


What are Collections and Learning Paths?

Learning paths suggest content in a specific order and can include custom content like links and pdfs. Collections (formerly Playlists in Lynda) suggest content without a specific order.

As Faculty and Staff, you can recommend and share custom learning paths and collections with your students and colleagues. LinkedIn Learning also provides ready-made learning paths that you can recommend or share, and which also can be tailored to the unique needs of your learners.

Create a Collection

1. **Search for content.**
2. In the returned list, click on the **Save to collection** icon () on the right-hand side.
3. Then either:
 - a. **Add to collection**, choose an existing collection and click **+Add >Done**; or
 - b. **Create new collection**, add a **Title** and **Description** then click **Create**.
4. You can choose who can see your collection by clicking on **Share this collection** and choosing an option from the drop down list.
5. Your **Collections** are in your Profile menu (**Me**) under **Collections**.
6. Copy the url from the address bar to share in an email, on a website, or in your Moodle course.

Viewing statistics and recommending content

If you want to see learner viewing statistics, and/or recommend a collection or learning path to Groups within LinkedIn Learning, you will need sub-admin permission. Contact the [IT Helpdesk](#) to request permission.

[Watch a LinkedIn Learning video about being a sub-admin.](#)

Create a Collection (to recommend to Groups)

1. **Go to Admin >Content >Collections >Create New.**
2. **Name** your Learning Path, add a **Description** and select **Content Language** (courses are available in multiple language libraries, including Spanish, Portuguese, Japanese, German, French, and Chinese (simplified)).
3. Click on **Add content** and choose **Add existing custom content and LinkedIn Learning content** (or **Add new linked custom content**).
4. Search for content and click **Add** then **Done**.
5. When you are finished adding content, click **Publish**.
6. Your new collection can be found under **Collections** and you can filter by **Added by Me**.

Create a Learning Path

1. **Go to Admin >Content >Learning Paths >Create New.**

2. **Name** your Learning Path, add a **Description** and select **Content Language** then **Create**.
3. You can **Add a section title** and **Description** or go straight to **Add content**.
4. Selecting **Existing custom content and LinkedIn Learning content** will result in a search window, with filters for **Content type** (course, video, link, document) and **Added by** (LinkedIn Learning, Your Company, All). Click **Add** then **Done** to include your chosen content in your learning path.
5. Selecting **Add new linked custom content** will prompt you to **Paste the public URL link** and add expected skills to be learned; optionally you can add custom tags. Click **Save and Publish** to add your custom content.
6. Repeat the steps above to add new sections and new content.
7. When you have finished adding content select **Publish**.
8. Your new Learning Path can be found under **Learning Paths** and you can filter by **Added by Me**.

Recommend a Learning Path or Collection

Recommending content means you will be able to see learner viewing stats in a handy dashboard under **Reports** and **Recommendation History**.

1. Select **Content** from the **Admin Account Center**.
2. Choose the **Learning Paths** or **Collections** tab (Learning Paths suggest content in a specific order, while Collections suggest content without a specific order).
3. Locate the path or collection you wish to recommend and click the arrow (**Recommend**) icon.
4. Choose **Recommend to learners/group** from the drop-down list.
5. Enter the name of the learner or group to whom you wish to send the recommendation, or check the box if you'd like to Recommend to all users (use with discretion).
6. Optionally, you can enter a message or add due date.
7. Finally, click **Send** to share your content.

Share a Learning Path or Collection

Sharing content means you will be able to see learner viewing stats by downloading a report and filtering the data.

1. Select **Content** from the **Admin Account Center**.
2. Choose the **Learning Paths** or **Collections** tab (Learning Paths suggest content in a specific order, while Collections suggest content without a specific order).
3. Locate the path or collection you wish to recommend and click the arrow (**Recommend**) icon.
4. Choose **Get SSO Link** from the drop-down list.
5. You'll see a message saying a Shareable link has been copied to your clipboard. You can then share that URL in an email, on a website, or in your Moodle course.

Download an LMS Package

You can download content (courses, videos, learning paths and collections) as an LMS Package and add to your Moodle courses. This is a good option if you are using Moodle reporting tools for learner viewing stats.

1. In **Explore** – search for content and then choose **Download LMS Package**.
2. In **Learning Paths or Collections** – search for your **Learning Path** then choose **More options** then choose **Download LMS Package**.
3. The **LMS Package** will be bundled as a .zip file and saved in your **Downloads** folder ready to add to your Moodle course.

Recommend or Share an LiL-curated Learning Path

1. Select **Content** from the **Admin Account Center**.
2. From the **Explore** tab, choose the content you want to share with individual learners or groups. You can search for content, browse by topic, or search by job title:
 - a. To search for content, enter your keywords in the **search bar**.
 - b. To browse content topics, click on the **Topics** icon next to the search bar.
 - c. To browse by profession, click the drop-down arrow next to **Recommendations by Job Title**.
 - d. Scroll down to see recommended **Learning Paths for your organization**.
 - e. Select the **Content-language** dropdown next to the **Topics** icon to browse for courses in multiple language libraries, including Spanish, Portuguese, Japanese, German, French, and Chinese (simplified).
 - f. If you search by keyword or browse by topic, choose **Learning Paths** under the **Filters Type** on the left-hand side.
3. Once you've found the curated learning path you'd like to recommend, click the arrow (**Recommend**) icon and choose either:
 - a. **Recommend to learners/group**, then enter the learner or group names you want to send the content to (you can enter an optional message or add due date if you wish), then click **Send**; or
 - b. **Get SSO URL** from the drop-down list - the shareable link is copied to your clipboard so you can share in an email, on a website, or in your Moodle Course.