



## DT730 Quick User Guide

for DT730 phones controlled by


***iS3000 / SIP@Net Server***


For detailed information please consult the comprehensive User Guide available at : [www.nec-unified.com](http://www.nec-unified.com).


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### PLACING CALLS

The  icon in the display indicates that the terminal is currently not registered with any SIP Servers. You can not make any calls.

The  icon indicates that the network cable is disconnected. You can not make any calls.

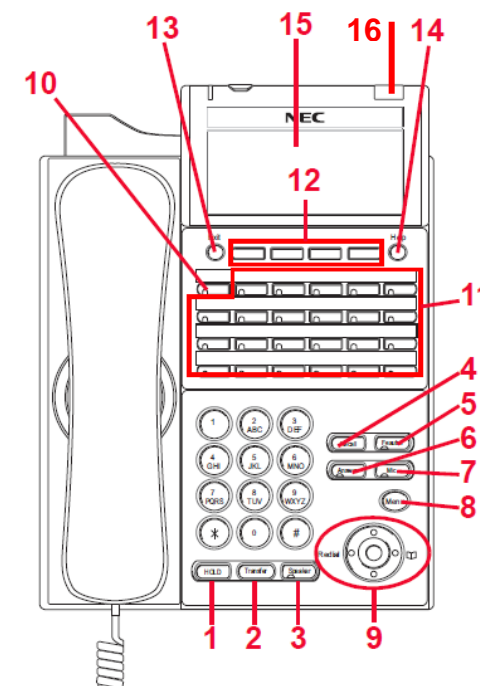
The  icon indicates that the terminal is successfully registered with the SIP@Net Server. You can make calls as follows :

1. Lift the handset, press the Speaker key, or select the New Call soft key to receive dial tone.
2. Enter the telephone number of the required party.
3. Press the Dial soft key to initiate the call, or wait a few seconds for the call to be automatically dialed.
4. When the dialed party answers, use the headset or MIC to start the conversation.





### USING PHONE FEATURE KEYS

1. **Hold** – Places current call on hold.  
To resume the held call, press the Hold key, or select the Resume soft key.  
During a held call, you can dial another party by selecting the New Call soft key, which provides dial tone.
2. **Transfer** – Initiates/completes a transfer.
3. **Speaker** – Full-duplex speaker phone capability.
4. **Recall** – Refer to **Hold** and gives dial tone.
5. **Feature** – This key displays a set of menu options that provide additional capabilities.
6. **Answer** – When the LED (16) is ON, press the key to answer a waiting call.

(ITL-24D shown)



7. **Mic** – Press this key to mute the microphone : the LED is flashing. Press the key again to un-mute the microphone.
8. **Menu** – Accesses user settings and information local to the phone.

9. **Cursor Pad** – Use this key to access various features with simple operation.
- **Redial** (📞) – Pressing this key re-dials the last number dialed.
 
  - **Directory** (📖) – Pressing this key opens Personal Directory menu.
 
  - **Up / Down** – Used to adjust speaker/receiver volume and ringer volume.
 
  - **Enter / OK key** – Go to the screen which corresponds to the highlighted menu item.
 
  - **Soft Ring Volume:** Press (UP) or (DOWN) key while soft ring tone is playing.
  - **Ringer Volume:** Press (UP) or (DOWN) key while not in a conversation and soft ring tone is not playing.
  - **Handset, Headset and Speaker call volume:** Press (UP) or (DOWN) key during conversation.
10. **Line Key** – own telephone number.
11. **Programmable Keys/Speed Dial Keys** – Programmable keys can be Speed Dial Keys. Press a key to get dial tone for that line, or to automatically dial the speed dial number or star code.

12. **Soft Keys** – The Soft Keys show the available features for your current activity. Any feature shown at the bottom of the LCD is available.
13. **Exit** – This key allows you to exit from the Menu or Help mode and go back to the telephone main screen.
14. **Help** – Press this key and then press the Soft Key to display information about that Soft Key.
15. **LCD** – Displays call information and options, Menu information and soft keys.
16. **Call Indicator Lamp** – at top corner of the display flashes when a call is offered to the phone.


### SOFTKEYS

Softkeys are buttons that change function depending on the situation. Their current function is highlighted immediately above the button on the LCD screen.

- **NewCall** – Generate dial tone for a call.
- **VoiceMail** – Automatically dials the voice mail extension on your system.
- **EndCall** – Terminates the current call.
- **Conference** – Initiates/completes a conference.
- **Resume** – Take the call off Hold status.
- **Dial** – Dials the number.
- **Delete** – Delete the last digit entered (backspace).
- **Reject** – Transfers to your Voice Mail or covered conditions.

### CALL HISTORY

You can view information about Missed Calls, Placed Calls and Answered Calls on your telephone. The phone stores call information the most recent 50 calls, displaying the newest entries first. For multiple phone calls from the same telephone number, the most recent time and date information for that number is shown. If you have a Personal Directory entry for a number in your Call History, the name from the Personal Directory is shown.

The  icon appears in the display when there is a missed call. Once you check the missed call log in the Call History information, this icon disappears.

#### To view Missed Calls

1. Press the Menu key.
2. Select **2** Call History.
3. Select **1** Missed.
4. Use the Up and Down soft keys to scroll through the missed call information.

#### To view Placed Calls

1. Press the Menu key.
2. Select **2** Call History.
3. Select **2** Outgoing.
4. Use the Up and Down soft keys to scroll through the placed call information.

#### To view Answered Calls

1. Press the Menu key.
2. Select **2** Call History.
3. Select **3** Incoming.
4. Use the Up and Down soft keys to scroll through the answered call information.

## CALL WAITING/CONCURRENT CALLS

Note that the call waiting feature and maximum number of concurrent calls you can receive is determined by your system administrator.

If you have call waiting on your phone line, you will hear a tone in your handset and the call indicator lamp flashes when another call on the line is waiting for consultation

### To answer the other incoming call (Call Waiting):

1. You will hear a tone that indicates you have another call. Also, the Call Indicator Lamp on the phone will blink.
2. Do one of the following:
  - **To review the caller information before answering the call:**  
Press the Line Key, and then press the Answer key to take the call, or press the Reject Soft Key to reject the call.
  - **To answer the call without reviewing the caller information:**  
Press the Answer key.
3. When you have completed the call, press the EndCall Soft Key to end the call and return to your original call.
4. Press the Resume Soft Key to resume the original call.

### To place a second call (Concurrent call):

If it is enabled by your system administrator, you can place a new call while you are on another call. They will be treated like two separate phone calls and you cannot switch between phone calls.

1. Do one of the following:
  - Press the Hold key to place the current call on hold, then press the NewCall Soft Key to get dial tone.
  - Press the Recall key to get dial tone.
2. Enter the phone number you want to call.
3. Press the Dial Soft Key to initiate the call, or wait a few seconds for the call to be automatically dialed.
4. When you have completed the call, press the EndCall Soft Key to end the call and return to your original call.
5. Press the Resume Soft Key to resume the original call.

### To switch between calls :

Press the Shuttle Soft Key to switch between the calls.

## 3-PARTY CONFERENCE CALLS

### To conference a call

1. While on a call, select the Conference soft key.
2. Use the key pad to dial the telephone number of the third party to be joined in the conference.
3. Select the Dial soft key to initiate the call, or wait a few seconds for the call to be automatically dialed.
4. After the third party has answered, select the Conference soft key once more.

## TRANSFERRING CALLS

### To transfer a call with consulting the other party

1. While on a call press the Transfer key.
2. Use the key pad to dial the telephone number to which the held call is to be transferred.
3. If you want all three parties to speak together, then a 3-way call can be established by pressing the Conference Soft Key.
4. If you decide not to complete the transfer, then the call can be terminated by pressing the End Call Soft Key.
5. You can complete the transfer by pressing the Transfer key.

### Blind Transfer

1. While on a call press the Transfer key.
2. Press the Blind soft key, then use the key pad to dial the telephone number to which the held call is to be transferred.
3. You can complete the transfer by pressing the Transfer key.

## SPEED DIAL KEYS

### To configure a Programmable Key as a Speed Dial key

An icon in the title bar gives an indication of the current character entry mode (first character uppercase, all uppercase, all lowercase or numeric). To change character entry mode, press \* on the telephone keypad.

1. When the phone is in idle state, press the Feature key.
2. Press the desired Speed Dial key. The Speed Dial key LED starts flashing.  
For Speed dial keys that have already been configured, the Speed Dial information is shown.
3. Use the keypad to enter a name for the Speed Dial. Then press the OK Soft Key.
4. Use the keypad to enter the number information for the Speed Dial. Then press the OK Soft Key. Only digits, \* and # are accepted as numerical input in a Speed Dial.
5. Press the OK Soft Key to confirm the Speed Dial number
6. Select the monitor settings for the Speed Dial. Then press the OK Soft Key
7. Press the Save Soft Key to save the Speed Dial information.
8. Press the Exit Soft Key to exit the Speed Dial Programming mode.

### To originate a call from a Speed Dial Key

1. Press the desired Speed Dial Key, or
2. Lift the handset and press the desired Speed Dial Key, or
3. Press the Speaker key and press the desired Speed Dial Key.

## FUNCTION KEYS

One or more speed dial keys can be pre-programmed with a dedicated function or a (colleague's) internal telephone number of which the status can be monitored by means of the LEDs.

Ask your system administrator for more details.

### Function

Pressing this key activates the function:

- the corresponding LED is switched ON.

Pressing the key once more de-activates the function:

- the LED is switched OFF.

### Telephone Number

When the LED is :

- OFF : the telephone is idle
- Flashing : the telephone is ringing  
you can answer this call
- ON : the telephone is busy

## USING THE HELP KEY

You can use the Help key to view information about the Soft Keys that are displayed on your phone.

1. Press the Help key.
2. Press the Soft Key you want to see. Help information for. You can use the ↑ Up and ↓ Down Soft Keys or the (UP) / (DOWN) cursor keys on the cursor pad to scroll through the help information, if needed.
3. Press the Exit Soft Key to return to the previous screen.

*Help screens may not be available for all the Soft Keys on your phone.*