

UNIVERSITY OF ESSEX

School of Health and Human Sciences
(formerly Health and Social Services Institute)

STUDENT CHECK LIST

(for PhD applicants)

Help us to process your application quickly

ALL APPLICANTS

- √ PLEASE COMPLETE ALL SECTIONS OF THE APPLICATION FORM

- √ STATE CLEARLY YOUR QUALIFICATIONS AND WORK EXPERIENCE
(these should be included on the form even if you enclose a separate c.v.)

- √ ENCLOSE SUPPORTING EVIDENCE OF ACADEMIC AND/OR PROFESSIONAL QUALIFICATIONS.

- √ PASS ON THE REFERENCE REQUEST LETTERS TO YOUR REFEREES.

- √ ENSURE THAT YOU KEEP THE SCHOOL NOTIFIED OF ANY CHANGE TO YOUR PERSONAL CIRCUMSTANCES.

- √ ENSURE THAT YOU INFORM THE SCHOOL OF THE OUTCOME OF ANY QUALIFICATION(S) NOT YET OBTAINED.

- √ PLEASE ATTACH A 3000 WORD PROPOSAL DETAILING THE PROPOSED TOPIC AND METHODOLOGY OF YOUR DOCTORATE.

- √ PLEASE ATTACH A 500 WORD STATEMENT DETAILING HOW YOUR PREVIOUS QUALIFICATIONS OR EXPERIENCE ENABLE YOU TO UNDERTAKE THE PROPOSED RESEARCH IN TERMS OF BOTH YOUR OWN RESEARCH SKILLS AND YOUR KNOWLEDGE OF THE RESEARCH TOPIC.