

# UNIVERSITY OF ESSEX

School of Health and Human Sciences  
(formerly Health and Social Services Institute)

## STUDENT CHECK LIST (for MPhil and MSc by Dissertation Applicants)

Help us to process your application quickly

### ALL APPLICANTS

- PLEASE COMPLETE ALL SECTIONS OF THE APPLICATION FORM
- STATE CLEARLY YOUR QUALIFICATIONS AND WORK EXPERIENCE (these should be included on the form even if you enclose a separate c.v.)
- ENCLOSE SUPPORTING EVIDENCE OF ACADEMIC AND/OR PROFESSIONAL QUALIFICATIONS.
- PASS ON THE REFERENCE REQUEST LETTERS TO YOUR REFEREES.
- ENSURE THAT YOU KEEP THE SCHOOL NOTIFIED OF ANY CHANGE TO YOUR PERSONAL CIRCUMSTANCES.
- ENSURE THAT YOU INFORM THE SCHOOL OF THE OUTCOME OF ANY QUALIFICATION(S) NOT YET OBTAINED.

### FOR MPhil APPLICANTS:

- PLEASE ATTACH A 3000 WORD PROPOSAL DETAILING THE PROPOSED TOPIC AND METHODOLOGY OF YOUR THESIS.

### FOR MSc BY DISSERTATION APPLICANTS:

- PLEASE ATTACH A 1500 WORD PROPOSAL DETAILING THE PROPOSED TOPIC AND METHODOLOGY OF YOUR DISSERTATION.