# Department of Literature, Film and Theatre Studies: Standard Milestones for MPhil Students

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| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | Term 1 for full-time students; Term 2 for part-time students  
By end of Term 3 for full-time students; Term 6 for part-time students |
| | B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
▪ Write central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Create project plan, outlining objectives for each stage. | By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| | C: Demonstrate understanding of chosen topic within the context of the field. | ▪ Write review of critical literature and any other research contexts (where relevant) | By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students;  
By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students. |
| | D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period. | ▪ Produce sufficient draft chapters/papers (1/3 of the thesis)  
▪ Evidence that academic writing and/or creative practice are of a standard and ability expected at MPhil level, including adequate referencing and language skills. | By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students;  
By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students. |
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| **E:** Demonstration of effective project management through the setting of research goals and prioritisation of activities. | • Create a detailed, realistic plan of work/timetable for Year 2.  
• Produce student progress report written in a clear and self-reflective style. | • By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students;  
• By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students. | |
| **A:** Review training needs and knowledge required to continue with research project and complete the thesis. | • Training Needs Analysis to be reviewed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate. | • Term 4 (Panel 3) for full-time students;  
• Term 8 for part-time students  
• By end of Term 6 for full-time students;  
• Term 12 for part-time students. | |
| **B:** Demonstration of effective project management through the setting of research goals and prioritisation of activities. | • Create a detailed, realistic completion plan.  
• Produce student progress report written in a clear and self-reflective style. | • By Supervisory Panel (Panel 3) Term 4 for full-time students;  
• Term 6 for part-time students. | |
| **C:** Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | • The majority of the research completed (empirical, creative and theoretical work, where relevant)  
• Produce sufficient draft chapters (2/3 of the thesis)  
• Produce student progress report written in a clear and self-reflective style  
• Where appropriate, present research to students and staff at seminars / conferences | • By Supervisory Panel (Term 4 for full-time students;  
• Term 6 for part-time students)  
• Majority of thesis completed in draft for supervisor(s)/supervisory panel comment. | |

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Approved by Deputy Dean via PGRE Office: 4\textsuperscript{th} October 2018 (Dr Liam Jarvis)
| If Required: M3: Request to enter a completion period | A: Clear evidence of progress towards submission | ▪ Realistic timeline of work needed to take place before submission | By end of year supervisory panel (Term 6 for full-time students / term 12 for part-time) |