## Department of Psychology Milestone for MPhil Students – 2018-2019 Entry

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| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| | B: Choose/narrow down the research topic and demonstrate significance/impact of research. | Submit 10,000 word report or equivalent including, for example:  
▪ Central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Project plan, outlining objectives for each stage. | By first Supervisory Panel. Term 1 for full-time students and Term 2/3 for part-time students. |
| | C: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic plan of work/timetable for Year 2.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style  
▪ Commence and continue data collection | By end of Term 3 for full-time students; Term 6 for part-time students. |
| | D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the 2 year standard period | ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills | By end of Term 3 for full-time students, Term 6 for part-time students |
| | E: Demonstration of presentation skills | ▪ Present at PGR conference in May  
▪ Take up opportunities to present at academic conferences, where possible | Term 3 for full-time students, Term 6 for part-time students. |
| M2: During Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis | • Training Needs Analysis to be reviewed  
• Attend Proficio courses and plan for further courses to attend, as appropriate | Term 4 for full-time students, Term 6 for part-time students |
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| | B: Demonstration of effective project management through the setting of research goals and prioritisation of activities | • Create a detailed realistic completion plan  
• Produce Supervisory Panel report written in a clear and self-reflective style | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| | C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | • Complete data collection and analyse data  
• Submit first complete version of thesis to supervisor  
• Produce Supervisory Panel report written in a clear and self-reflective style | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| | | • Completed final draft of thesis for supervisor(s)/supervisory panel comment | By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students) |
| | D: Demonstration of presentation skills | • Present at PGR conference in May  
• Take up opportunities to present at academic conferences, where possible | Term 6 for full-time students, Term 12 for part-time students |
| M3: Completion period (if needed) | A: Clear plan to submission | • Timeline of work needing to take place before submission  
• Submission date agreed | Timeline agreed by Supervisory Panel |

Updated August 2018