<table>
<thead>
<tr>
<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
</tr>
</thead>
</table>
| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ A brief description of general research topic.  
▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ By week 2  
▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
▪ Write central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Create project plan, outlining objectives for each stage. | ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| C: Demonstrate understanding of chosen topic within the context of the field. | Critical Literature Review (where relevant) | ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SP and RSPB – (Term 6) for part-time students. |
| D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the standard period. | ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills.  
▪ Refined statement of the work to be undertaken, its aims and significance, especially its novelty and timeliness.  
▪ Applications for | ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SP and RSPB – (Term 6) for part-time students. |
## School of Health and Social Care: Standard Milestones for MPhil Students

<table>
<thead>
<tr>
<th>Ethical or Other Approvals</th>
<th>E: Demonstration of Effective Project Management through the Setting of Research Goals and Prioritisation of Activities</th>
<th>F: Subject-specific Milestones</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- Create a detailed, realistic plan of work/timetable for Year 2.</td>
<td>- Participate in the HSC Annual Staff-Student Research Conference</td>
</tr>
<tr>
<td></td>
<td>- Produce supervisory panel report written in a clear and self-reflective style</td>
<td></td>
</tr>
</tbody>
</table>
| M2: During Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | ▪ Training Needs Analysis to be reviewed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 4 for full-time students; Term 8 for part-time students  
▪ By end of Term 6 for full-time students; Term 12 for part-time students |
| --- | --- | --- | --- |
|  | B: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic completion plan.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
|  | C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | ▪ Research completed (empirical and theoretical work, where relevant)  
▪ Produce 60% of dissertation in draft form that supervisors have judged to be of acceptable standard.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style  
▪ Present research to students and staff at seminars/conference | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
|  | D: Subject-specific milestones | ▪ Participate in HSC Annual Staff-Student Research Conference | By end of academic year |
| If Required: M3: request to enter Completion Period | A: Clear evidence of progress towards submission | ▪ Timeline of work needing to take place before submission | Timeline agreed by Supervisory panel. |