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| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
▪ Write central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Create project plan, outlining objectives for each stage. | ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| C: Demonstrate understanding of chosen topic within the context of the field. | Critical Literature Review (where relevant) | ▪ By end of year 1 SB and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period. | ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. | ▪ By end of year 1 SB and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic plan of work/timetable for Year 2.  
▪ Produce supervisory panel report written in a clear and self-reflective style | ▪ By end of year 1 SB and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students. |
## Department of History: Standard Milestones for MPhil Students

| M2: Progress from Year 2 to Completion (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | Training Needs Analysis to be reviewed.  
| | | Attend Proficio courses and plan for further courses to attend, as appropriate.  
| | | Term 4 for full-time students; Term 8 for part-time students  
| | | By end of Term 6 for full-time students; Term 12 for part-time students  
| B: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | Create a detailed, realistic completion plan.  
| | | Produce Supervisory Panel report written in a clear and self-reflective style  
| | | By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)  
| C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | Research completed (empirical and theoretical work, where relevant)  
| | | Produce sufficient draft chapters/papers  
| | | Produce a realistic completion year plan (if needed)  
| | | Produce Supervisory Panel report written in a clear and self-reflective style  
| | | Present research to students and staff at seminars/conference  
| | | By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)  
| M3: Completion Year (if needed) | A: Clear evidence of progress towards submission | Completed final draft of thesis for supervisor(s)/supervisory panel comment  
| | | By interim Supervisory Panel prior to submission/Term 2 of completion year (Term 11/12 for full-time students; Term 20/21 for part-time students).