<table>
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<th>Milestones</th>
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| M1: Progress to Year 2         | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | • Training Needs Analysis to be completed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate. | Term 1 for all students                  |
| (or equivalent for part-time students) |                                                                                        |                                                                               |                                               |
|                                | B: Choose/narrow down the research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
• Write central research problem/questions to be answered.  
• Methodological considerations.  
• Feasibility Report – identifying sources, access and ethical considerations  
• Create project plan, outlining objectives for each stage. | By Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students) |
|                                | C: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | Create a detailed, realistic plan of work/timetable for Year 2.  
• Produce supervisory panel report written in a clear and self-reflective style | By Supervisory Board (Term 3 for full-time students; Term 6 for part-time students) |
|                                | D: Subject-specific milestones                                                           | Participate in HHS Conference  
• To complete all taught modules | By end of academic year |
| M2: Progress from Year 2 to Year 3 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | Training Needs Analysis to be reviewed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate. | By end of Term 6 for full-time students; Term 12 for part-time students |
|                                |                                                                                        |                                                                               |                                               |
| B: Demonstrate work of the quality and quantity expected at the end of Year 2 | Produce 3000 word report  
Report on research undertaken to date | By end of year  
Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students) |
|---|---|---|
| C: Review significance and impact of research and articulate output. | For example:  
Present research to students and staff at seminars/conference | By end of year  
Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students) |
| D: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | Create a detailed, realistic plan of work/timetable for Year 3.  
Produce supervisory panel report written in a clear and self-reflective style | By end of year  
Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |
| E: Subject-specific milestones | Participate in the HHS Conference  
To complete all taught modules | By end of academic year |
| M3: Progress from Year 3 (or equivalent for part-time students) | A: Ability to reflect on skills and knowledge development and its application to the research project | Training Needs Analysis reviewed | By Supervisory Panel  
(Term 8 for full-time students; Term 18 for part-time students) |
| | B: Demonstrate work of the quality and quantity expected at the end of Year 3 (or equivalent for part-time students) | Research completed  
(experimental, empirical and theoretical work, where relevant) | By Supervisory Panel  
(Term 8 for full-time students; Term 18 for part-time students) |
| | C: Demonstrate clear evidence of progress towards submission | Completed final draft of thesis for supervisor(s)/supervisory panel comment  
Produce supervisory panel report written in a clear and self-reflective style | By Supervisory Panel  
(Term 8 for full-time students; Term 18 for part-time students) |
| | D: Subject-specific milestones | Participate in the HHS Conference  
To complete all taught modules | By end of academic year |
| M4: During Completion Year (for P/T students only) | A: Clear evidence of progress towards submission | Completed final draft of thesis for supervisor(s)/supervisory panel comment | By interim Supervisory Panel prior to submission/Term 3 of completion year (Term 20/21 for part-time students) |