Installing Zoom

1. Close all Microsoft Office programs (outlook, Word, Project etc.)
2. Open Software Center from the start menu. (you can search for Software Center in the search bar on the start menu)
   If you have no Software Center installed please contact IT Helpdesk, details at the end of this document
3. Select Zoom With Plugins under Applications.
   Then Click Install and wait for applications to install.
4. Open Zoom using the new icon on your desktop and Click sign in
5. Choose sign in with SSO and then continue
   (The company domain is essex-university, this is usually filled in for you)

6. Your default browser will then open and ask you to sign into your University of Essex account.
   Example - AUUser@essex.ac.uk

7. You will be prompted with a popup click Allow or Open (this will look different depending on what browser you use)

8. Zoom will then sign in and you are ready to use the application

If you have any issues please contact the IT Help desk
E-mail: it.helpdesk@essex.ac.uk
Phone: 2345