

**Department of Literature, Film and Theatre Studies: Standard Milestones for Masters by
Dissertation Students**

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Clarify research topic and demonstrate an understanding of topic and relevance to wider research	<p>Updated research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<ul style="list-style-type: none"> ▪ To be submitted by first Supervisory Panel (Term 1 for full-time students; Term 2/3 for part-time students)
	C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within the two year maximum period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills. ▪ Write critical literature review 	<ul style="list-style-type: none"> ▪ To be submitted by first Supervisory Panel (Term 1 for full-time students; Term 2/3 for part-time students)
	D: Demonstrate work of the quality and quantity expected at the end of Year 1	<ul style="list-style-type: none"> ▪ Research completed (empirical and theoretical work, where relevant) ▪ Have a good quality draft of a substantial portion of the dissertation (typically 2/3 of the work) 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic completion plan (if required) ▪ Produce Supervisory Panel report written in a clear and self-reflective style 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)

	F: Subject-specific milestones	<ul style="list-style-type: none"> ▪ The ability to write clearly and in a style appropriate to purpose (as evidenced in the material submitted to the panels). ▪ Demonstrate the ability to constructively defend research outcomes at the LiFTS MA conference 	<ul style="list-style-type: none"> ▪ By the end of Term 1 for full-time students; Term 2 for part-time students ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)
M2: Completion Year (if needed)	A: Clear evidence of progress towards submission	<ul style="list-style-type: none"> ▪ Completed final draft of thesis for Supervisor(s)/ Supervisory Panel comment 	<ul style="list-style-type: none"> ▪ By Supervisory Panel prior to submission.