

**SENIOR STAFF EXPENSES** Quarter 3 2015-16 (Feb, March, April 2016)

**Name** Bryn Morris  
**Job title** Registrar and Secretary

**Date incurred** (DD Month)      **Amount £** (see note 1 below)      **Expense Type** (see note 2 below)      **Reason for expenditure** (see note 3 below)

2016

Date incurred (DD Month)	Amount £ (see note 1 below)	Expense Type (see note 2 below)	Reason for expenditure (see note 3 below)
03-Feb	16.20	Mileage	UCS Board Meeting, Ipswich
09-Feb	2.70	Mileage	Colchester Institute Corporation Board, Colchester
11-Feb	39.60	Mileage	SEC Partnership meeting, Basildon
04-Mar	25.20	Mileage	Writtle Audit meeting, Writtle
11-Mar	39.60	Mileage	Meeting at Southend Campus
15-Mar	2.70	Mileage	Colchester Institute Curriculum & Quality meeting, Colchester
04-Apr	325.00	Fees and subsistence	AHUA Spring Conference, Cambridge*
28-Apr	39.60	Mileage	UCS Board meeting, West Suffolk College
28-Apr	163.70	Entertainment	UCS Board dinner, Bury St Edmunds*
29-Apr	25.20	Mileage	Writtle College Audit Tenders meeting, Writtle

\*'Not out of pocket'