# School of Philosophy & Art History (Philosophy): Standard Milestones for PhD Students

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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| **M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)** | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
|                                                                | B: Choose research topic and demonstrate significance/impact of research.             | Research Project Proposal, including (dependent on subject area):           | A research outline and a critical literature review will be presented at the first supervisory board, i.e. during term 2 for F/T students, or during term 4 for P/T students.  
If the relevant Board requires it, these submissions can be reworked and resubmitted for the Confirmation Board (Term 3 for full-time students; Term 6 for part-time students) |
|                                                                | C: Demonstrate understanding of chosen topic within the context of the field.         | ▪ Critical Literature Review (where relevant)                              | Same as M1B.                                                           |
|                                                                | D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period. | ▪ Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.  
This will standardly take the form of a 10000-word document in good draft. | By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students) |
|                                                                | E: Demonstration of effective project management through                               | ▪ Create a detailed, realistic plan of work/timetable for Year 2.         | By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students) |
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| M2: Progress from Year 2 to Year 3 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | • Training Needs Analysis to be reviewed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate. | • Term 4 for full-time students; Term 8 for part-time students  
• By end of Term 6 for full-time students; Term 12 for part-time students |
| --- | --- | --- | --- |
|  | B: Demonstrate work of the quality and quantity expected at the end of Year 2 | • Produce another 10000 words in good draft.  
• Report on research undertaken to date | By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |
|  | C: Review significance and impact of research and articulate output. | For example:  
• Deliver workshop  
• Present research to students and staff at seminars/conferences  
• Write journal articles | By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |
|  | D: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | • Create a detailed, realistic plan of work/timetable for Year 3.  
• Produce supervisory board report written in a clear and self-reflective style | By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |

### M3: Progress from Year 3 (or equivalent for part-time students) to Completion Year

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<tr>
<th>A: Ability to reflect on skills and knowledge development and its application to the research project</th>
<th>• Training Needs Analysis reviewed</th>
<th>By end of year Supervisory Board (Term 9 for full-time students; Term 18 for part-time students)</th>
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| B: Demonstrate work of the quality and quantity expected at the end of Year 3 (or equivalent for part-time students) | • Research completed (experimental, empirical and theoretical work, where relevant)  
• Have a substantial portion of the thesis in good draft | By end of year Supervisory Board (Term 9 for full-time students; Term 18 for part-time students) |
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<tr>
<th>M4: During Completion Year</th>
<th>A: Clear evidence of progress towards submission</th>
<th>C: Demonstrate ability to complete within the maximum period.</th>
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<td>▪ Completed final draft of thesis for supervisor(s)/supervisory board comment</td>
<td>▪ Produce a realistic completion year plan. ▪ Produce supervisory board report written in a clear and self-reflective style</td>
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<td>By interim Supervisory Board prior to submission/Term 2 of completion year (Term 11/12 for full-time students; Term 20/21 for part-time students)</td>
<td>By end of year Supervisory Board (Term 9 for full-time students; Term 18 for part-time students)</td>
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(standardly about two thirds of the work).