Job Title: University Netball Officer (Voluntary)
Department: Essex Sport
Responsible to: Sports Development Coordinator
Closing Date: 12pm 1st June 2017
Interview Date: Week commencing 5th June 2017 (day tbc)
Enquiries to: Applications to: Shaun Conlon, sconlon@essex.ac.uk – Sports Development Officer

Purpose of role:

The purpose of the University Netball Officer (UNO) is to increase participation in Netball within University of Essex through the development, implementation and where appropriate delivery of a menu of opportunities.

Qualifications required:

No formal qualifications are required to complete the role although an interest and enthusiasm for Netball is needed. Knowledge of coaching and/or officiating may be beneficial but is not essential.

Key responsibilities:

- To facilitate the provision of an appropriate menu of Netball opportunities within the university setting.
- To forge links with the local Netball community encouraging and enabling students to gain additional participation opportunities in community settings.
- To act as a key communication point between the Netball community and the student population
- To promote wider Netball opportunities, in particular coach, official and volunteer development opportunities
- To monitor and report to England Netball and University of Essex the number of students involved in the programmes delivered by the UNO role
- Operate in line with England Netball and University of Essex policies highlighted in the Volunteer Agreement

Training and Support provided:

The role will be supported by England Netball, University of Essex and a local support network.

A full training need analysis will be conducted with the UNO and a bespoke training programme produced once appointed. An annual UNO training conference will be held

Commitment:

This is a voluntary role that has been designed to complement and fit alongside your academic studies. It is appreciated that there will be times when studies have to take priority, e.g. exam periods etc. but it is hoped that the successful candidate will be able to volunteer for on average approximately 4 – 8 hours per week.
Supervision and Management:

The UNO will report to England Netball’s East Regional Manager and University of Essex Sport Development Officer who will both offer support and guidance as necessary. The Regional Manager will visit and conduct telephone calls with the UNO but will not be on the university site on a daily/weekly basis.

The local Support Network and Netball Development Officer will also be available to offer support and if necessary supervision.

Benefits:

It is hoped that the UNO will benefit significantly through undertaking this role. Some of the key benefits include;

- England Netball kit
- Equipment to carry out role
- Allocation of tickets to selected international and Superleague games
- Marketing collateral provided to support the role
- Training opportunities e.g. coaching and officiating qualifications
- Opportunity to be part of a yearlong, purposeful work experience opportunity
- Access to small funding pots to support delivery within the role
- References provided
- Support when applying for jobs in the future through the use of an ‘employable skills log’

Personal Requirements:

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<th>Essential</th>
<th>Desirable</th>
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<td>Must be a current University of Essex student.</td>
<td>A current England Netball specific qualification or a desire to complete an award while at University</td>
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<td>Excellent communication and interpersonal skills</td>
<td>Technical netball knowledge (e.g. playing, coaching, officiating)</td>
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<td>Good standard of oral/written English</td>
<td>IT literate</td>
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<td>Ability to motivate people</td>
<td>Experience of promoting projects and programmes</td>
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<td>Excellent facilitation skills, e.g. co-ordinating activities etc.</td>
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<td>Ability to effectively use social media (e.g. Twitter, Facebook)</td>
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How to apply

To apply, please submit a CV, your name, email address, phone number and a 300-500 words description as to why you feel you would be an ideal candidate for this position. Submissions to be made via email to Shaun Conlon (Sports Development Officer) on sconlon@essex.ac.uk

Closing date for completed applications is on 1st June 2017 at 12pm

Interviews are planned for w/c June 5th.