# School of Philosophy & Art History (Art History): Standard Milestones for PhD Students

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<tr>
<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: Confirmation and Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | • Training Needs Analysis to be completed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate. | Term 1 for full-time students; Term 2 for part-time students  
By end of Term 3 for full-time students; Term 6 for part-time students |
| | B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
• Write central research problem/questions to be answered.  
• Methodological considerations.  
• Feasibility Report – identifying sources, access and ethical considerations  
• Create project plan, outlining objectives for each stage. | A research outline and a critical literature review will be presented at the first supervisory board, i.e. during term 2 for F/T students, or during term 4 for P/T students.  
If the relevant Board requires it, these submissions can be reworked and resubmitted for the Confirmation Board (Term 3 for full-time students; Term 6 for part-time students) |
| | C: Demonstrate understanding of chosen topic within the context of the field. | • Critical Literature Review (where relevant) | Same as M1B. |
| | D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period. | • Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.  
This will standardly take the form of a 10000-word document in good draft. | By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students) |
| | E: Demonstration of effective project management through | • Create a detailed, realistic plan of work/timetable for Year 2. | By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students) |
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| M2: Progress from Year 2 to Year 3 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | ▪ Produce another 10000 words in good draft.  
▪ Report on research undertaken to date | ▪ Term 4 for full-time students; Term 8 for part-time students  
▪ By end of Term 6 for full-time students; Term 12 for part-time students |
| --- | --- | --- | --- |
| B: Demonstrate work of the quality and quantity expected at the end of Year 2 | ▪ Training Needs Analysis to be reviewed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 9 for full-time students; Term 18 for part-time students |
| C: Review significance and impact of research and articulate output. | For example:  
▪ Deliver workshop  
▪ Present research to students and staff at seminars/conferences  
▪ Write journal articles | By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students)  
Art History research students formally present their research to staff and students in Term 6 for full-time students/Term 12 for part-time students. |
| D: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic plan of work/timetable for Year 3.  
▪ Produce supervisory board report written in a clear and self-reflective style | By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |

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<th>M3: Progress from Year 3 (or equivalent for part-time students) to Completion Year</th>
<th>A: Ability to reflect on skills and knowledge development and its application to the research project</th>
<th>▪ Training Needs Analysis reviewed</th>
<th>By end of year Supervisory Board (Term 9 for full-time students; Term 18 for part-time students)</th>
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<tbody>
<tr>
<td>B: Demonstrate work of the quality and quantity</td>
<td>▪ Research completed (experimental,</td>
<td>By end of year Supervisory Board</td>
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<th>Expected at the end of Year 3 (or equivalent for part-time students)</th>
<th>Empirical and theoretical work, where relevant</th>
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<td>- Have a substantial portion of the thesis in good draft (standardly about two thirds of the work).</td>
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(Term 9 for full-time students; Term 18 for part-time students)
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| C: Demonstrate ability to complete within the maximum period. | Produce a realistic completion year plan.  
Produce supervisory board report written in a clear and self-reflective style | By end of year Supervisory Board  
(Term 9 for full-time students; Term 18 for part-time students) |
|---|---|---|

| M4: During Completion Year | A: Clear evidence of progress towards submission | Completed final draft of thesis for supervisor(s)/supervisory board comment | By interim Supervisory Board prior to submission/Term 2 of completion year (Term 11/12 for full-time students; Term 20/21 for part-time students) |