificate of completion/reference will need to be submitted to the Essex Abroad Office, demonstrating that satisfactory teaching hours have been undertaken.
2. Evidence of successfully completed language modules (including distance learning) must be provided – see LL4 above.
3. A portfolio of work demonstrating that level C1 has been reached in the major language by the end of the study abroad period must be submitted. Portfolio briefs will be available from the relevant module supervisors and will include an assistantship diary. This portfolio must achieve a minimum mark of 40, with the submission deadline being 31 August. No reassessment opportunities will be offered.⁸

Footnote

8. In cases where no language courses are available in the relevant locality, students will need to consult their course director, country-specific coordinator or the Study Abroad officer.

LL8.0 *Study abroad as a student at a partner institution AND undertaking a work placement abroad*

Students may choose to spend their study abroad period split into two portions; the first is to study abroad at a partner institution for one term and the second is to complete a work placement abroad for a minimum of 12 weeks (16 would be the normal length). This is by completion of module LA088: Study and Work Placement Abroad Year.

Students must complete a maximum of 60 ECTS credits overall, 30 from their study abroad and 30 from their placement. The top 45 ECTS credits will be converted into 90 Essex credits. The marks obtained for individual modules will be used to create an average year mark which will be converted and validated according to the guidelines published on the Essex Abroad website. which will be subject to the Undergraduate Rules of Assessment.

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LAW

LW1.0 In respect of:

LLB Laws (Including Year Abroad) M120
(Model Three of the Four-Year Award Models)

LW1.1 In addition to the standard requirements for progress, where the language needed for study in Europe is not the student's native language, it is a requirement to pass an additional language course. 150 credits will therefore be required for the qualifying year leading to the year of study in Europe for these students.

LW2.0 In respect of:

LLB English and French Law M122

LW2.1 For the Award of the LLB English and French laws, credit is allocated as follows: 120 credits are allocated to Stage Two; no credit is allocated for the Third Stage (year) which is assessed on a pass/fail basis; and 120 credits for the Final Stage made up of four 30-credit modules. For the purpose of calculating the arithmetic average, the years are weighted as follows: 40%-0%-60%. **For the purpose of determining the dominant quality of the student's work, Model 1 from the standard 4 year Rules of Assessment is used.** Marks obtained outside the UK will be converted using conversion tables published on the Study Abroad Office web pages.

MODEL	VOLUME OF CREDIT ALLOCATED TO THE PLACEMENT / YEAR ABROAD, MARKSED AS PASS / FAIL	MODULES WHICH RECEIVE A MARK	WEIGHTING OF YEARS (2-3-4)
LLB English and French Law	0 Credits for the third year, but must pass. 120 credits for the final year.	4 modules of 30 marked credits each in the final year.	40%-0%-60%

LW2.2 In respect of:

All LLB courses:

In addition to the standard Rules of Assessment applicable to LLB students, there are also rules set by the Solicitors Regulation Authority and the Bar Standards Board which set the criteria for obtaining a qualifying law degree (QLD). Students wishing to undertake professional practice in Law are recommended to refer to these when making decisions on progression between stages of a degree in cases where they have been offered the chance to proceed to the next stage carrying failed credits.

LW2.3 In respect of:

All Law courses which include a Placement Year)

Stage One

Students must achieve a minimum Stage Mark of 60%.

LW3.0 Undertaking Reassessment for Professional Purposes after Graduation

LW3.1 In respect of ALL 3-year LLB courses

Where students have met the requirements for graduating with an honours degree, having progressed carrying a fail in no more than one 30-credit Foundations of legal knowledge module, or no more than two 15-credit foundations modules, under the circumstances envisaged in paras. 3.1.7, 3.1.12, or 3.2.1 of the Rules of Assessment, students may, at the first available opportunity after graduation, choose to retake, for professional purposes, the failed module or modules. Where a student is carrying fails in more than one 30-credit Foundations of legal knowledge module, or more than two 15-credit foundations of legal knowledge modules, or has otherwise failed more than 30 credits across his degree, the University **cannot** offer the option of reassessment for professional purposes. Students should be aware that such a retake would solely be for satisfying the requirements to pass the seven foundations of legal knowledge, and **does not in any way** affect the marks or degree classification previously awarded or ratified by a Board of Examiners.

LW3.2 In respect of ALL 4-year LLB courses

Where students have met the requirements for graduating with an honours degree, having progressed carrying a fail in no more than one 30-credit Foundations of legal knowledge module, or no more than two 15-credit foundations modules, under the circumstances envisaged in paras. 4.1.4, 4.1.10, 4.1.14, or 4.2.1 of the Rules of Assessment, students may, at the first available opportunity after graduation, choose to retake, for professional purposes, the failed module, or modules. Where a student is carrying fails in more than one 30-credit Foundations of legal knowledge module, or more than two 15-credit foundations of legal knowledge modules, or has otherwise failed more than 30 credits across the degree, the University **cannot** offer the option of reassessment for professional purposes. Students should be aware that such a retake would solely be for satisfying the requirements to pass the seven foundations of legal knowledge, and **does not in any way affect** the marks or degree classification previously awarded or ratified by a Board of Examiners.

LW3.3 Details of the Reassessment Arrangements

- a) No marks previously achieved in a failed module would be considered to determine the student's overall module aggregate and the reassessment would effectively be treated as a "clean slate". For example, if a module was made up of coursework and an exam, the student would be required to undertake both components, even if they had previously passed one of the components. It should be noted that reassessment for professional purposes would be in line with the School of Law's reassessment strategy for the academic year in which the student is to undertake reassessment.
- b) As students would undertake the reassessment which has been set for that academic year, as opposed to the year in which the module had been failed, the syllabus could have changed. The School should provide students with access to all of the course material during or before the reassessment period.

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LITERATURE, FILM AND THEATRE STUDIES

LT1.0 in respect of students taking any TH prefixed module as part of their course:

LT1.1 students are required to achieve a minimum of 70% attendance in a TH prefixed module over the entire module in order to pass the module.

LT1.2 **By ‘attendance’** we mean attending for the full duration of the class at any teaching events (class, workshop, assessment etc) that are deemed **COMPULSORY** by the module tutor and supervisor. These will be timetabled sessions where students must tap in. (Extra voluntary teaching events such as voluntary tutorials or recommended trips to the theatre etc are not included.) As well as using the Count-me-In tap system, module tutors will also take a register to double-check.

LT1.3 **Absences:** The process for notifying absence and reporting extenuating circumstances would apply in the normal way. If a student’s attendance is affected by illness or other circumstances beyond their control they should submit a notified absence and/or make an application for extenuating circumstances, and hence, if their application is accepted, their non-attendance can be condoned.

If a student does not satisfy the attendance requirement for the module because their attendance falls below the 70% attendance threshold, and their Extenuating Circs are NOT accepted, then in order to PASS the module, they must undertake supplementary assessment.

LT1.4 **Supplementary Assessment, Re-assessment and Progression**

To demonstrate that they have met the learning outcomes students who have not satisfied the attendance requirement due to their attendance falling below 70% must undertake supplementary assessment before the summer meeting of the Board of Examiners:

1. An invigilated assessment on the theoretical content of the module.
2. A practical (solo) examination designed by the module supervisor to prove the student’s competence in the essential practical learning outcomes.

These assessments will be marked on a Pass/Fail basis. Students who have been required to undertake supplementary assessment must PASS BOTH these assessments in order to pass the module.

If they FAIL either or both assessments, the FAIL for the module stands.

They may then attempt re-assessment in this component in September (one written and one practical examination).

A student who has failed a module because of a failure in this component after September re-assessment may proceed carrying failed credits, where this is permitted by the Rules of Assessment. The student may also be permitted to repeat the stage of study, or repeat the failed module(s) by part-time study, where this is permitted by the Rules of Assessment. A student may not undertake re-assessment out of residence in any module to which these provisions apply

End
Senate July 2017

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MATHEMATICS

MA1.0 In respect of joint courses involving and/with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

MA2.0 In respect of the courses:

BSc Mathematics for Secondary Teaching G190

BSc Mathematics for Secondary Teaching (Including Year Abroad) GX11

Stage Three

In addition to the standard requirements for progress, the MA832 project must be passed.

Students who do not pass MA832, but otherwise meet the conditions for passing the BSc Mathematics, may be considered for the award of the BSc in Mathematics.

MA3.0 In respect of the courses:

BSc Actuarial Science (Including Placement Year) N233

BSc Mathematics and Statistics (Including Placement Year) 9K13

Stage One

Students must achieve a minimum Stage Mark of 60%.

Stage Two

Students must achieve 120 credits at level 5 or above at the first attempt.

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SCHOOL OF PHILOSOPHY AND ART HISTORY

PA1.0 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

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PSYCHOLOGY

In respect of:

All Psychology courses

PS1.0 Stage Two

In addition to the standard rules of assessment, in order to proceed students must:

Obtain 35% in PS406, PS414 and PS415 coursework and 40% overall for the module aggregate.

Students who do not meet the required criterion even after resubmission, and who have failed no more than 30 credits, may consider transferring to the BA Psychological Studies, which is a non-accredited degree.

**SENATE APRIL 2013 (Chair's approval for change to 14.1 - July 16)
removal of stage 1 rules Senate Jan 17**

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SOCIOLOGY

SC1.0 In respect of the courses:

BA Sociology with Social Anthropology

BA Sociology with Social Anthropology (Including Year Abroad)

Stage 1

In order to be eligible to select SC278-5-SP (Anthropology Field Trip Module to Mexico) in stage two, students must achieve a pass mark of 50% or higher in one of the following modules:

LA410-4-FY

LA420-4-FY

LA430-4-FY

Updated Aug 17

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SPORT, REHABILITATION AND EXERCISE SCIENCE

SE1.0 In respect of the courses:

BSc (Hons) Physiotherapy (Full time and Part-time) B160

Progression is based on passing all assessments and all modules.

Any failed element, excluding practice-based learning placements, may be resubmitted on one occasion only for a capped mark. A fail at second attempt will lead to a requirement to withdraw.

Marks for resubmissions will be subject to capping in the following way. A pre-resubmission module aggregate will be calculated using the failed mark(s):

- If the pre-resubmission module aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission module aggregate was over the pass mark then the aggregate is capped at this pre-resubmission aggregate.

Students must pass all practice-based learning placements. If a student fails a placement, they will be required to undertake and pass a full repeat placement in the same clinical speciality for a capped mark). If a student fails a placement on re-assessment or fails more than 2 placements at first attempt they will be required to withdraw from the programme.

Exit Awards

The exit awards for these courses are titled:

- Certificate of Higher Education in Rehabilitation Studies
- Diploma of Higher Education in Rehabilitation Studies
- BSc Rehabilitation Studies
 - This will be awarded to students who have met the following conditions: Have attempted 360 credits for the BSc (Hons) Physiotherapy and passed all core modules expect for either HS340: Professional Enquiry Proposal or HS367: Evidencing Practice and Continuing Professional Development.

The above awards are academic only and do not provide recipients with the eligibility to register with a relevant regulatory body or practice as an occupational therapist.

SE2.0 In respect of the courses:

BSc Sports Therapy C603

BSc Sports Therapy (Including Placement Year) C604

BSc Sports Therapy (Including Year Abroad) C605

Students can only have a maximum of two attempts at the SE321 Sports Therapy Placement module.

In addition to achieving a module aggregate mark of 40 or higher, students must pass the specified individual elements of assessment in the modules listed below.

Module Code	Module Title	Elements of Assessment which must be passed
SE114	Introduction to Sports Therapy	Portfolio (Pass/fail) OSPE (50% of module mark)
SE115	Anatomy and Pathophysiology for Sports Therapy Practice	Anatomy viva (25% of module mark) MSQ (25% of module mark)
SE218	Evaluation and Treatment of Sport and Exercise Injuries	OSPE (60% of module mark - four of six stations must be passed to pass the OSPE) ¹
SE219	Rehabilitation and Remedial Exercise	OSPE (60% of module mark - all four stations must be passed to pass the OSPE) ¹
SE315	Advanced Sports Therapy	OSPE (75% of module mark)
SE321	Sports Therapy Placement	Placement assessment (75% of module mark) Reflective account 2000 words (25% module mark)
SE317	Advanced Sports Trauma Management	OSPE (70% of module mark)

Note: this list only outlines the elements of assessment for which the variation applies. For a full breakdown of the module assessment please see the module directory.

- 1) In relation to End of Stage Examination Boards, where students have failed 75 credits solely because they have failed the OSPE elements of assessment in SE218 and SE219 they may undertake the reassessment for those elements over the summer, rather than being required to retake the year.

End

Senate July 2017 and VC's approval for change October 2017

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