## Institute for Social and Economic Research:
### Standard Milestones for MPhil Students – 2018/2019 entry

<table>
<thead>
<tr>
<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>M1: Progress to Year 2</td>
<td>A: Assess training needs and knowledge required to undertake research for Paper 1</td>
<td>▪ Training Needs Analysis to be completed</td>
<td>▪ Term 1 for full-time students; Term 2 for part-time students</td>
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<td>(or equivalent for part-time</td>
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<td>▪ Attend Proficio courses and plan for further courses to attend, as appropriate</td>
<td>▪ By end of Term 3 for full-time students; Term 6 for part-time students</td>
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<td>students)</td>
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<td>▪ Regular attendance at ISER research seminars and research meetings</td>
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<td>B: Choose research topic for Paper 1 and demonstrate potential significance/impact of</td>
<td>Research Project Proposal, including (dependent on subject area):</td>
<td>▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)</td>
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<td>research</td>
<td>▪ Produce a clear statement of the central research problems/questions to be</td>
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<td>▪ Methodological considerations</td>
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<td>▪ Feasibility Report – identifying data sources, access and ethical considerations (especially if experimental work involved)</td>
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<td>▪ Create project plan, outlining objectives for each stage</td>
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<td>C: Demonstrate understanding of chosen topic within the context of the field</td>
<td>▪ Critical Literature Review (where relevant)</td>
<td>▪ By end of year 1 SB and RSPB – (Term 3) for full-time students</td>
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<td>▪ By end of year 2 SB and RSPB – (Term 6) for part-time students</td>
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<td>D: Demonstrate the ability to produce work of the quality and quantity in order to</td>
<td>▪ Evidence that academic writing is at (or close to obtaining) the standard</td>
<td>▪ By end of year 1 SB and RSPB – (Term 3) for full-time students</td>
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<td></td>
<td>complete an MPhil within a maximum of three years</td>
<td>expected at MPhil level, including adequate referencing and language skills</td>
<td>▪ By end of year 2 SB and RSPB – (Term 6) for part-time students</td>
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<td>M2: During Year 2 (or equivalent for part-time students)</td>
<td>A: Review training needs and knowledge required to continue with research project and complete the thesis</td>
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<td>E: Demonstration of effective project management through the setting of research goals and prioritisation of activities</td>
<td>By end of year 1 SB and RSPB – (Term 3) for full-time students</td>
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<td>By end of year 2 SB and RSPB – (Term 6) for part-time students</td>
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<td>Training Needs Analysis reviewed</td>
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<td>Attend Proficio courses and plan for further courses to attend, as appropriate</td>
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<td>Regular attendance at ISER research seminars and research meetings</td>
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<td>Term 4 for full-time students; Term 8 for part-time students</td>
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<td>By end of Term 6 for full-time students; Term 12 for part-time students</td>
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<td>Create a detailed and realistic completion plan</td>
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<td>Produce Supervisory Panel report written in a clear and self-reflective style</td>
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<td>By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)</td>
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<td>Research completed (experimental, empirical and theoretical work, where relevant)</td>
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<td>Produce full drafts of both papers close to MPhil standard</td>
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<td>Draft of chapter 1 (introduction) and chapter 4 (conclusion)</td>
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<td>Produce Supervisory Panel report written in a clear and self-reflective style</td>
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<td>Present research to students and staff at seminars/conference</td>
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<td>Completed final draft of thesis for</td>
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<td>By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students)</td>
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<td>If Required: M3: Request to enter Completion Period</td>
<td>A: Clear evidence of progress towards submission</td>
<td>supervisor(s)/supervisory panel comment</td>
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<td>• Timeline of work needing to take place before submission</td>
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<td>• Final polishing of all chapters</td>
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<td>• Completed final draft of thesis for supervisor(s)/supervisory board comment</td>
<td>• Timeline agreed by Supervisory board.</td>
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