

Essex Sport Salary Deduction Scheme - Terms and Conditions

1. Essex Sport membership options and benefits are as follows:

Membership features	Bronze	Silver	Gold
Use of the gym, including induction	X	✓	✓
Timetabled fitness classes	X	✓	✓
Sports facilities included*	Badminton, basketball (1 hoop only), volleyball (practise court in new arena only), climbing wall (1 belay only), table tennis, tennis, punch bag, kick bag, squash, activity studios. All sessions are subject to a maximum number of participants. <i>Please note, any non-members in attendance will be expected to pay the standard per head rate.</i>		
Advance booking of facilities	7 days	10 days	14 days
Online bookings	✓	✓	✓
Access	Peak access to sports facilities listed above.	Off-peak access to gym and classes. Peak access to sports facilities listed above.	Peak access to gym, classes and sports facilities listed above.

- Detailed regulations relating to the use of Essex Sport facilities can be obtained from the Sports Centre or accessed at: <https://www1.essex.ac.uk/sport/documents/Colchester-Sports-Centre-TCs.pdf>
- Deductions will be made from the individual staff member's salary on a monthly basis after tax and all other deductions have been made. The first deduction will be a pro-rata amount based on the date of joining. Memberships will run on a rolling monthly basis from the date of sign up.
- Once a completed application has been submitted and approved, your membership will start and you will be eligible to use the facilities in line with the level of membership for which you have subscribed. If for any reason your application is not approved, you will receive notification from the Essex Sport administration department and alternative payment options will be discussed.
- Prices will be reviewed on an annual basis and up to a 5% increase will come into effect on the 1st August each year. The monthly payments will be adjusted from the 1st August each year regardless of when the membership was taken out.
- If you wish to cancel your membership, notification must be provided in writing to the sports administration team directly. This can be emailed to scadmin@essex.ac.uk. Once this has been received and acknowledged, the membership will cease at the end of the relevant calendar month.
- The salary deduction scheme is available to permanent employees of the University Of Essex, Wivenhoe House Hotel Ltd and UECS only.