

UNIVERSITY OF ESSEX

UNDERGRADUATE RULES OF ASSESSMENT

Undergraduate Rules of Assessment – Appendix A

Approved Variations to the University of Essex Rules of Assessment

Note

FOR JOINT COURSES INVOLVING A MODERN LANGUAGE INCLUDING A PERIOD OF STUDY ABROAD – SEE ENTRY FOR THE DEPARTMENT OF LANGUAGE & LINGUISTICS

1. AREA STUDIES

1.1 LATIN AMERICAN STUDIES

In relation to Latin American courses:

BA Latin American Studies (3 years) T711

BA Latin American Studies (4 years)* T731

BA Latin American Studies With Business Management (4 years)* T7N2

BA Latin American Studies With Human Rights (4 years)* T7M9

(* defined as model 2 of Four-Year degrees)

In addition to the standard requirements for progress students must, in order to progress to the Year/Term Abroad, obtain a Pass in the appropriate language (Spanish or Portuguese) and submit a satisfactory research proposal for LM241.

1.2 EUROPEAN STUDIES

In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

2. BIOLOGICAL SCIENCES

2.1 In respect of the courses:

BSc Biochemistry C701

BSc Molecular Medicine and Biochemistry C721

2.1.1 Stage One

In addition to the standard requirements for progress in order to progress from Stage One to Stage Two, students must obtain a minimum average year mark of **50**

2.1.2 Stage Two

Students must obtain a minimum average year mark of **50**

Students who do not achieve the course specific requirements in Stage Two of the above courses shall be permitted to proceed to the Final Stage of either BSc in Biochemistry (C700) OR BSc Molecular Medicine & Biochemistry (C720) (depending on which course they are registered for), subject to their meeting the requirements for progression for the course to which they are transferring.

2.2 In respect of the courses:

BSc Biomedical Science (Integrated) B991

2.2.1 Stage Three

BS833 Biomedical Science Placement Module must be passed at the first attempt. Students who do not achieve this will normally be required to transfer to the non-placement course B990 Biomedical Sciences.

Students who are awarded an aegrotat degree will not be eligible for admission to the Register of Biomedical Scientists.

2.3 In respect of the courses:

BSc Biological Sciences with a Year in Industry

BSc Genetics with a Year in Industry

2.3.1 Stage One

In addition to the standard requirements for progress in order to progress from Stage One to Stage Two, students must obtain a minimum average year mark of 50.

2.3.2 Stage Two

Students must obtain a minimum average year mark of 50. Students who do not achieve the course specific requirements in Stage Two of the above courses shall be permitted to proceed to the Final Stage of either BSc Biological Sciences OR BSc Genetics (depending on which course they are registered for), subject to their meeting the requirements for progression for the course to which they are transferring.

3. COMPUTER SCIENCE AND ELECTRONIC ENGINEERING (SCHOOL OF)

3.1 Three-year honours degree courses and four-year courses which involve a preliminary year:

Stage Two and Stage Three

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module.

3.2 Four-year honours degree courses which include a year abroad:

Stage Two

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module.

Students must meet the pass requirements for each module at the first attempt in order to be permitted to go abroad in the following year. Where students fail a maximum of 60 credits at the first attempt and have a stage mark of at least 20%, the Board of Examiners will offer reassessment with the chance to transfer to an appropriate 3-year course. In cases where students wish to remain on their existing course, they will need to apply for a year's intermission after taking the reassessment.

3.2.1 Year Abroad

Students must pass the 60 marked credits which are studied on the year abroad.

3.2.2 Final Stage

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module.

3.3 Four-year Integrated masters Courses:

Stage Two and Stage Three

Students must pass each module and must also achieve a minimum mark of 30% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module.

3.3.1 Final Stage

Students must pass each module and must also achieve a minimum mark of 40% in the coursework aggregate mark and the exam mark where both are used in the assessment of the module.

4. EAST 15 ACTING SCHOOL

4.1 In addition to the standard rules for progression students on all East 15 courses must pass the East 15 Professional Code of Conduct.

**4.2 In respect of:
Certificate of Higher Education in Theatre Arts**

Reassessment within the same academic year is only possible in:

EA005 Movement and Dance

EA006 Voice

EA007 Singing

EA008 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

**4.3 In respect of the courses:
BA Acting W411
BA Acting and Contemporary Theatre W441
BA Acting (International) W83A**

Condonement is only possible in relation to Music & Singing at Level 5.

Reassessment within the same academic year is only possible in the following modules:

EA115 Voice I

EA116 Movement I

EA117 Music and Singing I

EA118 Contextual Studies I

EA215 Voice II

EA216 Movement II

EA217 Music and Singing II

EA218 Contextual Studies II

EA223 Voice

EA224 Movement

EA225 Music and Singing

EA226 Contextual Studies

EA316 Voice, Movement, Music and Singing (Year 3)

EA317 Contextual Studies III

EA319 Professional Preparation (Professional Portfolio only)

EA326 Voice-Movement-Music

EA327 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

**4.4 In respect of the course:
BA Acting and Community Theatre W496**

Reassessment within the same academic year is only possible in the following modules:

EA119 Contextual and Community Studies
EA135 Voice
EA136 Movement
EA137 Music and Singing
EA243 Community Theatre Arts Management
EA244 Technical Theatre Skills
EA245 Special Performance Skills
EA246 Contextual Studies
EA343 Arts Administration & Professional Development
EA344 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

Condonement is only possible in relation to EA244 Technical Theatre Skills and EA245 Special Performance Skills at Level 5.

**4.5 In respect of the course:
BA Acting and Stage Combat W412**

Reassessment within the same academic year is only possible in the following modules:

EA154 Performance Skills I (Voice assessment only)
EA155 Specialised Performance Skills (Singing assessment only)
EA156 Contextual Studies
EA254 Performance Skills II (Music and Voice assessments only)
EA256 Contextual Studies
EA353 Theatrical Appreciation (proposal only)
EA354 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

Condonement is not possible for any modules.

**4.6 In respect of the course:
FdA /BA Stage Management and Technical Theatre W453/W450**

Reassessment within the same academic year is only possible in the following modules:

EA161 Foundation Skills – Stage Management (reflective essay only)
EA162 Foundation Skills – Lighting (reflective essay only)
EA163 Foundation Skills – Sound (reflective essay only)
EA164 Foundation Skills – Prop Making (reflective essay only)
EA165 Foundation Skills – Set construction (reflective essay only)
EA166 Foundation Skills – Costume (reflective essay only)
EA198 Industry in Context 1 (Year 1)
EA199 Industry in Context 2 (Year 2)
EA200 Applied Skills (reflective essay only)
EA261 Production Practice 1 (reflective essay only)

EA262 Production Practice 2 (reflective essay only)
EA263 Production Practice 3 (reflective essay only)
EA361 Production Practice 4 (reflective essay only)
EA362 Production Practice 5 (reflective essay only)
EA364 Industry in Context 3 (Year 3)

The only reassessment opportunity for students failing any other modules will be to repeat the year full-time.

Condonement is not possible for any modules.

**4.7 In respect of the course:
BA World Performance W495**

Reassessment within the same academic year is only possible in the following module assessments:

EA171-4-FY Western Theatre in Context
EA172-4-FY Performance Skills (Voice and Movement only)
EA173-4-FY World Theatre Studies (Portfolio only)
EA174-4-FY Music and World Performance (Essay/video diary only)
EA271-5-AP Ritual and Religious Performance (Essay only)
EA272-5-PS Visiting Artist(s) (Reflective evaluation only)
EA273-5-AU Mask (Mask creation and presentation only)
EA274-5-SP Storytelling (Reflective evaluation only)
EA275-5-SU Comedy (Essay only)
EA276-5-SU Gender (Essay only)
EA277-5-AU Media and Theatre Production Skills
EA371-6-AP Applied and Political Theatres (Presentation and research project only)
EA372-6-PS Contemporary Performance Project (Reflective evaluation only)
EA373-6-PS Final Project Process (Portfolio only)

The only reassessment opportunity for students failing other module assessments will be to repeat the year full-time.

Condonement is not permitted for EA373-3-PS Final Project Process or EA374-3-SU Final Project Performance.

**4.8 In respect of the course:
BA Physical Theatre**

Reassessment within the same academic year is normally only possible in the following modules:

EA190 Skills
EA191 Mime
EA196 Text and Context I
EA290 Skills
EA296 Text and Context II
EA390 Skills
EA395 Professional Preparation
EA396 Ensemble Project (Logbook only)

The only reassessment opportunity for students failing other modules or assessments will be to repeat the year full-time.

Condonement of failure is only possible in relation to EA395 Professional Preparation.

SENATE APRIL 2014

5. ECONOMICS

5.1 In respect of the **4- year variants** of the following courses:

BA Economics L102

BSc Economics L103

BA International Economics L160

BSc International Economics L161

BA Financial Economics L118

BSc Financial Economics L117

BA Management Economics L190

BSc Management Economics L191

Progression onto the 3-year accelerated route

For progression onto the accelerate route students must achieve a mark of 60% in the Certificate Assessment exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA117-3-AP Core Mathematics

IA116-3-AP Statistics

IA104-3-AP Business Management

IA106-3-AP Economics

IA140-3-AP Language and Study Skills

5.2 In respect of joint courses involving and/with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

6. ESSEX BUSINESS SCHOOL

6.1 In respect of the **4- year variants** of the following courses:

BA Accounting N401
BA Accounting and Finance NN43
BA Accounting with Economics N4L1
BA Accounting and Management NN42AC
BSc Business Management N201
BSc Finance N301
BSc Financial Management N314

Progression onto the 3-year accelerated route

For progression onto the accelerate route students must achieve a mark of 60% in the Accelerated Route Entry Exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA117-3-AP Core Mathematics
IA116-3-AP Statistics
IA104-3-AP Business Management
IA106-3-AP Economics
IA140-3-AP Language and Study Skills

6.2 In respect of joint courses involving and/with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

SENATE APRIL 2011

7. HEALTH AND HUMAN SCIENCES

7.1 In respect of the courses:

Foundation Degree in Health Science (Mental Health) L511
Foundation Degree in Health Science (Care of the Adult) L510

Progression is based on passing all assessments and all modules.

Any failed element may be resubmitted on one occasion only for a capped mark. A fail at second attempt will lead to a requirement to withdraw.

For Foundation Degree Health Science (non-modular courses) work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed

7.2 In respect to the course:

BSc Health Care Practice (including the Non-Medical Prescribing Module) B900

Progression is based on passing all assessments and all modules.

A failed element of assessment may be resubmitted on one occasion for a capped mark. Students will normally resubmit failed work, within four weeks of receiving their ratified marks, the resubmission date being set by the Board.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 80%

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed

Students normally APL 240 credits to this course when they will study for 120 Essex credits at level 6.

Where students APL the additional credits required will be studied at level 6

Progression is between modules, rather than levels or stages.

There are 60 credit modules available in this course – currently

HS623 Renal module

HS627 Work based project is offered at 60 credits

HS624 Work Based Essay is 10 credits

The degree classification for this course is based on an equal weighting of all modules taken at Essex (i.e. non APL work) at all stages.

7.3 In respect of the course:

BSc Health Care B901MO

Progression is based on passing all assessments and all modules.

Any failed element may be resubmitted on one occasion only for a capped mark. A fail at second attempt will lead to a requirement to withdraw.

Students will normally resubmit failed work, within four weeks of receiving their ratified marks, the resubmission date being set by the Board.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 80%.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

7.4 In respect of the course:
Foundation Degree in Oral Health Science B750

Progression is based on passing all assessments and all modules.

Any failed element may be resubmitted on one occasion only for a capped mark. A fail at second attempt will lead to a requirement to withdraw.

Work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 60%.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

For the degree to be awarded with merit or distinction, students must pass all Stage Two (level 5) assessments at the first attempt.

7.5 In respect of the course:
BSc Oral Health

Progression is based on passing all assessments and all modules.

Any failed element may be resubmitted on one occasion only for a capped mark. A fail at second attempt will lead to a requirement to withdraw.

Work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 60%.

All placement / workplace based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

A student who fails the work based assessment will be permitted to undertake one further work-based placement and assessment

7.6 In respect of the courses:

BSc Nursing (Adult) B740

BSc Nursing (Mental Health) B760

Progression is based on passing all assessment and all modules.

Any failed element may be resubmitted on one occasion only for a capped mark. Failed work will normally be resubmitted within four weeks of students receiving their marked work. A fail at second attempt will lead to a requirement to withdraw.

Placement based assessment of core professional values is non-credit bearing but must be passed.

Placement based assessment of core professional values is non-credit bearing but must be passed.

Students must be assessed as remaining of good health and character by the School's Professional Suitability Group/Examination Board.

Students must pass all practice-based learning placements and will be required to retake any failed placement. If a student fails a placement on re-assessment or fails more than 2 placements at first attempt they will be required to withdraw from the programme.

All required outcomes for a progress point must normally be met within the assessed period for that stage of the programme. Any outstanding outcomes must be achieved within 12 weeks of entering the next stage of the programme. A student who fails to achieve the outstanding outcomes within the 12-week period will not be permitted to continue on the current stage of the programme. Depending on the reason for the failure to meet the outstanding outcomes, the Board will decide whether the student must either return to the previous part of the programme to meet the shortfall or be discontinued. This is to meet the NMC requirement on progression.

Exit Awards

These degrees have an exit award of an ordinary degree in Nursing (Adult) or Nursing (Mental Health) which can lead to professional registration with the Nursing and Midwifery Council.

To be eligible for this exit award a student must:

- Undertake 360 credits for the BSc (Hons).
- Pass all core modules except HS561, the research module.
- Pass all clinical assessments.

Other exit awards for these courses are titled:

Diploma of Higher Education in Clinical Health Studies

Certificate of Higher Education in Clinical Health Studies

These are academic awards only and do not lead to professional registration

7.7 In respect of the courses:

BSc (Hons) Occupational Therapy (Full time and Part-time) B930

BSc (Hons) Physiotherapy (Part-time) B160

Progression is based on passing all assessments and all modules.

Any failed element, excluding practice-based learning placements, may be resubmitted on one occasion only for a capped mark. A fail at second attempt will lead to a requirement to withdraw.

Students must pass all practice-based learning placements. If a student fails a placement, they will be required to undertake and pass a full repeat placement in the same clinical speciality for a capped mark). If a student fails a placement on re-assessment or fails more than 2 placements at first attempt they will be required to withdraw from the programme.

The exit awards for these courses are titled:

Diploma of Higher Education in Rehabilitation Studies

Certificate of Higher Education in Rehabilitation Studies

These are academic awards only and do not lead to professional registration

For the BSc (Hons) Occupational Therapy there is an additional exit award entitled BSc (Hons) Rehabilitation Studies. This will be awarded to students who have met the following conditions:

- Have attempted 360 credits for the BSc (Hons) Occupational Therapy and passed all core modules except for HS353 Research and Evidence for Practice 3.

This is an academic award only and does not lead to professional registration.

SENATE JULY 2012

8 DEPARTMENT OF HISTORY

8.1 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

9 INTERNATIONAL ACADEMY

9.1 In respect of the course:

BSc in Management, Mathematics and Economics NGL1

Progression onto the 3-year accelerated route

In order to progress onto the 3-year accelerated route students must achieve a mark of 60% in the Accelerated Route Entry Exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA112-3-AP Pure Mathematics

IA116-3-AP Introduction to Probability and Statistical Methods

IA104-3-AP Business Management

IA106-3-AP Economics

IA140-3-AP Academic Skills

9.2 In respect of the 4- year variants of the following courses:

BA Economics L102

BSc Economics L103

BA International Economics L160

BSc International Economics L161

BA Financial Economics L118

BSc Financial Economics L117

BA Management Economics L190

BSc Management Economics L191

Progression onto the 3-year accelerated route

For progression onto the accelerate route students must achieve a mark of 60% in the Accelerated Route Entry Exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA117-3-AP Core Mathematics

IA116-3-AP Introduction to Probability and Statistical Methods

IA104-3-AP Business Management

IA106-3-AP Economics

IA140-3-AP Academic Skills

9.3 In respect of the course:

BEng in Computers and Electronics GH46

Progression onto the 3-year accelerated route

For progression onto the accelerate route students must achieve a mark of 60% in the Accelerated Route Entry Exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA112-3-AP Pure Mathematics

IA117-3-AP Core Mathematics

IA119-3-AP Computers and Electronics

IA105-3-AP Computers for Communication

IA160-3-AP Computer Programming

IA140-3-AP Academic Skills

9.4 In respect of the **4- year variants** of the following courses:

BA Accounting N401
BA Accounting and Finance NN43
BA Accounting with Economics N4L1
BA Accounting and Management NN42
BSc Business Management N201
BSc Finance N301
BSc Financial Management N341

Progression onto the 3-year accelerated route

For progression onto the accelerate route students must achieve a mark of 60% in the Accelerated Route Entry Exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA117-3-AP Core Mathematics
IA116-3-AP Introduction to Probability and Statistical Methods
IA104-3-AP Business Management
IA106-3-AP Economics
IA140-3-AP Academic Skills

9.5 In respect of the **4- year variants** of the following courses:

BA Modern History
BA History
BA American History
BA History and Literature
BA History of Art
BA Humanities
BA English Literature
BA Literature and Myth
BA Literature and History of Art
BA Philosophy
BA Philosophy and History
BA Philosophy and Literature

Progression onto the 3-year accelerated route

For progression onto the accelerate route students must achieve a mark of 60% in the Accelerated Route Entry Exam and achieve an average mark of 60% for the coursework for each assessed module below:

IA101-3-AP Introduction to the History of Art in Western Europe: From Classical Greece to Impressionist France
IA108-3-AP British History: From 'Great' Britain to 'United' Kingdom? 1897-1997
IA111-3-AP Major Writers in English Literature
IA121-3-AP Western Philosophy: Fundamental Questions, Major Thinkers
IA140-3-AP Academic Skills

9.6 In respect of the course:

International Diploma in Business (Essex Business School – Accounting, Finance and Management)

9.6.1 In addition to the standard requirements for the award, students must achieve all of the following:

- a mark of at least 40% for the examination for Introduction to Management (IA711-4-PS), Quantitative Methods and Financial Mathematics (IA706-4-AU), Introduction to Accounting (IA713-4-FY), Introduction to Finance (IA712-4-SU), and Introduction to Economics (IA710-4-PS)

9.6.2 Progression onto second year

(1) Academic Literacy and Applied Business Communications modules are not credit-bearing modules. However, students are required to pass these modules in order to be awarded the International diploma in Business and for guaranteed automatic progression onto a relevant degree course within the Essex Business School at the University of Essex.

(2) Where a student has attained the 120 credit points, but not passed the Academic Literacy or Applied Business Communication modules, the student is entitled to be awarded a Certificate of Higher Education. However, that student would not be guaranteed automatic progression onto the second year of an undergraduate degree course. They would need to apply directly to the Undergraduate Admissions and their application would be considered by a selector within the relevant department or school within the University.

9.7.1 In respect of the course:

International Diploma in Business (Essex Business School - International Entrepreneurship and Innovation)

In addition to the standard requirements for the award, students must achieve all of the following:

- a mark of at least 40% for the examination for The Business Creation and Growth Process (IA707-4-PS) and Principles of Markets, Marketing and Selling (IA708-4-AP), Introduction to Accounting and Finance (IA709-4-FY) and Introduction to Economics (IA710-4-PS)

9.7.2 Progression onto second year

(1) Academic Literacy and Applied Business Communications modules are not credit-bearing modules. However, students are required to pass these modules in order to be awarded the International Diploma in Business and for guaranteed automatic progression onto a relevant degree course within the Essex Business School at the University of Essex.

(2) Where a student has attained the 120 credits, but not passed the Academic Literacy or Applied Business Communication modules, the student is entitled to be awarded a Certificate of Higher Education in Business. However, that student would not be guaranteed automatic progression onto the second year of an undergraduate degree course. They would need to apply directly to the Undergraduate Admissions and their application would be considered by a selector within the relevant department or school within the University.

MAY 2013

10 DEPARTMENT OF LANGUAGE AND LINGUISTICS

RULES OF ASSESSMENT FOR STUDENTS ON MODERN LANGUAGE COURSES AND JOINT (AND/WITH) MODERN LANGUAGE COURSES INCLUDING A PERIOD OF STUDY ABROAD

- 10.1 In relation to all Modern Language degrees and joint (and/with) Modern Language degrees including a year abroad:
- 10.2 In addition to the standard requirements for progression detailed in the Rules of Assessment students must meet the following requirements:
- 10.3 **Stage Two**
Students are required to achieve at least 40% in level 4 Advanced (B2⁵) or level 5 Proficiency (C1) language modules in their major language⁶ to be able to proceed to the Study Abroad period. If students do not meet these requirements, they will be offered the chance to transfer to a different degree course, if appropriate.
- 10.4 **Stage Three**
Whilst students will be registering for some modules with a thematic content, it is essential that the study of their languages must be continued taking into account the following:
- Study of major language (are regarded as core and must be passed)
 - Study of minor language(s) with year 4 exit levels of 5 (Proficiency, C1) and above (regarded as compulsory unless unavailable, in which case a suitable alternative is incorporated into the Learning Agreement)
 - Study of any other minor language with year 4 exit levels 3 (Intermediate, B1) or 4 (Advanced, B2) (recommended)
- 10.5 In order to proceed onto Mastery (C2) level modules in their major language, students must have reached at least level C1 of the European Framework by the end of their Study Abroad period (equivalent to a 40% pass in a level 5 Proficiency module). To proceed to level 5 Proficiency (C1) modules, students must have obtained a pass at level B2 by the end of their Study Abroad period (equivalent to a 40% pass in a level 4 Advanced module).
- 10.6 Students have the following options during the Study Abroad period:

Study abroad as a student at a partner university

During their study abroad period, students must choose appropriate modules at their host university. With the exception of modules in the minor language(s) or in translation/interpreting, these modules should be in the language of the host country.⁷ This selection of modules and any amendments to the original selection will require the approval of the Study Abroad language coordinators.

Students must register for modules to the value of 60 ECTS credits. The best 45 ECTS credits will be converted into 90 Essex credits. The marks obtained for individual modules will be used to create an average year mark which will be converted and validated according to the guidelines published on the Essex Abroad website. This year mark will be applied to the 90 Essex credits, which will be subject to the Undergraduate Rules of Assessment.

In cases where the average year mark for the best 45 ECTS credits is a fail (below 40), students will be asked to transfer to a 3 year degree course wherever possible.

In order to achieve Mastery level (C2) in their final year, students must spend their study abroad period in a single country at their chosen university to ensure that their language proficiency in their major language reaches the very demanding C1 standard. Exceptions will only be made in the case of students who have achieved year marks of clear first class standard during their first year of study at the University of Essex.

Footnotes

5 B1, B2, C1 & C1 refer to the Common European Framework of reference for languages.

6 The major language is the language for which the highest exit level needs to be achieved in the final year. It is also the language of your main study abroad period.

7 Exceptions may be allowed in the case of degrees and/or with Modern Languages, provided that the agreement of the relevant Study Abroad Officers has been obtained in advance.

10.7 Study abroad as a foreign language assistant

Students may choose to spend their study abroad period working as an assistant at an approved education institution abroad (school, college, University). This year does not count towards the overall degree classification and academic credits are not awarded. Only marks which are included in the overall classification are shown on the transcript for the period of study abroad.

Students must complete the following during this period:

1. An employer's certificate of completion/reference will need to be submitted to the Essex Abroad Office, demonstrating that satisfactory teaching hours have been undertaken.
2. Evidence of successfully completed language modules (including distance learning) must be provided – see 10.4 above.
3. A portfolio of work demonstrating that level C1 has been reached in the major language by the end of the study abroad period must be submitted. Portfolio briefs will be available from the relevant module supervisors and will include an assistantship diary. This portfolio must achieve a minimum mark of 40, with the submission deadline being 31 August. No reassessment opportunities will be offered.⁸

Footnote

⁸ In cases where no language courses are available in the relevant locality, students will need to consult their course director, country-specific coordinator or the Study Abroad officer.

Senate June 2013

11. LAW

11.1 In respect of:

LLB Laws (Including Year Abroad) M120 (Model Three of the Four-Year Award Models)

11.1.1 In addition to the standard requirements for progress, where the language needed for study in Europe is not the student's native language, it is a requirement to pass an additional language course. 150 credits will therefore be required for the qualifying year leading to the year of study in Europe for these students.

11.2 In respect of:

LLB English and French Law M122

11.2.1 At the end of Stage One, where the student is already repeating the stage full-time or has undertaken resit(s) without attendance, and has failed up to 60 credits, he/she may resit the necessary examinations and/or resubmit coursework prior to the next academic Stage in order to fulfil the requirement to progress. Marks will be capped at 40%. Where more than 60 credits has been failed he/she must withdraw from the University.

11.2.2 In addition to the standard requirements: 150 credits in five modules must be achieved in each of Stages 1 and 2 to include LW107 French Law and Methodology I and LW207 French Law and Methodology II.

11.2.3 Students who have not passed LW107 French Law and Methodology I at the end of Stage 1 (after resits and/or resubmission of coursework as appropriate) may be permitted to repeat the stage of study in accordance with normal University rules, or, if they have passed 120 credits, may be permitted to proceed to the second stage of another programme of study¹. Students who have not passed LW207 French Law and Methodology II at the end of Stage 2 (after resits and/or resubmission of coursework as appropriate) will not be permitted to proceed to the *Licence*, but, if they have passed at least 90 credits, may be permitted to transfer to another programme of study².

11.2.4 For the Award of the LLB English and French laws, credit is allocated as follows: 150 credits are allocated to Stage Two; no credit is allocated for the Third Stage (year) which is assessed on a pass/fail basis; and 120 credits for the Final Stage made up of four 30-credit modules. For the purpose of calculating the arithmetic average, the years are weighted as follows: 40%-0%-60%. **For the purpose of determining the dominant quality of the student's work, Model 1 from the standard 4 year Rules of Assessment is used.** Marks obtained outside the UK will be converted using conversion tables published on the Study Abroad Office web pages.

¹ "another programme of study" meaning another appropriate course in the School of Law. A course would be recommended by the Board of Examiners or School.

² "another programme of study" meaning another appropriate course in the School of Law. A course would be recommended by the Board of Examiners or School.

MODEL	VOLUME OF CREDIT ALLOCATED TO THE PLACEMENT / YEAR ABROAD, MARKSED AS PASS / FAIL	MODULES WHICH RECEIVE A MARK	WEIGHTING OF YEARS (2-3-4)
LLB English and French Law	0 Credits for the third year, but must pass. 120 credits for the final year.	4 modules of 30 marked credits each in the final year.	40%-0%-60%

11.2.5 In respect of:**All LLB courses:**

In addition to the standard Rules of Assessment applicable to LLB students, there are also rules set by the Solicitors Regulation Authority and the Bar Standards Board which set the criteria for obtaining a qualifying law degree (QLD). Students wishing to undertake professional practice in Law are recommended to refer to these when making decisions on progression between stages of a degree in cases where they have been offered the chance to proceed to the next stage carrying failed credits.

12 MATHEMATICS

12.1 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

12.2 In respect of the courses:

BSc Mathematics for Secondary Teaching

G190

BSc Mathematics for Secondary Teaching

(Including Year Abroad)

GX11

Stage Three

In addition to the standard requirements for progress, the MA832 project must be passed.

Students who do not pass MA832, but otherwise meet the conditions for passing the BSc Mathematics, may be considered for the award of the BSc in Mathematics.

SENATE July 2013

13 SCHOOL OF PHILOSOPHY AND ART HISTORY

13.1 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

Senate July 2013

14 PSYCHOLOGY

In respect of:

All Psychology courses

14.1 Stage One

In addition to the standard rules of assessment, in order to proceed students must:

Obtain 40% in PS114 coursework and 40% in PS114 examination

14.2 Stage Two

In addition to the standard rules of assessment, in order to proceed students must:

Obtain 35% in PS406, PS414 and PS415 coursework and 40% overall for the module aggregate.

Students who do not meet the required criterion even after resubmission, and who have failed no more than 30 credits, may consider transferring to the BA Psychological Studies, which is a non-accredited degree.