

Department of Literature, Film and Theatre Studies: Standard Milestones for MPhil Students

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Choose research topic and demonstrate significance/impact of research.	Update research Project Proposal, including (dependent on subject area): <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<ul style="list-style-type: none"> ▪ To be submitted for the first Supervisory Panel (by the end of Term 1 for full-time students; Term 2/3 for part-time students)
	C: Demonstrate understanding of chosen topic within the context of the field.	Critical Literature Review (where relevant)	<ul style="list-style-type: none"> ▪ By the first Supervisory Panel (deadlines as above)
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. ▪ The expectation is that the student will have produced around 10,000 words of quality research writing. 	<ul style="list-style-type: none"> ▪ By end of year 1 Supervisory Panel (Term 3) for full-time students; by end of year 2 Supervisory Panel (Term 6) for part-time students.
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/timetable for Year 2. ▪ Produce supervisory panel report written in a clear and self-reflective style 	<ul style="list-style-type: none"> ▪ By end of year 1 Supervisory Panel (Term 3) for full-time students; by end of year 2 Supervisory Panel (Term 6) for part-time students.
	F: Subject-specific	<ul style="list-style-type: none"> ▪ The ability to write 	<ul style="list-style-type: none"> ▪ By the first

	milestones	clearly and in a style appropriate to purpose (as evidenced in the material submitted to the panels).	Supervisory Panel (deadlines as above)
M2: Progress from Year 2 to Completion (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be reviewed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 4 for full-time students; Term 8 for part-time students ▪ By end of Term 6 for full-time students; Term 12 for part-time students
	B: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic completion plan. ▪ Produce supervisory panel report written in a clear and self-reflective style 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students)	<ul style="list-style-type: none"> ▪ Research completed (empirical and theoretical work, where relevant) ▪ Have a good quality draft of a substantial portion of the thesis (typically, about 2/3 of the work) ▪ Produce a realistic completion year plan (if needed) ▪ Produce supervisory panel report written in a clear and self-reflective style ▪ Present research to students and staff at seminars/conference 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	D: Subject-specific milestones	<ul style="list-style-type: none"> ▪ A knowledge of the most recent work within one's field and in related areas as demonstrated in written work. 	By the end of Year 2
M3: Completion Year (if needed)	A: Clear evidence of progress towards submission	<ul style="list-style-type: none"> ▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment 	By interim Supervisory Panel prior to submission/Term 2 of completion year (Term 8 for full-time students; Term 14 for part-time students.)

	B: Subject-specific milestones	<ul style="list-style-type: none">▪ Demonstrate the ability to constructively defend research outcomes at seminars and conferences and in publications	By interim Supervisory Panel prior to submission/Term 2 of completion year (Term 8 for full-time students; Term 14 for part-time students.)
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