Quick start Guide

Locate the touch panel

If the screen is blank, press it firmly to wake it up.

Firmly press panel screen to start

This will take you through to the Home screen—there you select the source for the projector.

Select projector source

This will change what is displayed by the projector. ‘No show’ will both blank and mute the output.

For help, call 01206 87 (3220) or e-mail avs@essex.ac.uk
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changing display

Go to the home screen

Press the home button

Select the new projector source

Firmly press the source you want to use.

Laptop connection

To use your laptop as a source connect it using the laptop cables. Select laptop as source from the home screen.

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Volume control—settings are system wide

To check PC volume
Click the icon in the **bottom right hand corner** of the screen and move the **slider**—the **higher** it is the **louder** the volume.

To change the volume press ‘up’ or ‘down’
The **volume level** is **system wide**. If the **volume** is set to **low** on one source, all sources will have **low** volume.

To Mute sound press ‘Mute’
The **button** will be **red** when **mute** is **active**.

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Troubleshooting

The projector is blank

- Have you touched the control panel?
- Is the correct source selected?
- Is the source on?
- Has the projector warmed up? This can take 2-3 minutes.
- Is no show selected on the touch panel?
- Is the lectern powered?

There’s nothing on the lectern screen

- Check that there is a small light on the bottom of the screen—this shows it has power
- Check the lectern computer for a blue light - this shows that it is on
- Check that the Screen is plugged in

My presentation is too quiet

- Check no show is not selected
- Check the computer volume
- Check the volume of the viewer
- Check the touch panel volume is set

If these measures do not help, Please call AVS on 01206 87 (3220)

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