

Accessing articles from online journals via the library website (details vary by journal publisher)

1. Go to the Essex University library homepage (either on campus or from your home computer – it does not matter).
2. About halfway down the page, find 'Search by ' and click on 'Periodical title'.
3. You will then be taken to a new page, 'Periodical Title Search'. In the box, type the title of the **journal** you wish to find (*not* the individual article). For the purposes of illustration, type in 'Political Studies' (without the inverted commas) and then press 'Submit'.
4. You will now see a list of eight items. Click on 'Political Studies', which shows two entries found.
5. You will now see the hard copy (at JA1.P45 in the library) and the 'online journal'. Click on 'online journal'.
6. You now have a choice of providers. These are Wiley and EBSCO EJS. Click on 'Wiley'.
7. You will now be asked to provide your university user-name and password. Type these in the boxes provided and click on 'Submit'.
8. You will now be taken to Wiley's website and you can access editions of the journal and individual articles. **Note:** if you had gone to Wiley's website without signing in via the Essex University library, you would **not** be able to download any articles.
9. Suppose you wanted to find the following article: J. Bartle, 'Homogenous Models and Heterogeneous Voters', *Political Studies* Vol. 53, No 4 (2005). On the left-hand-side of the Wiley webpage, you will see a section called 'Find Issues'. Click on 'All Issues'.
10. You will now see a list of recent issues of *Political Studies*. Click on '2005 – Volume 53 of Political Studies'. The separate issues now appear. Click on 'volume 53, Issue 4'.
11. A list of all the articles in that issue now appears. Bartle's article is the first in the list. Rather than clicking on the title, click on 'PDF (180k)'. A PDF of the article now appears on screen.
12. You can either read the article as it is or you can save it for later by clicking on the 'Save' icon in the top-left corner of the screen. Close the webpage when you have finished.

Advance Access (also known as Early View)

Nowadays, lots of journals publish articles online before they are assigned to an issue of the journal. These can be accessed from a journal's website in the following way.

1. Using another *Political Studies* example, repeat steps 1-8 above.
2. On the left-hand-side of the webpage, find the section called 'Find Articles'. In this section, click on 'Early View'.
3. There will now appear a list of advance-access articles that have not yet been published in a hard copy of the journal but which are authoritative versions of the article currently in a publication queue awaiting final publication. They are listed by the date on which they were posted on the website. Find the article you want and then click on 'PDF (XXX k)' as before. The article will appear and can be read or saved.
4. **Note:** if your reading list referenced an early-view article and you cannot find it where it should be, it might be the case that it has since been assigned to a specific hard-copy issue of the journal, in which case look through recent issues for the current year to see if you can find it.