

ACADEMIC PARTNERSHIPS

UNDERGRADUATE RULES OF ASSESSMENT

(Academic Year 2009-2010)

COLCHESTER INSTITUTE

In respect of the course **BA (Hons) Music**

In addition to the standard requirements for progress, the following modules **MUST** be passed:

Stage Two

BAMU01I Solo Practical Study 2
BAMU03I Musicianship 2

Stage Three

BAMU15H HCO Research Project

For each stage three career option pathway the following pairs of modules must also be passed:

Performance

BAMU04H Solo Performance Project A
BAMU05H Solo Performance Project B

Music in Education

BAMU06H Music in the Classroom
BAMU07H Music Education Placement

Arts Business

BAMU08H Arts Planning
BAMU09H Arts Events Management

Jazz and Popular Music

BAMU10H Independent Recording Project
BAMU05H Solo Performance Project B

Music Technology

BAMU11H Sound Design
BAMU12H Computer Music Composition

Composition

BAMU13H Composition Workshop
BAMU14H Composition Folder

In respect of the course **FdA Popular Music**

In addition to the standard requirements for progress, the following module **MUST** be passed:

Stage Two

FDPM04I Performance Studies Intermediate

Progression from FdA Popular Music to Stage Three BA (Hons) Music

Stage Two

The following module **MUST** be passed to progress to Stage Three of BA (Hons) Music:

FDPM01I Musicianship Skills (Popular Music) 2

In respect of the course **FdA / BA (Hons) Musical Theatre**

In addition to the standard requirements for progress, the following modules **MUST** be passed:

Stage Two

FDMT04I / BAMT04I Musical Theatre Techniques 2

Stage Three

BAMT05H Research Project

BAMT06H Musical Theatre Project

In respect of the courses:

BA (Hons) Art and Design: Fine Art

BA (Hons) Art and Design: Graphic Media

BA (Hons) Art and Design: Fashion & Textiles

BA (Hons) Art and Design: 3D Design & Craft

Stage Three

Module DH1BAAD03H Professional Practice to be a 45 Credit module.

In respect of the course:

FdA Video Production

Stage Two

In addition to the standard requirements for the award, the following two modules **MUST** be passed:

DH1FDVPO4I Developmental Research (15 Credits)

DH1FDVPO6I Development of Post Production (15 Credits)

In respect of the courses:

BA (Hons) Management

BA (Hons) Management of Hospitality

BA (Hons) Management of Sport

BA (Hons) Management of Tourism

Stage Two

In addition to the standard requirements for progression, the following module **MUST** be passed:

BAMN/S/T/H02I Contemporary Management (30 Credits)

Stage Three

In addition to the standard requirements for the award, the following module **MUST** be passed:

BAMN/S/T/H01H Undergraduate Dissertation (30 Credits)

In respect of the course:

BA (Hons) Early Years

Stage Three

In addition to the standard requirements for the award the following module **MUST** be passed:

DT6BAEY06H Action Research Project (30 Credits)

In respect of the courses:

Dip HE Counselling

BA (Hons) Counselling

Stage Two

All Stage Two level I modules/courses must be passed

Stage Three (BA (Hons) Counselling)

In addition to the standard requirements for the award the following module **MUST** be passed:

BACO06H Professional Development through Research (30 Credits)

In respect of the course:

BA (Hons) Health and Social Care

Stage Three

In addition to the standard requirements for the award the following module **MUST** be passed:

BAHSO3H Undergraduate Literature Review (30 Credits)

Please also note:

RULES OF ASSESSMENT FOR ITT AWARDS

Rules of Assessment for Initial Teacher Training (ITT) awards differ from the Rules of Assessment for other University of Essex provision as these qualifications are marked on a pass/fail basis at both modular and award level. These are available as a separate document.

KAPLAN OPEN LEARNING

In respect to all Foundation degrees offered by Kaplan Open Learning

In addition to the standard rules of progression

Students that complete level 4 (Stage One) and wish to proceed to level 5 (Final Stage) at the earliest opportunity and before the next scheduled examination board may commence level 5 on a **provisional** basis subject to the following conditions being satisfied:

- a) All level 4 modules must have been completed and the internal examiners are satisfied that the provisional marks would ensure that the student will achieve 120 credits
- b) At least 60 credits have previously been approved by an examination board

If, after the end of level 4 examination board has met, the student has not met the requirements to progress, the student's level 5 studies will be suspended pending successful completion of level 4 (Stage One). If any level 5 credits have already been completed they may be presented to the board at which the completed level 4 credits will be considered.

When the board meets after re-sits/resubmissions are completed, the Board may consider the following options (Boards may offer no more than three attempts at the assessment for the level/stage):

- a) to repeat the stage of study for uncapped module marks (no student may repeat more than one stage of study)
- or**
- b) where the **whole stage mark is below 20%**, or where a student did not submit a majority of assessed pieces of work and had no substantiated extenuating circumstances, to withdraw from the course.

In the event that a student does not complete a module they have started

- a) If the module is substantially incomplete (usually no more than 6 weeks completed study) and the module leader has agreed a mid module deferral of studies:
 - The incomplete module will not be treated as a fail
 - Marks earned in the first 8 weeks of the module cannot be re-instated when the module is started for a second time. Work submitted during the first period of study cannot be re-submitted when the module is restarted.
 - For work based learning modules, it will be at the module leader's discretion, taking into account the student's employment situation, whether or not an entirely new project needs to be used when the module is started for a second time.
- b) If the module is substantially complete (usually more than 6 weeks completed study) or the module leader does not sanction a request for suspension of studies, marks for the module will be considered by the Board in the normal way.

In addition to the rules for eligibility for the award of a Foundation Degree

If a student does not meet the requirements for a Foundation Degree:

- a) where the student has failed up to 60 credits, he/she may resubmit the necessary elements of assessment. Marks will be capped at 40.
- b) where the student has failed **more than 60 credits** and has a stage mark greater than 20%, he/she may repeat the stage of study for uncapped marks (no student may repeat more than one stage of study).
- c) where the whole **stage mark is below 20%**, or where a student failed to submit a majority of assessed pieces of work with no substantiated extenuating circumstances, he/she must withdraw from the course.
- d) if 120 credits have been achieved at level 4 or above, the student may be considered for the award of a Certificate of Higher Education.

When the Board meets after the resits/resubmissions are completed, the Board may consider the following options (Board may offer no more than three attempts at the assessment for the Level):

- a) to repeat the stage of study for uncapped module marks (no student may repeat more than one level/stage of study)

or

- b) where the whole **stage mark is below 20%**, or where a student did not submit a majority of assessed pieces of work with no extenuating circumstances, to withdraw from the course.
- c) if 120 credits at level 4 or above have been passed, the student may be considered for the award of a Certificate of Higher Education

SOUTH ESSEX COLLEGE

In respect of the course:

BA (Hons) Digital Animation

Stage Three

Module ADDAN 325 Final Major Project to be a 45 credit module.

In respect of the course:

BA (Hons) Graphic Design

Stage Three

Module ADG 326 Final Major Project to be a 45 credit module.

In respect of the course:

BA (Hons) Interior Design

Stage Three

Module ADI 324 Final Major Project to be a 45 credit module.

In respect of the course:

BA (Hons) Social Work

In addition to the standard requirements for progress, the following modules **MUST** be passed:

Stage Two

Module SW217 Practice Learning Placement year 2

Stage Three

Module SW317 Practice Learning Placement year 3

In respect of the course:

FdA Sound Production and Performance Technology

Stage Two

SPPT 201 SPaPT Project (level NQF5) to be a 45 credit module.

In respect of the course:

BA (Hons) TV Production and Screen Media

Stage Three

TVP 301 Final Major Project to be a 45 credit module.

In respect of the course:

BA (Hons) Fashion Design

Stage Three

ADF329 Final Major Project to be a 45 credit module.

WRITTLE COLLEGE

In respect of **Ordinary degrees (final year only – progression route from Foundation degree (or HE Diploma):**

Eligibility for an Award (Final Stage)

For the award of an Ordinary degree, a total of 60 credits must be passed.

To be eligible for an Ordinary degree, students must:

- a) Have gained 240 credits through the award of a Foundation degree, HE Diploma or equivalent, at levels 4/5.
- b) pass a minimum of 60 credits at level 6 in Stage Three (final year):
and
- b) meet any additional scheme-specific requirements outlined in the variations to the Rules of Assessment, including professional, statutory and regulatory body requirements.

It is permissible for the student to study an additional 60 credits at level 5 during the final year. These credits will be additional to the award.

If a student does not meet the requirements for an Ordinary degree:

- a) where the student has failed **up to 15 credits at level 6**, he/she may resit the necessary examinations and/or resubmit coursework. Marks will be capped at 40%. Where a student is already repeating the Stage he/she must withdraw from the University (students may not resit at the end of a repeat Stage).
- b) where the student has failed **more than 30 credits at level 6** and has a year mark greater than 20%, he/she may repeat the Stage of study on a full-time basis for uncapped marks (no student may repeat more than one Stage of study), **or** resit the necessary examinations the following year without attendance with the marks capped at 40%.
- c) where the **Stage mark for the 60 level 6 credits is below 20%**, or where a student was absent from all examinations with no substantiated extenuating circumstances, he/she must withdraw from the University.

When the Board meets after re-sits/resubmissions are completed, the Board may consider the following options (Boards may offer no more than three attempts at the assessment for the Stage):

- a) to repeat the Stage of study full-time for uncapped course marks (no student may repeat more than one Stage of study)
or
- b) where the student has failed **up to 15 credits at level 6**, to repeat the Stage of study part-time, with marks capped at 40% (no student may repeat more than one Stage of study).
or
- c) to resit examinations the following year without attendance where the mark recorded will be capped at 40%.
or
- d) where the **Stage mark is below 20%**, or where a student was absent from all examinations with no substantiated extenuating circumstances, to withdraw from the University.