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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
▪ Write central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Create project plan, outlining objectives for each stage. | ▪ By first Supervisory Panel and RSPB  
(Term 1 for full-time students; Term 2/3 for part-time students) |
| C: Demonstrate understanding of chosen topic within the context of the field. | Critical Literature Review (where relevant) | ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students;  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the standard period. | ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. | ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students;  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic plan of work/timetable for Year 2.  
▪ Produce supervisory panel report written in a clear and self-reflective style | ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students;  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| F: Subject-specific milestones | Research proposal  
- Literature Review  
- Substantive chapter  

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<th>2) Meet professionalization requirements concerning presenting one's work</th>
<th>Present paper at Graduate Colloquium</th>
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| 1) Related to Dissertation | By end of year 1 SB and RSPB – (Term 3) for full-time students;  
By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| **M2:** During Year 2 (or equivalent for part-time students) | **A:** Review training needs and knowledge required to continue with research project and complete the thesis. | **Training Needs Analysis to be reviewed.**  
**Attend Proficio courses and plan for further courses to attend, as appropriate.** | **Term 4 for full-time students; Term 8 for part-time students**  
**By end of Term 6 for full-time students; Term 12 for part-time students** |
|---|---|---|---|
| | **B:** Demonstration of effective project management through the setting of research goals and prioritisation of activities. | **Create a detailed, realistic completion plan.**  
**Produce Supervisory Panel report written in a clear and self-reflective style.** | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| | **C:** Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | **Research completed (empirical and theoretical work, where relevant)**  
**Produce sufficient draft chapters/papers**  
**Produce Supervisory Panel report written in a clear and self-reflective style**  
**Present research to students and staff at seminars/conference** | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| | **D:** Subject-specific milestones | **Complete final draft of thesis for supervisor(s)/supervisory panel comment** | By end of year supervisory Panel (Term 6 for full-time students; Term 12 for part-time students) |
| **M3:** If necessary, request to enter completion period | **A:** Clear evidence of progress towards submission | **Timeline of work needing to take place before submission**  
**Termly progress report to supervisor and/or board members if necessary** | |
| | **B:** Department specific attitudes towards submission | **Revise and rewrite chapters.**  
**Thesis no longer than 50 000 words** | |