

SENIOR STAFF EXPENSES Quarter 2 2015-16 (Nov, Dec 2015, Jan 2016)

Name Bryn Morris
Job title Registrar and Secretary

Date incurred (DD Month) **Amount £** (see note 1 below) **Expense Type** (see note 2 below) **Reason for expenditure** (see note 3 below)

2015

03-Nov	2.70	Mileage	Colchester Institute Partnership meeting, Colchester
11-Nov	39.60	Mileage	SEC Audit and Risk Committee, Basildon
13-Nov	25.20	Mileage	Audit Committee, Writtle
26-Nov	369.80	Entertainment	Times Higher Awards, London*
07-Dec	39.60	Mileage	SEC Corporation Board meeting, Southend
10-Dec	2.70	Mileage	Colchester Institute Governor visit, Colchester
11-Dec	20.40	Entertainment	Meeting with Dr Scott Parazynski, London*
15-Dec	2.70	Mileage	Colchester Institute Corporation Board, Colchester
18-Dec	39.60	Mileage	Southend campus meeting, Southend
2016			
15-Jan	2.70	Mileage	Garden Communities Steering Group, Colchester
19-Jan	2.70	Mileage	Colchester Institute Curriculum & Quality meeting, Colchester
21-Jan	33.24	Train travel	Meeting with recruitment company, London*
29-Jan	39.60	Mileage	Southend campus meeting, Southend

*'Not out of pocket'