

Department of Economics

Postgraduate student handbook

Academic year 2017-18



Welcome

Welcome to the Department of Economics and thank you for choosing to study with us.

We are delighted that you have chosen to study at Essex and hope that your time here will be both enjoyable and successful.

Essex provides a stimulating and challenging environment in which to study. At the same time we also offer a friendly and approachable Department to support students throughout their studies. We strive to maintain the highest standards of teaching and research. We have recently been rated 5th in the UK for research by the Research Excellence Framework (REF 2014), achieved 92% student satisfaction and top 25% nationally (NSS 2017). We are ranked in the top 30 in the UK for economics (The Times and the Sunday Times Good University Guide 2017). We are also ranked among the top one hundred and fifty departments on the planet according to the QS World University Rankings (2017).

The Economics Department at Essex is one of the very best in Britain. On behalf of the Department I encourage you to take an active part in the academic as well as the social life offered here. We wish you every success in your studies.

Professor Kate Rockett
Department of Economics

About your Student Handbook

This handbook gives you essential information about your Department and the University.

Other helpful sources of information are available at www.essex.ac.uk/myessex and www.essex.ac.uk/students. Our friendly departmental staff are also here to help and you can find their contact details in this handbook.

At our three uniquely intimate campuses we celebrate diversity and challenge inequality. Whatever your background, race or sexual orientation, you're part of a vibrant community that lives, learns and plays together.

Contents

1. Introduction	pages 1-9
Contents Page	3-5
Term dates, calendar and academic week numbers	6-7
Term paper deadlines and test dates	8-9
Link to <i>myEssex</i>	9
2. About our Department	pages 10-13
Details of administrative staff	10
Details of departmental support	10
Details of academic staff/GTAs including Academic Support Hours	11-12
Location of departmental offices	12
Details of how the department will communicate with students	13
Departmental prizes	13
3. Learning and Teaching	pages 14-22
Information about Moodle and ORB and FASER	14
Course structures, learning outcomes and programme specifications	14-17
Changing your degree	18
Information about modules	19-20
Listen Again	20
Essex Abroad	20
Disabled students information	20
International students information	21
Information for part-time students	21
Student representation, SSLC, SAMT, student surveys	21
Library services	21
Attendance monitoring, Count-me-in, absence and intermitting	22
4. Assessment	pages 23-26
Rules of assessment, including exit awards	23
Extenuating circumstances, withdrawing and intermitting	24
Re-marking of coursework and essays	24
Moderation, second marking policies, external examiners	24
Appeals, complaints and fitness to practice	25
Academic offences policy	25-26
Ethics	26
5. Coursework	pages 27-34
Importance of coursework, calculation of module aggregate	27
Term paper and essay length	28
Coursework submission details (including FASer) and deadlines	28
Return of coursework policy	28
Late coursework policy	28
Essay writing support	29
Dissertation	30-32
Marking, feedback and results	32-34
Anonymous marking policy	34

6. Exams	page 35
Examination regulations	35
Access to exam scripts	35
Departmental policy on the use of dictionaries/calculators	35
General information about summer exams and exam results	35
Anonymous marking policy	35
Reassessment in examinations	35
7. Referencing and good academic practice	page 36-38
Referencing and good academic practice	36
Academic Offences	36
Referencing in coursework	37-38
8. Research Students	pages 39-52
Course structure	39
Modules	39
Progression/Milestones	39-41
Registration	42
Supervision	43-45
Research and skills training	45
Assessment	46-47
Submission of Thesis and completion	47-49
Appeals	49-50
Academic Offences	50
Referencing and good academic practice	50-51
Funding for conferences	51
Graduate Teaching Assistants (GTA's)	51-52
9. You Matter - Practicalities: Getting Started and IT Matters	pages 53-54
Registration, enrolling and the Registry, including transcripts	53
Find Your Way and room numbering system	53
IT support, email account, computer labs, free MS Office, m:drive	54
Tier 4 information	54
On campus facilities, such as printing services, group study pods	54
Graduation	54
10. Skills, Employability and Experience	pages 55-56
Employability and Careers Centre	55
Learning Languages at Essex	55
Talent Development Centre	55
Career Hub	55
Frontrunners	55
Student Ambassadors	55
Volunteering	55
Big Essex Award	55
Essex Interns	56

11. You Matter: Health, Welfare, Support and Safety	pages 57-58
Student Services Hub, including contacts for disability, wellbeing, etc	57
Harassment Advisory Network	57
Faith groups	57
Nightline	57
Health and safety, personal evacuation plans, campus security, shuttle bus	57
Residents Life (RA's)	58
Health Centre	58
Student Union Advice Centre	58
University Privacy Statement	58
12. The Essex Experience	pages 59-60
The Essex Student Charter	59
Freedom of speech policy and the Code of Conduct	59
Essex Spirit, social media and other channels of communication	59
Students' Union	59
Alumni	59
What comes next? PhD opportunities in the Department	59

Term dates

Information relating to the University's term dates for students can be found at <https://www.essex.ac.uk/governance/key-dates>.

Calendar for 2017-2018

Week No	Description	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	Welcome Week	02-Oct	03-Oct	04-Oct	05-Oct	06-Oct	07-Oct	08-Oct
2	Autumn term	09-Oct	10-Oct	11-Oct	12-Oct	13-Oct	14-Oct	15-Oct
3	Autumn term	16-Oct	17-Oct	18-Oct	19-Oct	20-Oct	21-Oct	22-Oct
4	Autumn term	23-Oct	24-Oct	25-Oct	26-Oct	27-Oct	28-Oct	29-Oct
5	Autumn term	30-Oct	31-Oct	01-Nov	02-Nov	03-Nov	04-Nov	05-Nov
6	Autumn term	06-Nov	07-Nov	08-Nov	09-Nov	10-Nov	11-Nov	12-Nov
7	Autumn term	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	18-Nov	19-Nov
8	Autumn term	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov	25-Nov	26-Nov
9	Autumn term	27-Nov	28-Nov	29-Nov	30-Nov	01-Dec	02-Dec	03-Dec
10	Autumn term	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec	09-Dec	10-Dec
11	Autumn term	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec	16-Dec	17-Dec
12	Christmas Vac	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec
13	Christmas Vac	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
14	Christmas Vac	01-Jan	02-Jan	03-Jan	04-Jan	05-Jan	06-Jan	07-Jan
15	Christmas Vac exams	08-Jan	09-Jan	10-Jan	11-Jan	12-Jan	13-Jan	14-Jan
16	Spring term	15-Jan	16-Jan	17-Jan	18-Jan	19-Jan	20-Jan	21-Jan
17	Spring term	22-Jan	23-Jan	24-Jan	25-Jan	26-Jan	27-Jan	28-Jan
18	Spring term	29-Jan	30-Jan	31-Jan	01-Feb	02-Feb	03-Feb	04-Feb
19	Spring term	05-Feb	06-Feb	07-Feb	08-Feb	09-Feb	10-Feb	11-Feb
20	Spring term	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb
21	Spring term	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb
22	Spring term	26-Feb	27-Feb	28-Feb	01-Mar	02-Mar	03-Mar	04-Mar
23	Spring term	05-Mar	06-Mar	07-Mar	08-Mar	09-Mar	10-Mar	11-Mar
24	Spring term	12-Mar	13-Mar	14-Mar	15-Mar	16-Mar	17-Mar	18-Mar
25	Spring term	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar
26	Easter Vac	26-Mar	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar	01-Apr
27	Easter Vac	02-Apr	03-Apr	04-Apr	05-Apr	06-Apr	07-Apr	08-Apr
28	Easter Vac	09-Apr	10-Apr	11-Apr	12-Apr	13-Apr	14-Apr	15-Apr
29	Easter Vac	16-Apr	17-Apr	18-Apr	19-Apr	20-Apr	21-Apr	22-Apr
30	Summer term + early exams	23-Apr	24-Apr	25-Apr	26-Apr	27-Apr	28-Apr	29-Apr
31	Summer term + early exams	30-Apr	01-May	02-May	03-May	04-May	05-May	06-May
32	Summer term + early exams	07-May	08-May	09-May	10-May	11-May	12-May	13-May

33	Examinations	14-May	15-May	16-May	17-May	18-May	19-May	20-May
34	Examinations	21-May	22-May	23-May	24-May	25-May	26-May	27-May
35	Examinations	28-May	29-May	30-May	31-May	01-Jun	02-Jun	03-Jun
36	Examinations	04-Jun	05-Jun	06-Jun	07-Jun	08-Jun	09-Jun	10-Jun
37	Summer term	11-Jun	12-Jun	13-Jun	14-Jun	15-Jun	16-Jun	17-Jun
38	Summer term	18-Jun	19-Jun	20-Jun	21-Jun	22-Jun	23-Jun	24-Jun
39	Summer term	25-Jun	26-Jun	27-Jun	28-Jun	29-Jun	30-Jun	01-Jul
40	Summer Vac	02-Jul	03-Jul	04-Jul	05-Jul	06-Jul	07-Jul	08-Jul
41	Summer Vac	09-Jul	10-Jul	11-Jul	12-Jul	13-Jul	14-Jul	15-Jul
42	Graduation *	16-Jul*	17-Jul*	18-Jul*	19-Jul*	20-Jul*	21-Jul	22-Jul
43	Summer Vac	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul	28-Jul	29-Jul
44	Summer Vac	30-Jul	31-Jul	01-Aug	02-Aug	03-Aug	04-Aug	05-Aug
45	Summer Vac	06-Aug	07-Aug	08-Aug	09-Aug	10-Aug	11-Aug	12-Aug
46	Summer Vac	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug	18-Aug	19-Aug
47	Summer Vac	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug	25-Aug	26-Aug
48	Summer Vac	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug	01-Sep	02-Sep
49	Resit Exams	03-Sep	04-Sep	05-Sep	06-Sep	07-Sep	08-Sep	09-Sep
50	Summer Vac	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep	16-Sep
51	Summer Vac	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep
52	Summer Vac	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep

*** NB Graduation - Provisional, subject to change. Graduation dates apply to all three campuses**
Please note Examination and Graduation dates may be subject to change

Postgraduate Deadlines and Test Dates, 2017-18

University Week no.	Postgraduate Taught	Postgraduate Research
1 w/c 2/10/17	Welcome Week	
2 w/c 09/10/17	Lectures commence	Lectures commence first year PhD students only
3 w/c 16/10/17	Classes commence	Classes commence first year PhD students only
7 w/c 13/11/17		Submission deadline dates for EC991/EC993 and EC995 assessments to be confirmed to students by the module supervisors in the autumn term.
8 w/c 20/11/17	Monday 20 November EC501 Test: 17:00-19:00 hrs EC966 Test: Date and time TBC	
9 w/c 27/11/17	Monday 27 November EC951 Test: 17:00-19:00 hrs Tuesday 28 November EC909 Test: 18:00-20:00 hrs Wednesday 29 November EC201 formative assessment (MA) 12:00 noon Thursday 30 November EC511 Test: 17:00-19:00 hrs	
10 w/c 04/12/17	Monday 4 December EC903 Test: 17:00-19:00 hrs Wednesday 6 December EC202 Term paper 1 (MA) 12:00 noon	
11 w/c 11/12/17	Tuesday 12 December EC904 Test: 18:00 – 20:00 hrs	
Christmas & New Year Vacation		
16 w/c 15/01/18	Friday 19 January Autumn Term papers Deadline: 12 noon (including MA modules)	
22 w/c 26/02/18	Wednesday 28 February EC943 Test: 09:00-11:00 hrs EC964 Test: 11:00-13:00 hrs Friday 2 March EC933 Test: 16:00-18:00 hrs	
23 w/c 05/03/18	Monday 5 March EC252-7-SP (MA) Test: 13:00-15:00 hrs Thursday 8 March EC965 Test: 16:00-18:00 hrs Friday 9 March EC914 Test: 16:00-18:00 hrs Friday 9 March Submission of dissertation proposal: deadline 12 noon	

24 w/c 12/03/18	Thursday 15 March EC994 Test: 16:00-18:00 hrs	
25 w/c 19/03/18	Wednesday 21 March EC252 Econometric Exercise 12:00 noon Thursday 22 March EC992 Test: 16:00-18:00 hrs	
Easter Vacation		
30 w/c 23/4/18	Friday 27 April Spring Term papers Deadline: 12 noon	

MSc/MA Dissertation submission deadline: Wednesday 5 September 2018, 12 noon

Main examinations period: Monday 14th May to Sunday 10th June 2018

Undergraduate test dates are available in the UG Economics Handbook.

Please note: The above test and submission dates are subject to change, the most up to date version of the test dates is available via your personalised timetable at <http://www.essex.ac.uk/timetables>
Please ensure you check the module directory and module outline for each module for full coursework details.

MyEssex Student Portal

myEssex is your online account. Use it to see your timetable, keep your personal details up-to-date, see how you're doing on your course, let us know if you'll miss a lecture or class, contact the Student Services Hub and much more - <https://www.essex.ac.uk/myessex/>

About our Department

Meet your Department staff

The Postgraduate Student Administration team are:

Debbie Hall (taught courses):

Room 5B.211, Ext: 3943, dhall@essex.ac.uk

Lorna Woollcott (research courses):

Room 5B.208, Ext: 2726, lornaw@essex.ac.uk

The offices are open to students at the following times:

Monday – Friday

10:00 – 13:00 and 14:00 – 16:00

Closed for lunch 13:00-14:00 daily

The department has other administrative staff located on floor 5B, available to help you during Academic Support Hours as appropriate:-

Departmental Managers:	Claire Cox (p/t)	2728	clairec@essex.ac.uk
	Carol Macaskill (p/t)	2728	TBC
Undergraduate Administrator:	Julie Oliver	2647	joliver@essex.ac.uk
Undergraduate Administrator:	Hannah Tagg	2755	htagg@essex.ac.uk
Finance Assistant:	John Cavanna (p/t)	2697	icavanna@essex.ac.uk

Academic Staff with Specific Responsibility for Postgraduates

Santiago Oliveros	Director of Graduate Studies (Taught courses)
George Symeonides	Deputy Director of Graduate Studies (Taught Courses)
Jayant Ganguli	Director of Research Students
Marcus Chambers	Deputy Director of Research Students
Jordan Marcusse	Study Abroad Coordinator
Marco Francesconi	Employment Director
Stefan Niemann Jordan Marcusse Alexander Clymo	Deputy Employment Directors
Karen Khachatryan	Student Liaison Coordinator

Academic Staff list

Email	Tel.	Name (title)	Room	Teaching 2017–18	Comments
salan	2707	Alan, Sule (Prof)	5B.120	EC100 (Sp), EC248 (Sp), EC384 (Sp)	
ya16571	4388	Antler, Yair (Dr)	5B.135	EC906 (Sp)	
rargenz	3418	Argenziano, Rossella (Dr)	5B.317		On leave all year
v.arthi	2727	Arthi, Vellore (Dr)	3.206	EC335 (Sp)	
rbailey	2763	Bailey, R. E. (Mr)	5B.315	EC120 (Au), EC371 (Au), EC372 (Sp)	
ncampa	3808	Campaniello, N. (Dr)	5B.340	EC383 (Au), EC386 (Au)	
cocarr	3414	Carrillo Tudela, C (Dr)	5B.203	EC904 (Au)	
mchamb	2756	Chambers, M. J. (Prof)	5B.326	EC501 (Au), EC965 (Sp)	On Leave Summer term
ac17815	4309	Clymo, Alexander (Dr)	5B.148	EC111 (Sp), EC901 (Sp)	
mcole	4875	Coles, M. G. (Prof)	5B.319	EC115 (Au), EC201 (Au, MA only), EC511 (Au)	
dcond	2736	Condorelli, D. (Dr)	5B.205	EC911 (Au), EC950, EC993 (Au)	
tcross	2335	Crossley, Tom (Prof)	2N2.5B.07	EC324 (Au)	
ad17920	2597	Dianat, Ahrash (Dr)	3.207	EC993 (Au)	
bsethe	2889	Etheridge, B. (Dr)	3.208	EC991 (Au)	On leave all year
mfranc	2765	Francesconi, M. (Prof)	5B.328	EC995 (Au)	On leave Spring term
jganguli	2723	Ganguli, Jayant (Dr)	5B.311	EC992 (Sp)	
cghig	2744	Ghiglino, C. (Prof)	5B.319A	EC351 (Sp), EC994 (Sp)	On leave Autumn term
aguptah	2597	Gupta, Abhimanyu (Dr)	3.203	EC114 (Sp), EC252 (Sp)	
jhalket	2394	Halket, J (Mr)	3.202		On leave Au/Sp terms
hatton	2182	Hatton, Tim (Prof)	5B.122	EC950	
TBC	2132	Jiang, Lingqing (Dr)	5B.147	EC116 (Au), EC262 (Au)	
kk16333	4168	Khachatryan, Karen (Dr)	5B.131	EC930 (Sp), EC951 (Au)	
kempgcr	2766	Kemp, G. C. R. (Dr)	5B.309		On leave all year
wpkenn	4468	Kennedy, W. P. (Dr)	4.144	EC120 (Sp)	
jm17005	2182	Marcusse, Jordan (Dr)	5B.122	EC201 (Sp), EC251 (Au)	
scher	2742	Markose, S. M. (Prof)	3.312	EC907 (Sp), EC911 (Au), EC912 (Sp), EC913 (Sp)	
gmastra	2940	Mastrobuoni, G (Prof)	5B.219		
jm16093	4262	Mazza, Jacopo (Dr)	5B.129	EC100 (Au), EC363 (Sp), EC964 (Sp), EC831	
andmc	4468	McAuley, A. N. D. (Mr)	4.144	EC330 (Au)	
fmengel	3417	Mengel, Friederike (Prof)	5B.313	EC914 (Sp)	
mm16127	2764	Mohnen, Myra (Dr)	5B.336	EC261 (Sp)	
TBC	4308	Muller, Andreas (Dr)	5B.149	EC368 (Au), EC991 (Au)	
sniem	3351	Niemann, S. (Dr)	5B.325	EC933 (Sp)	
pjnolen	2735	Nolen, P. (Dr)	5B.327		
soliveb	2512	Oliveros, Santiago (Dr)	5B.118	EC903 (Au)	
TBC	TBC	Ortega, Josue (Dr)	TBC	EC202 (Au), EC322 (Sp)	
mparey	3499	Parey, M. (Dr)	5B.338		
ns17003	4873	Sakarya, Nesilhan (Miss)	5B.323	EC352 (Au), EC966 (Au)	

Email	Tel.	Name (title)	Room	Teaching 2017–18	Comments
kerock	3559	Rockett, K. E. (Prof)	5B.204		Head of Department
christoph.siemroth	3518	Siemroth, Christoph	3.204	EC247 (Au)	
esmith	2758	Smith, E. (Prof)	5B.207	EC355 (Sp), EC365 (Sp)	
ms16140	2769	Sraieb, Mohamed	3.201	EC336 (Au), EC367 (Sp), EC932 (Sp)	
symeonid	2511	Symeonidis, G. (Dr)	5B.215	EC202 (Sp), EC366 (Au)	
dtabas	2754	Tabasso, Domenico	5B.334	EC114 (Au), EC115 (Sp), EC329 (Sp) EC831	
lipont	2725	Vasconcelos, L. (Dr)	3.342		On leave all year
gvn	4874	Vernasca, G. (Prof)	5B.217	EC111 (Au), EC201 (Au), EC831	
wangt	3480	Wang, T. (Dr)	3.205	EC908 (Sp), EC943 (Sp)	
sweide	2731	Weidenholzer, S. (Prof)	5B.210		On leave all year

Please note: The information given above is correct at the date of publication. Staff rooms may change during the year. Check the Economics web pages for any changes.

For a full list of academic staff, including research interests and academic support hours, please visit the Economics website: www.essex.ac.uk/economics/staff/Staff.aspx?type=academic

For details about Graduate Teaching Assistants (GTAs) see our website: <https://www.essex.ac.uk/economics/staff/Staff.aspx?type=research>

Contact Points between Students and Staff

Contact a Graduate Administrator in the department, who will be able to answer your question directly or will guide you to someone who can.

The offices to go to are:

5B.211 – MSc/MA Administrator
5B.208 - Research Administrator
5B.212 - Departmental Manager

Contact module supervisors (the lecturers of modules) about the academic aspects of modules if you have any questions. Module supervisors are responsible for all academic aspects of modules, i.e. the coverage of lectures, exercises, term papers and term paper titles (where appropriate).

Contact the Director of Postgraduate Studies about course or module changes, and general issues concerning the administration of modules and Economics courses.

Contact the Student Liaison Officer (SLO) if you have a general concern about economic studies, or a personal problem. There are two economics SLOs, each SLO is responsible for organising support for students enrolled for schemes administered by the Department of Economics. The SLO also chairs the Student-Staff Liaison Committee, SSLC.

Contact a Student Representative if you wish to raise an issue at the SSLC. Student representatives are elected at the start of each academic year and, together with the SLO, comprise the SSLC. Student representatives also attend Departmental Meetings (which are held at least once each term).

How to contact Teachers and other members of Staff

By email:

Email is the recommended way of getting answers to straightforward questions or to make appointments for meetings.

During Academic Support Hours:

All staff have Academic Support Hours at which they meet students. Academic Support Hours are normally posted on their office door and on the department's website. You should make every effort to meet them during their Academic Support Hours. If you are unable to meet a member of staff during the stated Academic Support Hours, you should make an appointment to meet at a different time. Appointments should be made via email.

Telephone contact:

All members of staff can be contacted at their internal university telephone extensions.

How the Department communicates with Students

By email: this is the preferred form of communication with students. Be sure to check your email regularly.

On the department website: www.essex.ac.uk/economics/

This is a very important source of news about all aspects of your studies. Check it regularly.

By a notice on your student portal: myEssex. Your student portal will alert you about modules and other aspects of your studies.

By telephone: this is used in emergencies or when it is otherwise necessary to receive an immediate response.

By text message: this is used to inform at very short notice of lecture or class cancellations.

Our location

Department of Economics
University of Essex
Colchester Campus
Wivenhoe Park
Colchester CO4 3SQ

T: 01206 873943

www.essex.ac.uk/economics/

Department annual prizes

MSc Examination Prize – awarded annually to the graduate student in the Department of Economics who achieves the best results in the MSc examinations

MSc Dissertation Prize – awarded annually to reward excellence in carrying out independent research

Academic Matters

Learning and Teaching

Information on Moodle, ORB and FASER

Our **online resource bank (ORB)** stores important module materials such as reading lists and past exam papers.

We use **Moodle** as our online learning environment, to enhance face-to-face teaching. It lets you get to course materials, and has built-in features to enhance learning such as discussion forums, chat facilities and wikis.

FASER is our **online coursework submission and feedback system**. Use it to check coursework deadlines, upload coursework and receive electronic feedback all in one place.

faser.essex.ac.uk

www.essex.ac.uk/it/services/learning-technology/

MSc Courses

MRes Economics

MSc Economics *

MSc Economics and Econometrics *

MSc Financial Economics

MSc Financial Economics and Econometrics

MSc Financial and Business Economics

MSc International Economics

MSc Accounting and Financial Economics

MSc Applied Economics and Data Analysis*

MSc Management Economics

MSc Computational Economics, Financial Markets and Policy

MSc Financial Econometrics

MSc Money and Banking

MSc Behavioural Economics

Other Courses

MA Economics

Diploma in Economics

*Dual award programmes

MSc dual programmes are offered with Konstanz University and Hamburg University, Germany. These are two-year programmes open to students from both universities who are interested in having an internationally oriented course of studies. Students will study one year at Essex and one year at Konstanz or Hamburg and will obtain a Masters from each university. The courses taught in the programme at Essex will be MSc Economics, MSc Economics and Econometrics and MSc Applied Economics and Data Analysis. For more information contact Carlos Carrillo Tudela.

PGT Course structures

MRes

EC903 Microeconomics
EC904 Macroeconomics
EC511 Mathematical Methods
EC965 Time Series Econometrics OR EC964 Microeconometrics
EC992 Advanced Microeconomics
EC994 Advanced Macroeconomics
EC966 Estimation and Inference in Econometrics
EC981 Dissertation

MSc Economics

EC903 Microeconomics
EC904 Macroeconomics
EC511 Mathematical Methods
EC501 Econometric Methods*
Three optional modules
EC981 Dissertation

MSc Economics and Econometrics

EC903 Microeconomics
EC904 Macroeconomics
EC966 Estimation and Inference in Econometrics
EC965 Time Series Econometrics
Three optional modules
EC981 Dissertation

MSc Financial Economics

EC511 Mathematical Methods
EC501 Econometric Methods*
EC907 Financial Economics
EC908 Topics in Financial Economics
Three optional modules
EC981 Dissertation

MSc Financial Economics and Econometrics

EC907 Economics of Financial Markets
EC908 Topics in Financial Economics
EC966 Estimation and Inference in Econometrics
EC965 Time Series Econometrics
Three optional modules
EC981 Dissertation

MSc Financial and Business Economics

EC907 Economics of Financial Markets
EC908 Topics in Financial Economics
EC930 Theory of Industrial Organisation
EC511 Mathematical Methods
EC501 Econometric Methods*
Two optional modules
EC981 Dissertation

MSc International Economics

EC932 International Trade Theory
EC933 International Finance
EC511 Mathematical Methods
EC501 Econometric Methods*
Three optional modules
EC981 Dissertation

MSc Accounting and Financial Economics

EC907 Economics of Financial Markets
EC511 Mathematical Methods
BE150 Issues in Financial Reporting
BE151 Management Accounting
Three optional modules
EC981 Dissertation

MSc Applied Economics and Data Analysis

EC903 Microeconomics
EC511 Mathematical Methods
EC501 Econometric Methods OR EC966 Estimation and Inference in Econometrics
EC968 Panel Data Methods
EC969 Applications of Data Analysis
Two optional modules
EC981 Dissertation

MSc Management Economics

EC903 Microeconomics
EC511 Mathematical Methods
EC930 Theory of Industrial Organisation
EC951 Economics of Organisational Management
Three optional modules
EC981 Dissertation

MSc Financial Econometrics

BE352 Asset Pricing
EC966 Estimation and Inference in Econometrics
BE356 Financial Modelling
EC965 Time Series Econometrics
Three optional modules
Dissertation

MSc Computational Economics, Financial Markets and Policy

EC910 Computational Methods in Agent Based Economics and Policy Simulation
EC911 Computational Market Micro-Structure and Complexity Economics
EC912 Expert Seminar Series on Economic Policy and Financial Regulation and Governance
EC913 Computational Agent-Based Macroeconomics, Financial Markets and Policy Design
EC904 Macroeconomics OR EC903 Microeconomics OR EC907 Economics of Financial Markets
Two optional modules
EC981 Dissertation

MSc Money and Banking

EC906 Banking
EC501 Econometric Methods
EC901 Monetary Economics
EC903 Microeconomics
EC904 Macroeconomics
Two optional modules
EC981 Dissertation

MSc Behavioural Economics

EC909 Behavioural Economics I: Individual Decision Making

EC914 Behavioural Economics II: Games and Markets

EC903 Microeconomics

EC981 Dissertation

Two options from the following;

EC904 Macroeconomics, EC951 Economics of Incentives, Contracts and the firm, EC511 Mathematical Methods, EC966 Estimation and Inference in Econometrics, EC956 Cognitive Psychology and Economics, EC957 Social Psychology and Economics

Two options from the following;

EC902 Economic Development Theory, EC965 Time Series Econometrics, EC968 Panel Data Methods, EC992 Advanced Macroeconomics, BE357 Behavioural Finance

*Suitably qualified students can substitute EC966 for EC501 with the permission of the Director of Graduate Studies (Taught Courses).

University of Essex and Konstanz Hamburg Dual award Masters courses will consist of:

MSc Economics

EC511 Mathematical Methods

Six optional modules

Dissertation

MSc Economics and Econometrics

EC966 Estimation and Inference in Econometrics

EC965 Time Series Econometrics

Five optional modules

EC981 Dissertation

MSc Applied Economics and Data Analysis

EC511 Mathematical Methods

EC966 Estimation and Inference in Econometrics

EC968 Panel Data Methods

EC969 Applications of Data Analysis

Three optional modules

EC981 Dissertation

MA Economics Course structure

EC981 MA Dissertation

EC201 Macroeconomics

EC202 Microeconomics

EC252 Introduction to Econometric Methods

EC366 Market Structure and Strategic Behaviour **OR** EC368 International Money and Finance **OR**
EC371 Economics of Asset Prices

Three options from the following;

EC907 Economics of Financial Markets, EC930 Theory of Industrial Organisation, EC932 International Trade, EC906 Banking

Programme specifications

Programme Specifications provide key information, such as the structure and aims of your course, as well as the knowledge and skills you will develop. The relevant Programme Specification for your course and stage of study will be available to you when you log onto either myEssex or eNROL and can also be viewed on line at: <http://www.essex.ac.uk/programmespecs/>

Learning outcomes

The skills and areas of knowledge that students who successfully complete the programme will typically demonstrate, and which the student will encounter during the programme. These are described under four headings:

- Knowledge and Understanding
- Cognitive Skills
- Practical Skills
- Key (transferable) skills

Alongside each set of outcomes are details of the learning and teaching methods used to deliver these outcomes and the assessment methods used to enable you to demonstrate your achievement.

Changing your degree

Changing your course

If you want to change your course, you should talk to someone in your department first. Check the deadlines for course changes with the Student Services Hub.

www.essex.ac.uk/students/course-admin/changing-course.aspx

You should discuss your thoughts about changing course with someone in your school/department/centre. If your new course is in a different department, you should also speak to someone in that department.

Investigate your potential new course by looking at course information on the department's web pages, talking to students on the course and speaking to tutors. You should also look at our [Rules of Assessment](#) for the new course to check whether there are any course-specific requirements.

If you want to **change your mode of study** from full-time to part-time, you should discuss this with our departmental staff. If this is possible, you will need to make a formal request using the online **Change of Mode of Study form** which you can find here: www.essex.ac.uk/esf/

Changing your mode of study may affect your immigration status and you may need to contact the Home Office or make a new Tier 4 application.

Please read carefully our guidance on visas and course changes here:

www.essex.ac.uk/immigration/studies/changes

Economics postgraduate modules

Module code	Module Title	Term
EC501	Econometric Methods	Autumn
EC511	Mathematical Methods	Autumn
EC901	Monetary Economics	Spring
EC902	Economic Development Theory	Spring
EC903	Microeconomics	Autumn
EC904	Macroeconomics	Autumn
EC906	Banking	Spring
EC907	Economics of Financial Markets	Spring
EC908	Topics in Financial Economics	Spring
EC909	Behavioural Economics I	Autumn
EC910	Computational Methods in Agent Based Economics & Policy Simulation	Autumn
EC911	Computational Market Micro-Structure & Complexity Economics	Autumn
EC912	Expert Seminar Series on Economic Policy & Financial Regulations & Governance	Spring
EC913	Computational Agent-Based Macroeconomics, Financial Markets and Policy	Spring
EC914	Behavioural Economics II	Spring
EC930	Theory of Industrial Organisation	Spring
EC932	International Trade	Spring
EC933	International Finance	Spring
EC943	Game Theory and Applications	Spring
EC951	Economics of Incentives, Contracts and the Firm	Autumn
EC956	Cognitive Psychology and Economics*	Autumn
EC957	Social Psychology and Economics*	Autumn
EC964	Microeconometrics	Spring
EC965	Time Series Econometrics	Spring
EC966	Estimation and Inference in Econometrics	Autumn
EC968	Panel Data Methods	Spring
EC969	Applications of Data Analysis	Spring
EC992	Advanced Microeconomics	Spring
EC994	Advanced Macroeconomics	Spring
PhD Modules		
EC991	Topics in Macroeconomics	Autumn
EC993	Topics in Economic Theory	Autumn
EC995	Topics in Applied Economics	Autumn

Please Note:

- All taught Economic PG modules are worth 20 credits and the dissertation is worth 40.
- It may be necessary to change the term in which a module is taught at short notice.
- Not all modules may be offered every year. The Department keeps the opportunity for new modules under active review.
- EC968 and EC969 are taught by staff members of the Institute for Social and Economic Research (ISER) at the University of Essex.
- EC910 is taught by staff members from the School of Computer Science and Electronic Engineering.
- * EC956 and EC957 are taught jointly with the Department of Psychology and are only available to MSc Behavioural Economic students.
- You are welcome to discuss with the Director of Graduate Studies (Taught Courses) the possibility of taking modules not on this list (including modules taught in other departments)
- Further information regarding these modules can be found in the university's module directory which is located at www.essex.ac.uk/courses/.
- EC981 Dissertation is the only core module for MSc/MRes/MA students

Module enrolment

You are required to enrol in your modules each year via eNROL www.essex.ac.uk/enrol.

You are advised to do this sooner rather than later to stand the best chance of taking your preferred modules.

eNROL is open from **Wednesday 12th April at 12:00 until 08:59 on Monday 23rd October 2017**.

You are permitted to change your optional modules within the first two weeks of the Autumn term (or the first two weeks of the Spring term for Spring term only modules), subject to the approval of the department(s) concerned and, where necessary, the relevant Dean.

If you need advice about your choice of modules, e.g. if you wish to take an optional module that is not normally available, you should discuss this matter with a member of staff in the department teaching the module.

Before making up your mind about module choices, you should check the structure of your course. Then, if you have any questions, contact the relevant Director of Postgraduate Studies.

Reading lists

All course materials (reading lists, lecture notes, term paper questions, problem sets etc.) can be found in the Online Resource Bank (ORB) link as above.

Listen Again

Did you miss something? Our Listen Again digital recording service lets you listen again to lectures so you grasp every detail. Available in teaching rooms or lecture theatres where you see the sign.
listenagain.essex.ac.uk/

Essex Abroad

The department welcomes study abroad students from other countries. Students coming to Essex as part of their programme should seek advice about modules from the department's Study Abroad Co-ordinator or the Director of Postgraduate Studies. Module choices must be approved by the department's Study Abroad Co-ordinator.

Assessment:

Autumn term only students:	take exams at end of Autumn term
Spring term only students:	take exams during the Summer term

Disability and emotional wellbeing

We would encourage all new students with a disability, long term medical condition, specific learning difficulty or mental health difficulty to disclose and register with the Student Services Hub so that we can plan how best to support you in your studies.

You can find out about the support we offer here:
www.essex.ac.uk/students/contact/help.aspx

UK students may be eligible for a Disabled Students' Allowance grant. See our webpages for more information, including application forms and key changes:
www.essex.ac.uk/students/disability/funding.aspx

Information for international students

We are proud to be a global community and we recognise that living and studying in the UK may be very different from your own country.

Essex has a wide range of support covering academic and health and wellbeing issues. Our friendly and professional staff will be able to guide, give advice and assist you during your time at Essex.

You can find helpful information here - www.essex.ac.uk/students/new/international/

If you are studying on a Tier 4 visa, don't forget to read section 8 Tier 4 Information of this handbook which has further information and links.

Mature and part-time students

As a mature student you'll be in very good company – around 37% of our students are mature students.

We appreciate that studying as a mature student can present challenges. This is particularly true if this is your first experience of higher education and you have other commitments and responsibilities to meet such as work and family. We want you to be aware of the support available so that you can make the most of your time at Essex.

You can find more information here: www.essex.ac.uk/students/groups/mature-students.aspx

Student representation, Student Staff Liaison Committees, Student Assessment of Modules and Teaching and Student Surveys

Student feedback is a vital part of the University's approach to quality assurance and enhancement. It is therefore important that you are given the opportunity to feedback and that you take time to feedback to the University. You can do this in a number of ways:

You can contact (or volunteer to be) a **student representative** who represent the voice of fellow students in departmental Student Staff Liaison Committees (SSLCs) and other University level committees.

<http://www.essexstudent.com/representation/course reps/>

http://www.essex.ac.uk/quality/student_representation/student_rep.asp

http://www.essex.ac.uk/quality/student_representation/sslc.asp

Every year, we will ask you to complete the **Student Assessment of Module and Teaching (SAMT)**. This survey will be summarised and discussed by SSLCs and will inform reports written by us for central University committees as part of our quality assurance processes.

Student satisfaction surveys enable the University to gauge overall satisfaction amongst students. When the results have been reviewed and analysed, the University can then enhance your experience of learning at Essex. The National Student Survey (NSS) for final year students feeds into university league tables. NSS also lets us know how we're doing and where we can make improvements. The survey is run online and you will receive a link to the survey via email. Students not eligible for NSS will be invited to complete the UK Engagement Survey (UKES) which asks about how you spend your time on your course, what kind of learning you've taken part in and your views on your teaching and learning experience.

Library Services

At our Colchester Campus, the **Albert Sloman Library** on Square 5 has a variety of study spaces over six floors, including 24/7 facilities and group work areas. The Library offers a wide range of learning resources, online and in print, with a dedicated Helpdesk, overnight chat service and the opportunity to book appointments with your Subject Librarian to help you through your studies and beyond.

libwww.essex.ac.uk

The library has a team of Subject Librarians who can help you to find appropriate resources for your assignments and show you how to search effectively. They can also provide advice on referencing and how to avoid plagiarism, using reference management software, and evaluating sources. Your Subject Librarian is Sandy Macmillen amacmi@essex.ac.uk or use the Book a librarian form on the Library website to get in touch.

Attendance monitoring (Count-me-in) and absence from sessions

Your attendance at lectures and classes has a significant impact on how successful you are in your studies. At Essex, we monitor attendance so we can identify students who may need guidance and support.

You'll need to **record your attendance** at teaching events using the electronic reader in the teaching room. Just 'tap in' for every timetabled teaching event you attend.

You should not tap in for someone who is not attending the class; and also you should not tap in if you then immediately leave the teaching event. This may result in disciplinary action being taken against you.

If you **lose your card** or it is **faulty**, go to the Student Services Hub to get a new card (a fee may be applicable). If you attend a teaching event but are unable to record your attendance as you don't have your registration card, you should speak to a member of administrative staff in your department. In the case of a lost card, your department will normally record you as present for up to seven days.

For more information on attendance, and for links to forms and guidelines visit:
www.essex.ac.uk/students/course-admin/attendance.aspx

If you need to **report an absence** from a teaching event, test or exam due to medical or other circumstances you should do so by completing the relevant form in myEssex for a **notified absence**. We will consider the reasons and may record it as an **authorised absence**. Be aware that you may need to **provide evidence**, including medical evidence if relevant.

Please contact your Personal Tutor, department staff or the Student Services Hub for advice and support, particularly if you are going to be absent for several weeks.

Assessment

Rules of Assessment and Credit Accumulation

www.essex.ac.uk/students/exams-and-coursework/ppg/pgt/assess-rules.aspx

The Rules of Assessment are the rules, principles and frameworks which the University uses to calculate your course progression and final results. These decisions are made by the Board of Examiners who use the Rules of Assessment to decide:

- you can be awarded credit for the modules you have studied
- you have done enough to move on to the next stage of your course (if you are on a course which lasts more than one year)
- you need reassessment
- whether you have done enough to pass your course
- whether you are eligible to receive a merit or distinction

If you **fail your course** you are not able to repeat it. The Rules of Assessment for Postgraduate Taught Awards only allow reassessment for up to a maximum of 60 credits worth of modules for taught masters degrees. The Board of Examiners will inform you if you are eligible for reassessment once it has considered your marks.

If you **fail your dissertation** you may be permitted by the Board of Examiners to resubmit your work, provided you meet the criteria as set out in the Rules of Assessment for Postgraduate Taught Awards. Alternatively, if you have obtained enough credits in your taught modules, you may be eligible for another award such as a postgraduate diploma or certificate.

You can decide if you want to **accumulate credit** by taking individual modules with the aim of achieving a postgraduate award; this is called **Modular study**. There are opportunities to achieve postgraduate awards through **credit accumulation study** in an increasing number of departments, as an alternative to standard full or part-time study.

Individual modules can yield 15, 20, 30 or 40 credits depending upon which department you are studying in. Each award has a defined structure, normally consisting of a combination of core, compulsory and optional modules, and requires a specific volume of credit to be achieved:

- Graduate/Postgraduate Certificates - 60 credits (all taught module credits)
- Graduate/Postgraduate Diplomas - 120 credits (all taught module credits)
- Masters Courses - 180 credits (normally 120 credits of taught module credits and a 60 credit dissertation or equivalent)

Credit is awarded for successful completion of individual modules. Students taking a credit-accumulation route of study register for the separate modules individually and accumulate the required volume of credit for the relevant award, including the dissertation if necessary. You will be given a different registration number for each module.

The Rules of Assessment are different when you study individual modules; make sure you check the relevant Rules of Assessment for the award you're studying towards.

You will have a maximum of six years to study (this is usually five years with a sixth year for a dissertation). We measure the six years from the first module you register on towards the award.

You can find out more information here: www.essex.ac.uk/students/exams-and-coursework/ppg/pgt/modular and you should talk to your tutors about fees, and applying accumulated credit towards an award.

Extenuating Circumstances, withdrawing and intermitting

www.essex.ac.uk/students/exams-and-coursework/ext-circ.aspx

Extenuating circumstances are circumstances beyond your control which cause you to perform less well in your coursework or examinations than you might have expected. In general, extenuating circumstances will be of a medical or personal nature that affect you for any significant period of time and/or during the examination period.

You need to submit your form by the deadline given here –

www.essex.ac.uk/students/exams-and-coursework/ppq/general/assess-rules.aspx

You will **not** get extra marks if you hand in an extenuating circumstances form. Boards of Examiners use other methods to take into account extenuating circumstances, such as permitting further reassessment opportunities for uncapped marks.

You should read the guidance on extenuating circumstances very carefully before submitting your form and evidence. Seek advice from the Students' Union Advice Centre

(www.essexstudent.com/services/advice_centre/) or the Student Services Hub

(www.essex.ac.uk/students/contact/default.aspx).

Thinking of leaving or taking a break from your studies?

You may experience doubts at some point during your studies, if you're thinking about leaving Essex, we're here to support you and give you the advice you need to help you make an informed choice.

Intermission is a temporary withdrawal or leave of absence from the University and provides you with the opportunity to take a break from your studies. Normally, this is for reasons beyond your control (e.g. health or personal problems) although other reasons are permitted. Intermission must be approved by the University first, so if you are thinking about intermitting, we strongly advise you to contact your department and your Student Services Hub to talk to one of our advisers.

You should also read our guidance on intermitting very carefully at www.essex.ac.uk/see/intermit. If your intermission is agreed to, we will also give you the advice and support you need to help you carry on with your studies.

Withdrawing is the formal process for permanently leaving your programme of study and the University. If you are thinking of withdrawing, you should seek advice from your Department or the Student Services Hub at the earliest opportunity. It is very important that you discuss your circumstances with the University and follow the formal procedure for withdrawing. If the university is not formally notified, then you may risk continuing to incur further tuition or accommodation fees. More advice and information is available at www.essex.ac.uk/see/withdraw.

The Marking Policy and requests for re-marking of coursework and essays

You have the right to request a re-mark of your coursework under certain circumstances which your department will advise you on. The University Marking Policy can be found here:

www.essex.ac.uk/quality/university_policies/examination_and_assessment/marketing_policy. You will need to complete a form and be aware that marks can go down as well as up.

Moderation, second marking policies and External Examiners

The University policy on moderation can be found as part of the Marking Policy. When work is moderated, it means that a second member of academic staff takes a random sample of the work for a particular assessment and reviews the marks given. A moderator would not change the individual marks for the work, but would liaise with the first marker to agree whether marks should be reviewed across the particular piece of assessment or module, which may lead to marks being adjusted.

Second marking is where a second marker marks the work but has access to the first marker's marks and/or comments.

External Examiners are usually academics from other universities but may be from industry, business or the profession depending on the requirements of the course. They give an impartial view of the course and independent advice to ensure that courses at the University meet the academic standards expected across UK higher education. External Examiners write reports on the courses and modules they are responsible for which are made available to you via your department. You can find the name and institution of the External Examiner for your course and modules by looking on the Programme Specifications Catalogue and the Module Directory.

You can find out more about how the University uses External Examiners by following this link:

www.essex.ac.uk/quality/external_examiners

Please note: you may not contact External Examiners directly under any circumstances. If you have any concerns about the quality and standards of your course, please contact your student rep, your Head of Department or the Students' Union.

Appeals, complaints, and fitness to practise

Appeals on academic grounds can be made following the meeting of the Board of Examiners and the publication of your results. Be aware that there are strict deadlines for the submission of the appeal form and your evidence.

We strongly advise all students thinking about making an appeal to contact the Students' Union Advice Centre.

You may not appeal against academic judgement. This means that you can't appeal against the marks you have been given by a Board of Examiners without evidence of extenuating circumstances or procedural irregularity.

More information about appeals, including the deadlines and forms to complete, can be found online at:

www.essex.ac.uk/see/appeals

Making a Complaint: The University is a large community engaged in many activities of both an academic and non-academic nature. From time to time, you may feel dissatisfied with some aspect of your dealings with the University and, when that happens, it is important that the issue is dealt with constructively and as quickly as possible without risk of disadvantage or recrimination.

A complaint is defined as the expression of a specific concern about matters that affect the quality of a student's learning opportunities (this is in line with the QAA Quality Code for Higher Education, Chapter B9: Academic Appeals and Student Complaints). The University aims to resolve complaints quickly and informally.

You can find the complaints procedure and the forms here: www.essex.ac.uk/see/complaints

Fitness to practise is only applicable to students on certain professional courses (such as nursing or social work). If this applies to you, you will have been told by your department. You can find the full Fitness to Practise procedure online at: www.essex.ac.uk/students/exams-and-coursework/ppg

Academic Integrity and Academic Offences

The University expects students to act with honesty and integrity in relation to coursework, examinations and other assessed work, and to follow our conventions for academic writing (including appropriate referencing of sources) and ethical considerations. If you don't meet these expectations, then you may be charged with having committed an academic offence, a matter the University takes very seriously.

It is your responsibility to make yourself aware of the regulations governing examinations and how to correctly prepare your coursework. An academic offence can take place even if you didn't mean to commit one, and examples include plagiarism, falsifying data or evidence, and communicating with another candidate in an examination.

If you aren't sure what the conventions are, particularly in relation to referencing, you should ask your department, contact the Talent Development Centre, and also refer to Referencing and good academic practice in this handbook.

More information about academic offences and getting support can be found at:

www.essex.ac.uk/see/academic-offence

Ethics

All research involving human participants, whether undertaken by the University's staff or students, must undergo an ethics review by an appropriate body and ethical approval must be obtained before it commences. You can find our Guidelines for Ethical Approval of Research Involving Human Participants here - www.essex.ac.uk/reo/governance/human.aspx - along with the Ethical Approval application form.

'Human participants' are defined as including living human beings, human beings who have recently died (cadavers, human remains and body parts), embryos and fetuses, human tissue and bodily fluids, and personal data and records (such as, but not restricted to medical, genetic, financial, personnel, criminal or administrative records and test results including scholastic achievements). Research involving the NHS may require and research involving human tissue or adults lacking capacity to consent will require Health Research Authority approval.'

Coursework

Assessment methods for postgraduate economics modules comprise:

- *Tests*: Tests are short examinations (of up to 2 hours duration) set at one or more points during a module that focus on concise presentation of knowledge and the application of analytical methods.
- *Term papers*: Independently prepared essays exploring a topic in-depth and presenting reasoned arguments that support an analytical framework and/or critically evaluating evidence, including policy evaluation. Term papers are an *optional* component of the assessment for each module*.
- *Dissertations*: Individually supervised research projects that explore a topic in-depth. They deploy a wide range of methods, theories and evidence, thus providing scope for originality. The dissertation is a compulsory component of all MSc courses.
- *Final examinations*: Test the concise expression of ideas, analytical reasoning capabilities and arguments that critically assess evidence (including economic policy). The examination is a compulsory component of the assessment for all Economics taught modules.

Coursework is required in all introductory and intermediate modules (relevant for the Diploma). In more advanced modules, the Department believes that students should have some choice in how they are assessed. Consequently, term paper submission is optional.

***Please note:** for some modules, the overall final mark will be calculated by 50% (coursework average) + 50% (final examination mark). Therefore you must submit a term paper if this is the only form of coursework within the module. Please check the module directory for details on how each module aggregate is calculated.

Calculation of the Aggregate Mark for Each Module

A final examination is required for all economics modules except the dissertation. Continuous assessment, in the form of coursework, is available for all modules except the dissertation, though the form of assessment differs across modules.

For all MRes/MSc/MA modules, please refer to the module directory for more details regarding assessment <https://www.essex.ac.uk/modules/default.aspx>

Outside options — modules in other departments — taken by students registered for economics *courses* are assessed according to the rules for the *module*. Economics students must abide by the rules of the department that offers the *module*.

The Importance of Coursework

What does it mean for coursework to be *compulsory*? It means that failure to submit term papers, or to attend tests, is interpreted as evidence of lack of academic progress. In severe cases, students with poor academic progress can be required to withdraw from the University (even before the final examinations). Your academic progress is monitored throughout the year and failure to submit term papers or attend tests provides adverse signals.

Quite apart from its educational value, coursework can act as a sort of “insurance” against a bad examination performance.

Assessment Methods and Guidelines

Term papers

- Term papers are extended essays.
- It is the responsibility of each module supervisor to provide a list of term paper titles at the start of the term in which the module is taught. You must choose a title from the list provided.
- Term papers are optional. However, you are encouraged to submit a term paper in each module. Please note; you must submit a term paper if this is the only form of coursework for the module.
- Term papers must be submitted no later than the specified deadline.
- Term papers should have a *maximum* length of 4,000 words.
- Each term paper should be submitted via FASer by the specified deadline.
- It is not permissible to submit term papers by email, fax or in person.
- The mode of assessment of for term papers is similar to that for examinations.
- Make sure you comply with University regulations regarding plagiarism.

Assessment of term papers and tests

- Module supervisors mark term papers and tests.
- Appeals against a term paper or test mark should be made initially to the module supervisor. If agreement cannot be reached, the appeal may be made *in writing* to the Head of Department.
- Marked term papers and tests are normally returned to students approximately two-four weeks after the submission deadline.

Postgraduate course deadline policy

- You should **complete your coursework well ahead of the deadline**. You are encouraged to submit coursework in the week before the deadline. Your *target completion date* should be *one week before the deadline*.
- If you experience difficulties in completing your work, you must make every effort contact the relevant administrator **before the submission deadline**. You should contact the second and third year administrator for second and third year undergraduate economics modules and the graduate administrator for graduate modules. *Always contact the department that offers the module* (whether or not you contact the department responsible for your course).
- All coursework submitted after the deadline will normally receive a mark of **zero**. Extensions can only be approved by the Graduate Director when evidenced by properly documented extenuating circumstances. Any unapproved late submissions will receive a mark of zero.
- If you have experienced extenuating circumstances immediately around the time of the deadline, which prevent you from submitting your work by the deadline, you should submit your late work along with a Late Submission of Coursework Form to your Department within 7 days (including weekends and/or bank holidays) of the deadline date. Your Late Submission of Coursework Form will then be considered by the department's Late Submissions Committee.
- If you have experienced significant (longer term) extenuating circumstances that prevent you from submitting your work either by the deadline or within seven days of the deadline, you should submit an Extenuating Circumstances Form for the Board of Examiners to consider at the end of the year, which should clearly explain how your extenuating circumstances affected your ability to submit your work.

Making the Most of Your Term papers and Dissertation

Presenting Your Work

The Economics Department is keen to encourage you to gain the highest mark possible for your term papers and/or dissertation. However, there is concern that many students lose marks because of poor presentation — style and layout — of their work.

This information is intended to help you in presenting your work to its best advantage. In what follows “paper” should be understood to include term papers, dissertation or any piece of submitted work for which you have discretion with regard to presentation.

The advice below is mainly about *layout* (organisation and structure) of your work. There are many guides to *style* and plenty of scope for differences of opinion about what constitutes good style. This does not mean that all styles are equally acceptable! Your task is to avoid the bad ones.

Layout

If your paper is well organised you stand a much better chance of getting the reader (examiner) on your side. Well-organised papers receive their just rewards. *Poorly structured papers are penalised* by the examiners.

Points to keep in mind:

- Always divide your paper into *sections* with an *Introduction* and a *Conclusion*. Each section should form a coherent element of the whole paper.
- The *introduction* informs the reader about (a) the issues you will discuss, (b) the questions you will address, and (c) how the arguments will unfold in the following sections. For dissertations (but not term papers) it is helpful to include a separate *abstract* (a very brief overview of the paper). Consider leaving the introduction to write last of all — by which stage you will know exactly what follows.
- The *conclusion* can be used to summarise the previous sections, to draw the threads of the argument together and, perhaps, to offer some comments about unresolved problems that deserve future research.
- *References*. Providing bibliographical references is so important that it deserves a separate section, below. *Do not ignore it*.
- *Statistical results*. When presenting econometric results, say from STATA, do not simply paste in the computer output. Usually, you will need to construct *tables* of results. Sometimes you may wish to present regression results in an equation format with standard errors in parentheses under the estimated coefficients.
- *Very important*: you must make absolutely clear when you are reproducing statistical results obtained by others. You must cite the source; see the section below on **References**. If you fail to cite the source, the reader will presume that you have obtained the results yourself. Then, if the examiners spot that the results have been copied from elsewhere without acknowledgement, you will be in serious trouble: this is evidence of unfair practices and will be dealt with as an academic offence.
- Leave the reader in no doubt about your own contribution in terms of statistical results or any other original aspect of your work. Don't hide any originality that you believe deserves credit. Be bold about what you have achieved.
- *Footnotes* can be used for short clarifications and extensions of your argument that would otherwise interrupt the flow of your paper. Try to keep them to a minimum.
- *Appendices* can be used for material of a detailed background or ancillary nature, too long for a footnote. Appendices are often devoted to (a) descriptions of data sources and about how the data have been transformed; (b) listing data (but only when the data have been obtained from non-standard sources); (c) technical derivations of results (e.g. theorems) discussed in the body of the paper. It is not normally necessary to list data in term papers or projects; but you must always be prepared to supply the data if requested.
- Footnotes and appendices should not be used in an attempt to evade the word limit.

MSc Dissertation (EC981)

Aims and Objectives of the Dissertation

The dissertation enables students to undertake a research project that involves the study in depth of a specific economic problem or set of problems or issues. The dissertation allows students to gain experience of original, independent but supervised research. In addition, the dissertation provides the opportunity to make use of skills acquired in MSc modules, either specific to a particular subject or field, or in the use of mathematical and econometric techniques.

A successful dissertation will involve one or more of the following:

- Describing, analysing and demonstrating an understanding of the development and results of economic events and policies using economic ideas and methods; forming relevant hypotheses based on theory and testing them.
- Collecting and organising data in a meaningful way, making use of computer software packages, as appropriate, for estimation and testing; and assessing the results obtained.
- Developing a new analytical argument based on properly articulated economic theory or a synthesis of existing theory tailored to address one or more issues relevant for the topic of the project.

Types of Dissertations

There are various types of dissertations that students have successfully submitted in the past. For instance, one can:

- Test existing economic theories using original empirical work (preferably econometric, but possibly also case studies where appropriate)
- Apply an econometric methodology developed by others (making any necessary modifications) to a dataset not previously used for that purpose
- Use an existing dataset to answer a different empirical question than the one the dataset was originally used for, or examine the robustness of an existing empirical analysis to changes in methodology or empirical specification or to using different years/countries/industries/individuals, with a clear motivation for doing so
- Develop a formal theoretical model to analyse an economic issue
- Extend an existing theoretical model, or examine the robustness of an existing model to changes in its underlying assumptions, with a clear motivation for doing so.

Please note: that this is not an exhaustive list, and it is not meant to be restrictive.

Writing Your Dissertation: General remarks

- Make sure your dissertation is well focused, i.e. it is directed to addressing one or more specific questions. Emphasise in your work the application or use of economic ideas and methods.
- Be realistic about what can be achieved within your time frame. If your work has shortcomings, it is better to acknowledge and discuss these shortcomings than to ignore them.
- Your dissertation should include an abstract, of about 100 words, to summarise what your topic and your results are.
- Your dissertation should also include an introduction, where you can (i) explain what you do and why it is interesting, and (ii) briefly list what is contained in each of the remaining sections of the dissertation. It may be a good idea to have also a concluding section, where you can summarise your results and discuss directions for further research on your topic.
- If you plan to do empirical work, it is a good idea to check for data availability at a relatively early stage. For some topics data are easily available while for others data may be difficult or expensive to obtain. In some cases, it may take some time for suitable data to be found and/or obtained.
- If you plan to do econometric work for your dissertation, you will need to run regressions using a statistical package such as STATA. This package is available in the University PC Laboratories. Information on how to use it is available at the economics website and elsewhere.

- As a general rule, the clearer the motivation for the project, the deeper the understanding and the more successful the application or use of economic ideas and methods, and the more competent the analysis, *the higher the mark awarded*.
- Dissertations that are mere literature surveys do not usually get high marks. If you decide to write a dissertation of this type, it may be preferable to survey both theory and evidence and compare the two. In any case, it is *not* enough just to describe and list previous work. This type of dissertation should integrate and synthesise existing theoretical models and empirical evidence, demonstrate the relationships between them, and assess their significance; and it should demonstrate a considerable degree of originality in doing this.
- Although the MSc dissertation need not be a cutting-edge piece of research, you should strive for originality in your work. The higher the degree of originality in the work done, *the higher the mark awarded*.

There will also be a meeting of the Director of Graduate Studies (Taught Courses) with all MSc students in the spring term to outline the expectations of the MSc dissertation. Further information on this meeting will be sent by email in the spring term.

Supervision

- Students are provided with a form to indicate a proposed area of dissertation, which they must submit by the end of week 23 to the Graduate Administrator. Please be as detailed as possible regarding your proposed area and include some key references and, where appropriate, an indication of the data source that you will use.
- Each student will then be allocated a provisional supervisor selected by the Director of Graduate Studies (Taught Courses). This provisional allocation will be confirmed after a student's successful completion of the MSc examinations.
- Students should contact their supervisors by the end of the spring term to discuss their dissertation topic. A further meeting should take place shortly after notification of the examination results in order to finalise the title of the dissertation and agree with the supervisor on a plan of the dissertation.
- Students should not expect to receive supervision by members of staff other than the designated supervisor. Requests for a change of supervisor must be made, with reasons, to the Director of Graduate Studies (Taught Courses).
- Students should expect to see their supervisors for at most four hours spread throughout the summer term and summer vacation. It is recognised that supervisors will not be available continuously throughout the vacation and it is the student's responsibility to ensure that the availability of the supervisor is taken into account in planning the schedule of the work.
- Supervisors can be expected to advise in formulating a plan of the work and to comment on the structure of the paper, the argument that it contains, and suggest possible improvements, but ultimately it is the student's responsibility. As the dissertations are marked independently the supervisor cannot be expected to predict the mark that it will receive. Supervisors are not expected to supply data or give instruction on the use of econometric software.

Presentation and Length

- Each dissertation must be accompanied by a signed cover sheet, which acknowledges that the regulations have been understood. The number of words in the dissertation should also be noted on the cover sheet.
- A bibliography in the form of a list of references must be included at the end of the project. Every entry in the bibliography should be referred to at some point in the project and every citation in the project must be included in the bibliography. Each entry in the bibliography should be presented as described in
- Dissertations should be typed on A4 paper.
- The *maximum word limit is 10,000 words* for MSc dissertations, including footnotes, endnotes, appendices and the bibliography. It is recognised that there may be some small variations according to the number of diagrams, graphs and technical appendices included. Examiners have the discretion to penalise excessively long dissertations and over what penalty to exact.
- ***Make sure you comply with University regulations regarding plagiarism; see A Guide to Good Practice in Assessed Work.***

Data Sources

Datasets are not supplied by the department or by individual supervisors. A range of data resources are available at the University, notably the UK Data Archive (which holds the British Household Panel Study) and the Library's E-resources (which include access to Datastream). There are a variety of useful datasets available on the web including the World Bank and national statistical offices such as the UK Office for National Statistics. For empirical dissertations it is important to identify and obtain the data before embarking on the dissertation. Note that datasets that have been used by other researchers are not necessarily publically available.

Submission

- Completed dissertations must be submitted via FASer, faser.essex.ac.uk *no later than the specified deadline: 12 noon on Wednesday 5 September 2018.*
- Dissertations may not be submitted by email or in person.
- Your dissertation will *not be accepted after the deadline* unless the Director of Graduate Studies approves an extension.
- Extensions to the deadline can be granted by the Director of Graduate Studies (Taught Courses) and will be allowed only for properly documented circumstances of an acute medical nature. Extensions will not be granted because of any form of computer failure (e.g. disk corruption) or because of congestion of the University's central computing facilities.
- Submitted dissertations are not returned to students. You are strongly advised to keep a separate copy of the final version of the dissertation.

Marking, feedback and results

Feedback on Term papers and Tests

Tests are not returned to students after being marked but they are available to be reviewed in the relevant administrator's office. Tests are reviewed in class following their return, thus providing opportunities for you to obtain additional feedback and for teachers to raise general issues about the test.

Term papers

- Feedback about your understanding of the topic of your paper should be obtained by discussing outlines and drafts with your module supervisors *before* submission. Once the paper has been submitted, you will have no opportunity to improve it.
- The internal examiner completes an *Assessed Work Feedback Form* for each paper with an agreed mark which is returned to the student along with one of the submitted term papers with feedback written on it.
- Marked papers or feedback forms will be available via FASer by the following times:
 - Autumn term papers (submitted at the start of the spring term): end of March.
 - Spring term papers (submitted at the start of the summer term): the last day of examinations.

Marking Criteria for Assessed Work

Undergraduate Modules (taken by Diploma / MA students)

Details of the marking criteria for undergraduate modules can be found in the Undergraduate Handbook.

Postgraduate Modules (taken by PhD and MSc students)

Classification of marks

Each piece of work that counts towards the final assessment is given a percentage mark. Marks are classified into ranges. The ranges are as follows:

70 – 100%

60 – 69%

50 – 59%

0 – 49%

Different sorts of work

While the same principles hold for all formally assessed work, there are differences of emphasis for answers written in different circumstances — closed examinations compared with submitted work such as term papers or the dissertation. For tests and examinations, the mark is the aggregate of each of the separate answers. It is recognised that a closed examination answer written under a time constraint cannot attain the detail and length of submitted work written with access to other materials and without a time constraint.

In particular, the standard expected for bibliographies and citations is much higher for submitted work than for examinations. (For example, examination or test answers do not normally include page references to cited works but where appropriate, these *should* appear in other forms of submitted work).

Range of marks:

Examiners are encouraged to use the full range of marks from 0–100%. For technical or mathematical pieces of work, marks spanning the full range emerge naturally. For more essay-based subjects, examiners are encouraged to signal outstanding answers by awarding marks well above the 70% level. Marks below 50 are awarded for work, which, although it may contain some merit, is not of a sufficiently high standard to warrant a pass at the graduate level.

Assessed work is marked according to an absolute, not relative, standard. Quotas are not assigned for the proportion of marks in any range.

The criteria below correspond to *Economics*, not necessarily other subjects.

Description of mark standard: Range 70 – 100%

The answer clearly displays an outstanding command of economics with insights relevant to the problem being addressed. Such answers show assurance in the selection, handling and presentation of material. In particular such answers will involve one or more of the following:

- a sophisticated understanding of economic theory
- clarity in the presentation of complex analytical ideas
- an element of originality in analysis or presentation
- exceptional comprehensiveness without irrelevance
- a high proportion of correct answers to technical questions.

Description of mark standard: Range 60 – 69%

For questions requiring an analytical response, the answer will show that the student can make an argument in a logical manner, can present the argument in a logical way and, thereby, demonstrate an overall comprehension of the problem being studied. The answer may not be correct in every particular, but it should not contain major flaws, obscurities or irrelevancies.

For questions which require a more descriptive answer, the exposition should be comprehensible, well organised, and be more than a mere list of points. There should be evidence of an ability to assess the weights of various arguments and to appraise their merits in an impartial manner.

Description of mark standard: Range 50 – 59%

The answer is broadly correct both analytically and factually. It will show that the candidate has understood the question and has made a moderately satisfactory attempt at providing an answer. The answer will demonstrate an appreciation of material identified as required for the module but without necessarily providing evidence of wider reading or subtlety of understanding.

Some logical flaws or inaccuracies will be allowed so long as these are not central to the analysis. The answer may be incomplete, but not in any vital way, and may contain some irrelevant material. Its presentation of material will not be as well integrated as for an answer in the mark range 60–69%. Minor logical inconsistencies or confusions of thought in an answer may be tolerated.

Description of mark standard: Range 0 – 49%

The answer, though it may have some bearing on the question asked is either seriously flawed, superficial, or too poorly organised to constitute a satisfactory answer. In the more descriptive questions, the material presented, although it may be potentially relevant, is not well directed towards answering the question.

For questions requiring a formal analytical answer there will be major flaws in developing and presenting the argument.

Marks below 40% will be awarded for answers which are (a) correct as far as they go but which are very incomplete, (b) are complete but wholly off the point, or (c) are just plain wrong (i.e. logically incoherent or for which the information presented is erroneous). The extent by which the mark falls below 40% depends on how far these criteria are fulfilled.

Anonymous marking policy

All coursework which contributes to your final module mark should be marked anonymously where it is practical to do so, where this is not possible, departments will inform you in advance of the assessment task.

www.essex.ac.uk/quality/university_policies/default.asp

This department does not operate a system of anonymous marking. We believe that marking provides an important point of contact with the student, through which individualised and personal forms of encouragement and involvement can be fostered. We believe that the quality of formative feedback is enhanced when the marker knows the student, and current work can be seen in the context of earlier term papers and classroom interactions. The comments we provide in coursework seek to encourage students in areas where they have done well and to highlight what they could do better. We take great care to mark fairly and effectively and we feel strongly that our ability to do this is improved through knowing our students.

Please see **page 28** of this handbook for details of how to submit your coursework.

If you take optional modules outside your home department, you should make sure you are aware of the policy on whether coursework is marked anonymously or not and how to submit your coursework.

Examinations

Examination regulations

The General Regulations which govern examinations can be found via the website here:

www.essex.ac.uk/governance/regulations

Attendance at examinations is **compulsory**. For exams that are more than an hour long, you will not be allowed to enter the examination room if you arrive later than 55 minutes after the start of the exam. If your exam is only an hour long, you will only be admitted up to ten minutes after the start of the exam.

Access to exam scripts

If you want to see your exam script, you should normally make the request within four weeks of the exam to the department which is responsible for that module. The department should either: let you see the script in the presence of one of the staff responsible for teaching the module *or* give you a copy or summary of the examiners' comments on your performance.

Calculators

If you are allowed to use a calculator in your examinations, the **only** models you are permitted to use are the **Casio FX-83GT PLUS** or the **Casio FX-85GT PLUS**.

The only exception is for certain **Finance** exams that require a **financial** calculator, in which case you may use the **Hewlett Packard 12c** (all variants) or the **Texas Instruments BAII Plus** (including the BAII Plus Professional).

A limited number of Casio calculators will be available to borrow **on the day of your exam** from the Exams Office on a first-come, first-served basis, on production of your registration card. Please note financial calculators will not be available.

General information about exams and examination results

You can find your personalised exam timetable online here - www.essex.ac.uk/examtimes

You must bring your registration card and exam entry form with you to the exam. You will not be allowed entry without them. Remember to check your exam entry form carefully and contact the Examinations Office if there are any errors.

You can download a guide to examinations here: www.essex.ac.uk/students/exams-and-coursework/
You will receive an email to your Essex email account as soon as your results are published. You can find the publication schedule here: www.essex.ac.uk/students/exams-and-coursework/schedule.aspx

Anonymous marking policy in examinations

All formal examinations at the University of Essex are marked anonymously.

Reassessment in examinations

You can find information relating to resitting exams at: www.essex.ac.uk/students/exams-and-coursework/resits.aspx

Remember that reassessment in examinations (and coursework) carries a fee.

Referencing and good academic practice

Referencing and good academic practice

Respecting authorship through good academic practice is one of the key values of higher education in the UK.

The University takes academic offences very seriously. You should read the sections of this handbook which refer to referencing, coursework and examinations very carefully.

Referencing is a key academic/scientific skill. It is how you will acknowledge all sources used within a piece of work. You must reference all works used directly (quotes) and indirectly (paraphrasing and summarising).

Referencing allows you to give credit to authors'/researchers' concepts and ideas/ideas and results, demonstrate your breadth of reading and knowledge on a subject, direct readers to your sources, and avoid plagiarism.

You should always use the best available sources of evidence, such as peer reviewed journals and recognised books.

Please see below to find out about your departmental referencing style and for help with referencing, visit the library website: <http://libwww.essex.ac.uk/referencing.htm>

The University Academic Offences Procedure

Please see section 4.6 and remember that the Academic Offences Procedure applies to all students: www.essex.ac.uk/about/governance/policies/academic-offences.aspx.

Referencing

Drawing on the wide range of reading you do around your subject area, and demonstrating how you have used this to develop your knowledge and form your own views, is a key aspect of your coursework. It's essential that you reference your source materials so it's clear where the information has come from, and to avoid any misunderstanding over whether you are presenting ideas as your own. Please refer to the section on academic offences on page 36 of this handbook for information on referencing and where to seek advice.

A recommended reference on style is:

Strunk, W. and E. B. White *The Elements of Style* (published Allyn and Bacon, ISBN: 020530902X, latest edition August 1999).

This excellent little book is worth keeping close at hand. If you need a really professional guide, consult *The Chicago Manual of Style* (in the University library class mark Z 253). This book is a remarkable compendium of good practice for all aspects of presentation and style.

Providing full and accurate references to your sources is a *very important* part of presenting your work. There are two aspects of this: (a) **citations** that point to references (e.g. Keynes (1936), p. 383); and (b) the **bibliography** that contains information about the references themselves.

Here are some rules:

You must always include direct quotations from other people's work — published or unpublished — in inverted commas: “ ”. *Failure to do so is a serious academic offence.* (See **Academic offences**, page 25.)

Always follow a quotation with the relevant citation. Example:

Many commentators believe that policy makers are pragmatic and not much influenced by ideas. Keynes disagreed: “Practical men ... are usually the slaves of some defunct economist. Madmen in authority, who hear voices in the air, are distilling their frenzy from some academic scribbler of a few years back.” (Keynes, 1936, p. 383) Whether Keynes should be taken seriously is a debatable matter.

...

The citation *Keynes, 1936* in the example, should point to exactly one reference in the bibliography, which appears at the end of your paper.

It is *not* sufficient merely to include the cited work in the bibliography. The quotation in your paper must be accompanied by a citation as described.

When not to quote: “Commonly known facts, available in numerous sources, should not be enclosed in quotation marks or given a source citation unless the wording is taken directly from another.” (*Chicago Manual of Style*, 13th edition, p.282.) If the wording *is* taken from another source, you must include the quoted words in inverted commas.

Citations should also appear when you refer to the work of others without direct quotation. Example:

... In their model of commodity prices, Deaton and Laroque (1992) postulate the existence of a single threshold price, above which stocks of the commodity have been driven to zero. ...

In this example, the citation *Deaton and Laroque (1992)* alerts the reader to the source of the work being discussed.

The *bibliography* is a list of references that appears at the end of your paper or project. The following information should always be included: *author*; *date* of publication; *title* of the work. For a book you

should also include the *edition*, *place* of publication and *publisher*. For an article you should include the journal or book in which the article appears as well as page numbers and, if possible, the volume number.

For unpublished works, you will have to use your discretion but always make clear the origin of the work (i.e. from where it can be obtained). List the references in alphabetical order by author.

Examples:

Brittan, S. (2002) "The rules need fixing, but greed can be good", Financial Times, 04/07/02. URL: <http://www.samuelbrittan.co.uk/text118_p.html> (accessed on 27 November 2008)

Krugman, P. (1999) "Thinking about the Liquidity Trap" (unpublished) December 1999 URL: <<http://www.wws.princeton.edu/~pkrugman/trioshrt.html>> (accessed on 19 January 2010)

Notice that the Brittan (2002) and Krugman (1999) references are to internet resources. In this case it is conventional to provide the URL (i.e. the address) between angle brackets, < >, and also the most recent date on which you accessed that URL.

You do have discretion in terms of how you present your citations and bibliography. That is, you are not required rigidly to adhere to the style outlined above. But remember: *you will lose marks for sloppiness*. If in doubt, adopt the format outlined above.

You may come across non-standard cases which do not fit into the above categories, in which case try to *be as systematic as you can*. For instance, if there is no author such as for a newspaper article, give the reference by title. Example:

The Economist (2000), "The ECB heads for turbulence", January 29, 2000, pp. 105–6.

Two important rules:

For every citation, there must be exactly one reference in the bibliography.

For every reference in the bibliography, there must be at least one citation. *Never* include references in the bibliography that are not cited in your paper. Why not? Because the reader is left puzzling about the role and significance of such references in your paper.

It is bad style to string together long quotations. Use quotations to support your argument not as a substitute for it. Examiners interpret long quotations as a sign of laziness. You will not be accused of plagiarism — so long as the quotations are in inverted commas and properly cited. But the paper will be penalised with a lower mark than otherwise.

If you have used one or more primary data sources then it is useful to provide the source and the definition of the variables (with methods of derivation where appropriate) in an appendix at the end of the paper.

Research Degrees

Course Structure

This section describes the relevant regulations and departmental procedures governing students registered for research degrees of MDiss, MPhil, PhD. There are two different pathways to the PhD: a 4-year path (Integrated PhD) and a 3 year path (+3 PhD).

Each of these degrees requires examinations and coursework but the degree itself is assessed on a dissertation (or thesis), which is written under the supervision of one or more members of the academic staff. For the PhD the maximum length of the dissertation is 80,000 words; for the MPhil the maximum word length is 50,000.

Progression

Student Progress

4-Year PhD pathway

The first year of the 4-Year PhD pathway

Students admitted to the 4-year scheme, begin with a year of training during which they follow the modules offered under the [Master of Research in Economics \(MRes\)](#). Refer to Course structure on page 39 of the handbook. The Graduate Director (Research Students) (GD-R) is the supervisor for all students in the first year of the 4 year scheme.

In order to progress to the following year, which is the same as the first year of the 3-year programme, students must attain marks of 60% (Merit) in the microeconomics, macroeconomics, and econometrics sequences, and the mathematics module. They must also complete the MRes dissertation. Students should note that they are subject to the PG Taught rules of assessment while studying these modules.

The second year of the 4-Year PhD pathway

Students in the second year of the 4-Year PhD programme have the same rules for progression as students in the first year of the 3-year PhD pathway (see below).

The third and subsequent years of the 4-Year PhD pathway

Students in their third and subsequent years of the 4-year PhD programme have the same rules for progression as students in their second and subsequent year of the 3-year PhD pathway (see below).

3-Year PhD pathway

First year of the 3-year PhD pathway

Each student must take two out of the following doctoral modules offered currently in the Autumn Term, in consultation with the GD-R, who is the supervisor for all students in the Autumn Term.

EC991 Topics in Macroeconomics
EC993 Topics in Economic Theory
EC995 Topics in Applied Economics

No later than the start of Spring Term each student must also work toward the preparation of an acceptable research proposal for EC990, under the guidance of their doctoral thesis supervisor ([see](#)

section on Supervision below). Continuation in the PhD programme requires obtaining a mark of at least 60 in each Autumn Term module and a mark of 60 in EC990 Research Plan, which is assessed in Summer Term by the Supervisory Panel and RSPB (see Supervisory Panel and RSPB sections below).

The module outlines will provide information on the assessment for each Autumn Term module. EC990 guidelines will be issued by the start of Spring Term.

One electronic copy of the EC990 research plan should be emailed to the Graduate Administrator, the deadline to submit the research plan is noon on **Friday 1st June 2018**

Each student must also make a presentation in the Research Student Strategy (RSS) Seminar series based on the EC990 submission in the Summer Term. (see also RSS section below).

The decision on a student's confirmation of PhD status and progress to the second year is made in June of the first year. Confirmation of PhD status normally requires students to obtain a mark of 60 or more in each of the chosen doctoral modules in Autumn Term and in the EC990 research plan (assessed by the supervisory panel).

The decision on the confirmation of PhD status by the supervisory panel can be deferred only once and before the start of the second academic year (first week of September). The Supervisory Panel, in agreement with the RSPB, will provide the relevant targets to be met by the September meeting.

Students failing to satisfy the criteria for confirmation of PhD status are not allowed to continue in the PhD programme. The RSPB may exercise its discretion in the application of these rules.

The second year of the 3-Year PhD pathway

Students work on their dissertation during the year under the guidance of their supervisors. The Supervisory Panel meets twice a year and reports on the student's progress to the RSPB, which receives the report of the Supervisory Panel taking note of any evidence of lack of satisfactory progress.

At the end of the Autumn Term, the Supervisory Panel will expect to see a draft of the first substantive research chapter which is commensurate with the standard required for a PhD in Economics. By the end of the year, students are expected to have at least one complete chapter and a first draft of the second chapter of their thesis. Progress toward this goal will be assessed in the June Supervisory Panel meeting. (See end of this section for the definition of a draft chapter and a complete chapter.)

Each student must also make a presentation in the RSS Seminar series based on their thesis research in the Spring Term.

Students not meeting these expectations will be considered as not progressing satisfactorily. In the event that a student's progress is deemed to be unsatisfactory the student will be notified of the concerns of Supervisory Panel by the panel or of the RSPB by GD-R. Further, if deemed appropriate, specific targets for achievement within a specific timetable will be set by the RSPB or the Panel. Students whose progress is not satisfactory may be downgraded to MPhil status or required to withdraw from the University.

The third year and beyond of the 3-Year PhD pathway

Students work on their dissertation during the year under the guidance of their supervisors. The Supervisory Panel meets twice a year and reports on the student's progress to the RSPB, which receives the report of the Supervisory panel taking note of any evidence of lack of satisfactory progress.

At the end of the Autumn Term, the supervisory panel will expect to see two complete chapters and one draft chapter of the thesis. At the end of the year, students are expected to have three complete

chapters of the thesis or two complete chapters and one draft chapter so that they are in a position to enter completion. Progress toward this goal will be assessed in the June Supervisory Panel meeting.

Students whose progress is deemed to be unsatisfactory will be notified of the concerns of Supervisory Panel by the panel or of the RSPB by the GD-R. Further, where appropriate, specific targets for achievement within a specific timetable will be set by the RSPB or the Panel. Where there is continued evidence of unsatisfactory progress, students may be downgraded to MPhil Status or required to withdraw from the University.

A draft chapter is defined as one that has all the major proofs and empirical regressions completed but some robustness checks or additional discussion may be required.

A complete chapter is defined as one that can be submitted for review with only minor grammatical changes.

A milestones document for the 3-year PhD pathways is available at below or from the Graduate Administrator.

Upgrading

Students registered for the MPhil may be considered for upgrading at a Confirmation Board at the end of the first year in the same way as students registered for the PhD Programme; for details see above. In such cases the recommendation for a change of status is made to the Dean of Postgraduate Research and Education with the corresponding change in the minimum period of registration.

Supervisory Panel

The Supervisory Panel consists of the supervisors and chair. The student is expected to report in writing on his/her progress in research. This should include an outline of substantive developments in the research and any problems or difficulties encountered. Based on the assessment of progress by the members of the Supervisory panel, the Chair of the Board writes a report on the student's progress highlighting positive or negative elements in the development of the thesis and commenting on the expected timetable to completion. The panel is allowed to consider attendance at the RSS and external training as part of its decision.

The Department recognizes that the appropriate timetable to completion is likely to differ according to the nature of the thesis. It may be hard to predict, for instance, whether empirical work will prove necessary, or whether it will prove feasible, and it is not always clear where theoretical work will lead. For these reasons the Department does not lay down a common timetable for work. Instead, supervisor and student are expected to revise their plans on a rolling basis and provide a timetable of work to at least one of the two annual meetings of the RSPB.

The report of the Supervisory Panel is forwarded to Graduate Administrator to be considered by the RSPB. The report should be seen and acknowledged by the supervisor and student.

Research Students Progress Board (RSPB)

The RSPB meets at least twice a year to consider the progress of research students and to make recommendations based on the evidence placed before it. The RSPB usually consists of the GD-R as Chair, the Deputy Graduate Director (Research Students), and at least one other member of the academic staff of the Department.

Information on the milestones for progression please see link below



Economics PhD
Milestones (years1-3)

Registration, intermitting, changing your degree and the maximum and minimum periods of study

All new students and returning students must **register** at the start of each academic year. The full process for new students includes activating your student record for the academic year, your email account, access to IT and library services, enrolment on modules and confirming your contact details.

You should discuss **any proposed change of degree title** with your supervisor. Once you have decided you want to change your degree title, you will need to make a formal request using the online Change of Course/Degree title form (available here: <https://www.essex.ac.uk/esf/>)

During your minimum period you may request **a transfer from one mode of study** to another, for example from full time to part time, including distance learning, or vice-versa. You should discuss any proposed change with your supervisor.

If you are a **sponsored student**, you should discuss any proposed change with your funding body and/or check its terms and conditions. If you are a Research Council funded student you should contact the Student Services Hub to discuss your request to change your mode of study.

Once you have decided you want to change your mode of study, you will need to make a formal request, using the online **Change of Mode of Study form**, which will need to be approved by your department and the Dean. You can find the form at: www.essex.ac.uk/esf/

If your request is approved your minimum and maximum period will be adjusted pro-rata.

Please read carefully our guidance on Tier 4 and course changes here:

<http://www.essex.ac.uk/immigration/studies/changes.aspx>

Maximum and Minimum periods of study from 2008-09

Research degree	Mode	Minimum	Maximum
Masters by Dissertation (MA or MSc by dissertation)	FT	One year	Two years
	PT	Two years	Three years
Master of Philosophy (<i>MPhil</i>)	FT	Two years	Three years
	PT	Four years	Five years
Doctor of Medicine (<i>MD</i>)	PT only	Two years	Three years
Doctor of Philosophy (<i>PhD</i>)	FT	Three years	Four years
	PT	Six years	Seven years
Doctor of Philosophy Integrated (<i>PhD</i>)	FT	Four years	Five years
	PT	Eight years	Nine years
Professional Doctorate	FT/PT	See individual programmes	See individual programmes

(Table taken from the Principal Regulations for Research Degrees – Appendix 1)

Absence from the University

Students are expected to be present at the University and to maintain contact with their supervisors during the period for which they are registered. If the research for the thesis requires fieldwork away from the University (such as for the collection of data or consultation of material not available at Essex or through electronic means) permission must be obtained from the Dean of Postgraduate Research and Education. A request form must be completed by the student which is available via <https://www.essex.ac.uk/esf/> this requires written approval from the supervisor stating the academic purpose of the period of absence. This would normally apply to periods of one term or more. Such periods of absence are not permitted during the first year of study.

A student who needs to be away from the University for a period as long as a term for reasons of illness, personal reasons or on compassionate grounds must apply to intermit for that period. In such circumstances an Intermission Request form must be completed by the student which is available via <https://www.essex.ac.uk/esf> The request is subject to approval of the Director of Research Students and the Dean of Postgraduate Research and Education. When a period of intermission is granted, this extends the end date of the student's minimum period of residence accordingly. However during the period of intermission the student is not entitled to supervisory or administrative support from the department or university. See the Code of Practice: Postgraduate Research Degrees for further information.

Supervision

Arrangements for Supervision

(i) Supervisors

The Department does not assign thesis supervisors to students prior to their registration at the University. The GD-R is the supervisor for all students in the first year of the 4 year programme and is the supervisor for all students in the Autumn Term for the first year of the 3 year programme and second year of the 4 year programme.

Students in the first year of the 3-year programme and the second year of the 4-year programme are expected to have a supervisory match for their thesis by the end of the Autumn Term / beginning of the Spring Term. The GD-R acts as interim supervisor during Autumn and is available to provide guidance in the search for a supervisory match.

Once an agreement has been made between the thesis supervisor and student to work together they must complete and sign an agreement form available from the Graduate Administrator. Those students who are unsuccessful in finding a supervisor will usually be assigned one by the GD-R. The supervisor will be someone whose interests are related (but not necessarily identical) to the proposed topic of the thesis. It is strongly suggested that each student approach many potential supervisors to maximize the likelihood of an ideal supervisor/supervisee pairing.

The GD-R is responsible for allocating a chair for each student's supervisory panel.

(ii) Change of supervisor

The Department is committed to finding the best match between the skills and interests of the supervisor and the topic of the research student. It does not, and cannot, guarantee that a certain individual will be available to supervise a student throughout the period of registration. In some cases pressures on particular staff members may mean that a preferred supervisor will not be available. In cases where a supervisor takes a period of leave, another staff member will act as the supervisor in her or his absence. Where a staff member leaves the Department permanently, a new supervisor will be found in consultation with the student concerned. The supervisor may also be changed, if it is deemed appropriate by the GD-R, in consultation with the student and the supervisor, as a result of a change in the nature of the research for the dissertation, or as a result of a breakdown in the working relationship between the student and the supervisor.

(iii) Supervisory panels

The Supervisory panel consists of the supervisor and a chair who is appointed by the Graduate Director (Research Students). The chair is not required to have expertise in the student's area of research. The role of the Supervisory panel is outlined in more detail in the Supervisory Panel section above.

(iv) Guidelines on research supervision and training

The University publishes a broad statement of its policy in the document *Code of Practice: Postgraduate Research Degrees*, which is available from the Graduate Office in the Department. This is supplemented by departmental statements, procedures and arrangements, which are monitored by the Dean of Postgraduate Research and Education. This document can be found on the University web site at <https://www.essex.ac.uk/governance/policies>

The Department's guidelines, outlined in the sections below, supplement those issued by the University. (If a conflict arises between departmental guidelines and those issued by the University, the latter take precedence).

Supervisors and Students

The relationship between the research student and the supervisor is the key to a productive and successful outcome. Experience indicates that this relationship works best when the following responsibilities and obligations are recognised by both parties.

(i) Responsibilities of the supervisor

These include:

- Providing constructive guidance and stimulation in the development of the student's research plans;
- Requesting written work, as appropriate, and returning such with full and constructive criticism within a reasonable time;
- Developing and updating, together with the student, and on a rolling basis, a realistic and detailed timetable for completion of the thesis;
- Advising on the standard expected of an MPhil or PhD thesis;
- Advising students on the appropriate modules to attend;
- Encouraging the student to maintain an interest in the subject of economics beyond the confines of her/his thesis topic, by such means as attendance at departmental seminars, Research Strategy Seminars, and modules;
- Maintaining close contact through regular supervisory meetings (except when this is not physically possible for students not in residence, in which case regular contact should be kept by other means);
- Being accessible to the student at reasonable times and with reasonable frequency;
- Maintaining a record of meetings held with the student, and of work submitted and commented upon;
- Ensuring that the student and RSPB are made aware of inadequate or poor performance;
- Providing or arranging for the Supervisory panel to provide a careful report to each of the two meetings of the RSPB, and such other reports or advice that the Graduate Director (Research Students) may seek.

(ii) Responsibilities of the student

These include:

- Producing written or other work in accordance with the schedule agreed with the supervisor, and giving sufficient time for comment from and discussion with the supervisor;
- Developing and updating, together with the supervisor, and on a rolling basis, a realistic timetable for timely completion of the thesis;
- Attending the Research Strategy Seminar when in residence and making one presentation per year;
- Providing a careful report of research progress for each of the two annual meetings of the RSPB, and other such reports as the RSPB or the Graduate Director (Research Students) may seek;
- Attending such modules as may be prescribed by the Graduate Director (Research Students) or the supervisor;
- Ensuring that, for any absence from the University exceeding one month, the supervisor and the Graduate Office in the Department have an address at which they may be contacted at short notice;
- Familiarising him or herself with the relevant higher degree regulations;
- Deciding when to submit the thesis taking due account of the supervisor's opinion (which is advisory only).
- Attend the RSS meeting regularly and participating in appropriate external training if/when possible.

The frequency of meetings with supervisors is likely to vary with the stage and nature of the student's work, and with pressure on the supervisor. At a minimum, students should expect to have 10 hours of

substantive meetings with her/his supervisor throughout the year; the number of hours will include reading drafts or commenting/replying to emails.

Any problems with supervisory arrangements should be raised, in the first instance, with the student's supervisor. If a satisfactory solution is not found, then the problem should be raised with the Graduate Director (Research Students). If the Director cannot find a satisfactory solution then student can approach the Head of Department. If the student is still not satisfied then he or she should request a meeting with the Dean of Postgraduate Research and Education.

Research and Skills training

Proficio

Proficio is our innovative professional development scheme for doctoral students, and it's unique to Essex. We believe that your academic and professional development is vital to your growth as a doctoral student and so we credit your Proficio account with funds that can be spent on a variety of courses. You can find out more information via www.essex.ac.uk/study/pg/research/proficio and you can contact the Proficio team at proficio@essex.ac.uk.

Research Strategy Seminar

The Research Strategy Seminar (RSS) meets twice weekly during term. The seminar generally involves a presentation by one of the research students, the objectives being to provide feedback on your work, to broaden your knowledge, and to develop your presentational skills. Attendance at seminar is *compulsory* for all research students in residence (other than students in the first year of the 4-year PhD programme or in the first term (autumn) of the 3-year programme). Attendance will be monitored during each RSS meeting and failure to attend will be recorded. Students in the first year of the 3-year PhD (or second year of the 4-year PhD) make a short (approximately 15 minute) presentation of their proposed research at the beginning of the Summer Term. Students in subsequent years are required to present once each academic year and attend at 12 seminars per term. Each seminar is chaired by a member of the academic staff who writes a report on each presentation. These reports are submitted to the students Supervisory Panel and to the RSPB. Failure to present, attend, or fully participate in the RSS can be considered as unsatisfactory progression in the degree scheme for which the student is enrolled.

Departmental Seminars and workshops

There are weekly external seminars usually held on Tuesdays at 4:00pm in the Common Room. Academics from outside Essex come to present their work on the latest developments in economics. There is also an internal seminar on Wednesdays at 1:00pm in which Essex academics present their research work. Indeed, final year PhD students are frequently invited to present in this seminar. Graduate students are strongly encouraged to attend these events. Information about all our seminars and workshops can be found on the department's web pages.

For information about University seminars and events please visit the following site:

www.essex.ac.uk/comms/events/whatson.htm

Assessment

Principal Regulations for Research Degrees and the Code of Practice for Research Degrees www.essex.ac.uk/about/governance/regulations/regulations-higher.aspx;
<https://www.essex.ac.uk/about/governance/regulations/codes-higher.aspx>

The Principal Regulations and the Code of Practice are extremely important documents that set out both your responsibilities, and the responsibilities of the University to you. Take time to familiarise yourself with them. They outline the roles and responsibilities of you, your supervisor, your Supervisory Panel and the Research Student Progress Board.

Extenuating Circumstances, withdrawing and intermitting www.essex.ac.uk/students/exams-and-coursework/ext-circ.aspx

Extenuating circumstances are circumstances beyond your control which cause you to perform less well in your coursework or examinations than you might have expected. In general, extenuating circumstances will be of a medical or a personal nature that affect you for any significant period of time and/or during the examination period.

If you are taking taught modules you need to submit your form by the deadline, see: www.essex.ac.uk/students/exams-and-coursework/ppg/general/assess-rules.aspx

Exceptional circumstances submissions relating to your overall postgraduate research studies should be made to the Supervisory Panel and Research Student Progress Board and you should consult your supervisor for the appropriate deadline.

Please read the guidance on extenuating circumstances very carefully before submitting your form and evidence. Please seek advice from the Students' Union Advice Centre, www.essexstudent.com/services/advice_centre/, or the Student Services Hubs, www.essex.ac.uk/students/contact/registry.aspx if you need any guidance.

Intermitting is a temporary withdrawal or leave of absence from your studies for one term, two terms or one academic year (stage). In exceptional circumstances, a period of up to two academic years away from our University may be allowed as long as it does not exceed your maximum period of study. Normally this is for reasons beyond your control such as health or personal problems. An intermission is approved for a defined period of time after which you would return to your studies. This is a formal process which needs formal approval and must be supported by your supervisor.

If you are thinking about intermitting, there are some practical things you need to consider such as academic issues, for example the impact on your maximum period of study, accommodation, financial matters (including the impact on your fees) and visas if you have a student or Tier 4 visa.

If you decide to intermit your registration will be changed to partial registration, which means that you will no longer be entitled to supervision or to attend any modules or training events. You will still have access to your Essex email account which we will use to communicate with you and some library access.

If you decide to intermit, you will need to complete the online form at www.essex.ac.uk/esf/ and you will receive an email confirming whether your request to intermit has been successful.

You should read the guidance on intermitting very carefully before submitting your form, at: www.essex.ac.uk/students/course-admin/intermission.aspx. You are strongly advised to discuss intermitting with your department.

Withdrawing from your course is the formal process for permanently leaving your programme of study and the University. Before deciding that withdrawal is the best action for you, there are plenty of people

at our University who can offer you information and advice. Where possible, we will try and give you the advice and support you need to help you stay and carry on with your studies.

You should consider whether taking a temporary break from your studies will help you to address the concerns that are making you think about leaving.

If you are thinking about withdrawing, there are some practical things you need to consider: accommodation; financial matters including your fees or funding body, visas (if you have a student or Tier 4 visa), careers advice available from our Employability and Careers Centre www.essex.ac.uk/careers/.

If you decide to withdraw, you will need to complete an online form (<https://www.essex.ac.uk/esf/>) and you will receive a letter confirming that your withdrawal has been completed.

Completion, Submission and Examination of Thesis

The Department attaches very high priority to the timely submission of all research degree theses.

At the end of the minimum period of study the Supervisory Panels of students who have not yet submitted their thesis for examination are required to write a report for the RSPB. The Board will make a recommendation to the Dean of Postgraduate Research and Education for the student to register as a completion student where it is satisfied that the student has completed written work of sufficient quality and quantity to provide clear evidence that they are in a position to write up the remainder of the thesis and submit within 12 months. The student must have completed all data collection or equivalent and have a substantial proportion of the thesis written in draft of a satisfactory quality in order to enter completion. Typically a student will only be able to enter completion if the student has completed three dissertation chapters or two chapters and one draft and only minor work remains. If the RSPC recommends that the minimum period be extended the student will be required to register as full-time for the period and a full-time fee will be charged.

At the end of the minimum period, a candidate may be permitted to proceed to a twelve month completion period by the Dean of Postgraduate Research and Education on the recommendation of the RSPB. Application for extensions to the completion period must be communicated to the RSPB. The support of the Supervisory Panel will be required for a recommendation to the Dean of Postgraduate Research and Education for an additional completion period. Extensions are not automatically recommended or granted. If a further completion period is granted, additional fees will be incurred. It is extremely rare that any extensions to the twelve month completion period be granted.

Submission

Two months before the submission date the student must complete and submit the form, "Approval of Thesis Title," available from the Registry, this must be signed by the supervisor and the Head of Department or the GD-R. Although the student has a right to submit a thesis when he or she chooses, the Department strongly recommends that this should only be done with the full approval of the supervisor. Once a complete version of the thesis is assembled it should be presented for comments to the supervisor based on a full reading by the supervisor. It is not recommended that a thesis be submitted without a final reading and approval by the supervisor.

Structure of Thesis

A thesis submitted by a candidate for the degree of PhD must embody the results of research carried out during the module of the approved Programme of Study and research. In the thesis and examinations the candidate is required to conduct and present original investigations, to test ideas, whether the candidate's own or those of others, to understand the relationship of the theme of the investigations to a wider field of knowledge and to express him/herself clearly and concisely." (Higher Degree Regulations and Procedures, sections 4.16 –4.21) The thesis should contain original research, which is potentially publishable in refereed journals. As a guideline, in recent years successful PhD dissertations in the Department have consisted of at least three chapters, of which there have been at least two substantial pieces of work that can be viewed as publishable in a suitable journal.

A candidate for an MPhil must submit a thesis for examination in accordance with the rules set by the Senate. It must embody results of research carried out during the module of the Programme of Study and research, and a *viva voce* (oral) examination is conducted. "In the thesis and the examination the candidate is required to present the results of research and demonstrate competence in the area of study." (Higher Degree Regulations and Procedures, section 3.51. See also 3.52-3.57)

Outline of Examination Arrangements for Research Students

The Registry publishes details of the arrangements for the examination of theses presented by research students, together with notes for guidance on how to present the thesis. These are available from the Registry.

The transition over to the electronic submission of theses for final copies

From 1st October 2015, students will be able to submit one bound hard copy of their thesis to the Library and an electronic copy of their thesis to the Repository. During this period students may still submit two hard bound copies to the Library rather than an electronic copy if they wish.

From 1st December 2015, students **must** submit one bound hard copy of their thesis to the Library and an electronic copy of their thesis to the Repository in order to receive the confirmation of award letter.

The Thesis Deposit Agreement

When submitting an electronic version, students will need to complete a Thesis Deposit Agreement at the Library and an electronic version of this for the Repository.

Students will be expected to have the same requirements for their Library and Repository thesis copies regarding any embargoes.

On the submission of a thesis, two examiners will be appointed to examine it. The internal examiner is a member of staff of the Department (or an appropriately qualified person from another Department within the University). The internal examiner must not have been the student's supervisor at any time during the period of study for the degree, or the chair of the Supervisory Board in the twelve months prior to submission. The external examiner is an academic member of another University whose expertise is related to the subject area of the thesis. The examiners are appointed by the Registry on the recommendation of the Head of Department.

After both examiners have read the thesis a date is arranged, in consultation with the candidate, for a *viva voce* (oral) examination. At the examination (which normally takes about two hours) the candidate is asked questions about the material in the thesis or topics related to it. Candidates are probed on the arguments or statements made in the thesis, about the methods used and the logic, mathematical or otherwise, employed in reaching conclusions. The candidate is expected to be able to display knowledge of the general area of the thesis and to be able to cogently defend the analysis, methods and arguments, which are presented in the thesis.

Shortly after the examination, the examiners will communicate to the candidate their decision. Four possible outcomes are allowed for in the regulations:

Pass. In this case the degree is awarded with no further requirements.

Pass with minor editorial revisions. In this case the examiners stipulate minor revisions, which must be completed in a period not exceeding three months. There is no further oral examination but the examiners must be satisfied that corrections have been made as specified before recommending the award of the degree.

Pass with editorial revision. In this case the examiners stipulate revisions, which must be completed in a period not exceeding six months. There is no further oral examination but the examiners must be satisfied that corrections have been made as specified before recommending the award of the degree.

Referral. A thesis is referred if there are major flaws in the argument or material presented such as to require extensive re-writing or additional research in order to meet the standard required for the award of the degree. The candidate is permitted to re-submit on one occasion, normally not exceeding twelve months after the first examination. The thesis would then be subject to a further oral examination unless, with the approval of the Dean of Postgraduate Research and Education, the examiners recommend that a further examination be waived.

Fail. In the case of a PhD candidate, the examiners may, with the approval of the Dean of Postgraduate Research and Education, either permit a candidate to re-submit the thesis and be re-examined for an MPhil within three terms, or determine that the candidate is immediately eligible for the award of MPhil. In the case of a candidate for MPhil, the award of MSc may be recommended.

Information relating to the University's policy on academic offences

Respecting authorship through good academic practice is one of the key values of higher education in the UK.

The University takes academic offences very seriously. You should read the sections of this handbook which refer to referencing, coursework and examinations very carefully.

The Talent Development Centre offers a Moodle course in referencing via their website at: www.essex.ac.uk/students/study-resources/tdc/writing/default.aspx. You can also find online referencing guides for the main referencing guides used by the University at: www.essex.ac.uk/students/study-resources/tdc/research/referencing.aspx and attend workshops www.essex.ac.uk/students/study-resources/tdc/research/workshops.aspx

Further information relating to authorship and plagiarism is available at: www.essex.ac.uk/plagiarism/index.html

Remember, if you have any questions about referencing you can ask our academic staff, or staff in the Talent Development Centre.

Also refer to pages 35-37 of this handbook for more referencing information including style guides.

Re-marking of coursework

You have the right to request a re-mark of your coursework under certain circumstances which your department will advise you on. The University Marking Policy can be found here: http://www.essex.ac.uk/quality/university_policies/examination_and_assessment/marking_policy/default.asp You will need to complete a form and be aware that marks can go down as well as up.

Your viva and your examiners

Your supervisor will not normally be present during your viva and will not normally have any contact with your examiners other than to arrange their appointment.

Appeals, complaints, and fitness to practise

If the recommendation of your Research Students Progress Board is that your degree should be downgraded or your studies discontinued, and you want to appeal, you must do so within two weeks of receiving the notification. You must do so in writing on the Form of Appeal which is available online at www.essex.ac.uk/students/exams-and-coursework/ppg/pgr/default.aspx.

You should read carefully the Appeals Procedure against a progress decision – postgraduate research students at: www.essex.ac.uk/about/governance/policies/research-progress-appeals.aspx

You may also appeal against an examination decision. 'Failed' or 'referred' candidates may submit their appeal no later than eight weeks after the notification of the decision.

You should read carefully the Appeals Procedure against an examination decision – postgraduate research students (thesis) at: www.essex.ac.uk/about/governance/policies/research-progress-appeals.aspx#thesis

Professional doctorate students may appeal against the recommendation of a Research Students' Progress Committee that they be discontinued or downgraded within two weeks of receiving notification of the recommendation. You should read carefully the Appeals Procedure for professional doctorate students at

www.essex.ac.uk/about/governance/policies/research-progress-appeals.aspx#doctoral

Making a complaint. The University is a large community engaged in many activities of both an academic and non-academic nature. From time to time, you may feel dissatisfied with some aspect of your dealings with the University and, when that happens, it is important that the issue is dealt with constructively and as quickly as possible without risk of disadvantage or recrimination. You can find the complaints procedure and the forms at www.essex.ac.uk/students/experience/complaints.aspx

A complaint is defined as *the expression of a specific concern about matters that affect the quality of a student's learning opportunities* (this is in line with the QAA Quality Code for Higher Education, Chapter B9: Academic Appeals and Student Complaints). The University aims to resolve complaints quickly and informally.

Fitness to practise is only applicable to students on certain professional courses (such as nursing or social work) at: www.essex.ac.uk/about/governance/documents/policies/procedures-fitness-to-practise.pdf

If this applies to you, you will have been told by your department.

Academic Offences Policy www.essex.ac.uk/about/governance/policies/academic-offences.aspx

The University takes academic offences very seriously. It is your responsibility to make yourself aware of the Academic Offences Policy, the regulations governing examinations, and how to correctly reference and cite the work of others. If you aren't sure what referencing system you should use, you should ask your department and also refer to page 39 : Referencing and good academic practice in this handbook.

Academic offences include plagiarism, falsifying data or evidence, submitting a fraudulent claim of extenuating circumstances and copying the work of another candidate or otherwise communicating with another candidate in an examination. This list is not exhaustive. An academic offense can take place even if you didn't mean to commit one.

Ethics

All research involving human participants, whether undertaken by the University's staff or students, must undergo an ethics review and ethical approval must be obtained before it commences. You can find our Guidelines for Ethical Approval of Research Involving Human Participants at:

www.essex.ac.uk/reo/governance/human.aspx - along with the Ethical Approval application form.

'Human participants' are defined as including living human beings, human beings who have recently died (cadavers, human remains and body parts), embryos and fetuses, human tissue and bodily fluids, and personal data and records (such as, but not restricted to medical, genetic, financial, personnel, criminal or administrative records and test results including scholastic achievements).

Referencing and good academic practice

Information relating to the University's policy on academic offences

Respecting authorship through good academic practice is one of the key values of higher education in the UK.

The University takes academic offences very seriously. You should read the sections of this handbook which refer to referencing, coursework and examinations very carefully.

The Talent Development Centre offers a Moodle course in referencing via their website at: www.essex.ac.uk/students/study-resources/tdc/writing/default.aspx. You can also find online referencing guides for the main referencing guides used by the University at:

www.essex.ac.uk/students/study-resources/tdc/research/referencing.aspx and attend workshops www.essex.ac.uk/students/study-resources/tdc/research/workshops.aspx

Further information relating to authorship and plagiarism is available at: www.essex.ac.uk/plagiarism/index.html

Remember, if you have any questions about referencing you can ask our academic staff, or staff in the Talent Development Centre.

Also refer to pages 37-38 of this handbook for more referencing information including style guides.

Funding for Conferences

All PhD students (except ESRC funded students) are eligible to apply for the departments Research Training Support Grants (RTSG). Claims for RTSG must be for £750 or less. A student is entitled to apply for as many RTSG as s/he would like over the course of her/his PhD study but, in total, can receive no more than £750. Applicants must complete and return the RTSG form to the Graduate Administrator no less than six weeks before the required funding is needed. RTSG applications can be collected from the Graduate Administrator at any time. Applications for funding will be reviewed by the GD-R. The RTSG is awarded at the discretion of the GD-R although a student may be to receive up to £750, this funding is not guaranteed.

ESRC funded students receive £750 per annum. RTSG forms for this can be downloaded at <http://www.essex.ac.uk/dtc/documents/esrc-grant-claim.rtf>

Graduate Teaching Assistants

Selection of GTAs

Graduate Teaching Assistants (GTAs) are normally appointed annually from among economics research students according to the department's needs determined by the Head of Department and available funds. Each year, during the summer months, new and existing research students are invited to apply for appointment as GTAs. Existing GTAs, who continue as full-time research students and whose teaching is deemed satisfactory by the GTA Coordinator, are normally re-appointed for a subsequent year if they so wish. The GTA Coordinator, in consultation with at least one member of academic staff, prepares a short-list of candidates, according to the qualifications, background and experience of the applicants relative to the specific needs of the Department. Research potential may be taken into account in drawing up the short-list. The GTA Coordinator or her/his nominee, together with at least one other member of the academic staff conduct interviews of short-listed candidates. The criteria for the selection of GTAs include:

- A thorough background in economics.
- Knowledge of the subject area(s) of the module to be taught.
- Previous experience of teaching or evidence of other activity requiring similar skills.
- Evidence of the ability to show flexibility and adaptability in teaching style.
- Ability to express her/himself fluently and effectively in English.
- Capability to explain economic concepts orally.
- Evidence of enthusiasm in conveying economic ideas.

Unsuccessful candidates are entitled to request feedback about their interview performance and suitability. Requests should be made, in writing, to the GTA Coordinator within two weeks of the announcement of the results of the selection process.

Responsibilities of GTAs

GTAs are normally appointed to teach classes. On rare occasions GTAs are appointed to deliver lectures. The duties of GTAs are the same as for other class teachers and lecturers, as described in the Department of Economics Handbook for Teaching Staff. GTAs are represented at departmental meetings via the Staff-Student Liaison Committee.

Training and Guidance for GTAs

All new GTAs are required to undertake a training module organised by the Department as soon as possible after appointment. At the beginning of each academic year all GTAs are required to attend a briefing meeting that provides formal induction to departmental procedures and policies. Throughout the academic year GTAs are expected to maintain contact with the relevant module supervisors, who

will provide guidance with regard to material to be covered in classes and any other aspect of teaching about which they are concerned. (GTAs who are appointed as module supervisors to deliver lectures should seek guidance, when needed, from the Director of Education or the Head of Department.) GTAs are encouraged to avail themselves of opportunities for the development of their teaching skills and should inform the GTA Coordinator if they wish to participate in further training; the GTA Coordinator will communicate such requests to the Staff Development Office. The teaching of GTAs is monitored in the context of the Department's programme of peer review of teaching, as described in the Department for Economics Handbook for Teaching Staff.

Towards the end of each academic year the GTA Coordinator interviews each GTA with a view to gaining feedback about their experience during the year. The results of the interviews are reported to the TLC, which seeks to evaluate the information gained for meeting the needs of GTAs and the enhancement of their teaching effectiveness. GTAs are encouraged to support their applications for academic employment with evidence of their teaching experience; guidance about how to accomplish this most effectively should be sought from their supervisors.

Rewards

The main benefits of becoming a graduate student teacher are gaining useful experience of teaching economics in a University environment and financial gain.

Payment for class teaching is based on the number of "effort hours" which allows for marking and preparation time plus an office hour. Full details of the hourly rates and how payments are made can be obtained by contacting the Departmental Administrator or the Finance Assistant.

If you are unable to teach for any reason, please inform the senior GTA or lecturer for that module. Any classes you miss or take extra must be communicated to the Senior GTA in the first instance.

Graduate Teaching Assistants (GTAs) Code of Practice

The University Senate has approved a Code of Practice on Teaching by Graduate Students, which covers the selection and training of GTAs as well as teaching duties and departmental arrangements. The Code of Practice is available on the Graduate School web pages at <http://www.essex.ac.uk/academic/docs/regs/gstudents.shtm>

A Sub-Committee on GTAs reports to the Graduate School on all matters relating to GTAs. Its membership includes two Graduate Teaching Assistants. GTAs are eligible to join the University and College Union (UCU) that represents university teachers, researchers and administrators.

You matter

Practicalities: Getting Started and IT Matters

Registration

All new and returning students are required to register at the start of each academic year. The process for new students includes activating an IT account, completing Pre-Arrival Online, and attending the University's main registration event in the Sports Hall.

New students: www.essex.ac.uk/students/new/registration.aspx

Returning students are required to complete Online Registration. In addition to this, returning students who hold Tier 4 visas are required to complete a document check in person at the University's main registration event in the Sports Hall. Returning students: www.essex.ac.uk/students/course-admin/registration.aspx

Module enrolment

Students registered on programmes of study leading to a degree may have options to select as part of their course structure. The eNROL system is an online tool to review and select available modules specific to a particular course and year of study. All new and returning students should use the online system prior to the start of each academic year. Returning students will access the system from the April preceding the next academic year. New students will access the system from the end of August. Departments will approve student selections within a few weeks of eNROL use and timetables will take module enrolment into account when planning for the next academic year. Early module enrolment will ensure students know which modules to attend and where the lectures and classes are held.

Award documents

As your studies draw to a close, and once your exam board has met, it takes up to five working days for your results to be confirmed. You will be sent an email to inform you when the results are live on a password protected web page. Graduating students will receive a degree certificate.

Find Your Way and room numbering system

Find Your Way is our interactive campus map app. Download it to help you find any location on campus and get directions quickly and easily. There's also a handy web version -

<https://findyourway.essex.ac.uk/>

If you're looking for a specific room, follow these rules.

If the room number has three parts and the first is alphabetical eg TC.1.20 then the room is in one of the outer buildings. The format is building.floor.room. The first part indicates the building - "TC" is the Teaching Centre and "LH" is the Ivor Crewe Lecture Hall. The second part tells you the floor and the third the room number. For example, LH.1.12 is Ivor Crewe Lecture Hall, floor 1, room 12.

If the number has three parts and the first contains numbers and letters eg 5N.7.16, then the room is in square 4 or 5. The format is entrance.floor.room. The first part tells you the square and corner (eg 4S is the south corner of square 4), which matches the labels on the entrances (eg door 4NW is next to The Store). The second part is the floor and the third part the room. For example, 5NW.6.12 is in the north-west (NW) corner of Square 5 (entrance "5NW"), floor 6, room 12.

If the number has two elements and the second element has three digits eg 4.722, the room is in the Maths/Social Studies/Rab Butler/Square 1 building area. The first number shows the floor and the last three digits show the room number.

Also... if the last three digits are 700-799 the room is off Square 1, and if the last three digits are 500-599 the room is in the Square 2 area (Computer Science). For example, 5.512 is room 512, floor 5.

IT support

Visit our website to set up your IT account and password, register an external email address and passphrase and request a reminder for a forgotten passphrase: www.essex.ac.uk/it/getaccount.

You must change your password within four weeks of your account being created, and then once every four months after that. The easiest way to change your password is online at: www.essex.ac.uk/password.

Once you're set up, you can access email, log on to lab computers, connect to eduroam wi-fi and much more.

As part of your Office 365 email account you get 1TB cloud storage space for all your documents with OneDrive. OneDrive lets you create, edit, and share documents online. You also get at least 300 MB of local storage, known as your M: drive. You can access this by going to 'My Documents' on any lab computer.

Visit the IT Services website for helpful information, including how-to guides, answers to frequently asked questions, and links to video screencasts. www.essex.ac.uk/it

If you can't find what you're looking for, or if you need to talk to someone, then you can get help from the IT Helpdesk in the Silberrad Student Centre. Open Monday to Thursday 8.30am to 6.00pm, and Friday 8.30am to 5.45pm.

If you need to use a computer on campus our computer labs are the perfect place to study or work. Many labs stay open until late and some are open 24/7. Information on computer lab locations, opening hours, real-time availability, study group pods, software, computer servers and assistive technology please view: www.essex.ac.uk/it/services/computers-and-software/default.aspx

Immigration Information

If you are a citizen of a country that is not part of the European Economic Area or Switzerland it is likely that you will require a visa to enter or remain in the UK to study. The type of visa you need to apply for will depend on your circumstances including what passport or travel document you hold, the length of your proposed study and where you are applying from. Find out more on the University's website at: www.essex.ac.uk/immigration/

On-campus facilities

There is a broad range of facilities to support your living and learning experience at our Colchester Campus – including study-based services like the IT helpdesk and group study pods, but also various food and drink venues, three banks, a general store run by the Students' Union, a printing and copy centre, market stalls each Thursday, a Post Office, laundrettes, and much, much more. Full details on all on-campus facilities feature on our student webpages and in the campus guide you received with your welcome information when you joined us as a student member.

www.essex.ac.uk/students
www.essex.ac.uk/welcome

Graduation

The culmination of all your hard work, Graduation ceremonies take place at our Colchester Campus each July in the Ivor Crewe Lecture Hall. All eligible students studying at our Colchester, Loughton and Southend Campuses will be invited to attend. For more information visit our graduation pages: www.essex.ac.uk/students/graduation

Skills, Employability and Experience

Employability and Careers Centre

Get valuable, one-to-one advice from careers specialists throughout your time at Essex and beyond. Come and see us or log in to CareerHub+ whether you have one hundred questions or just don't know where to start! We offer one-to-one advice and guidance, job-hunting workshops, CV and job application reviews, and online services for creating CVs, interview preparation and job vacancies.

www.essex.ac.uk/careers

Learning a Language

Learn a language at Essex to increase your global and cultural awareness. **Language learning** can give you the confidence to work and travel internationally, expand your options for studying abroad, and get a competitive edge when you're looking for a job. There are a number of ways to do it, so look online to discover the best option for you.

www.essex.ac.uk/study/why/languages

Talent Development Centre

Our specialist academic skills advisors are on hand to give you guidance on all aspects of study skills such as assignment planning; essay writing; English language and academic style; maths, numeracy and stats support. Visit us to find out how to book in for one-to-one sessions and small-group workshops.

www.essex.ac.uk/students/study-resources/tdc/

Career Hub+

Find hundreds of part-time jobs, internships and graduate vacancies, book on to careers events and workshops, take career assessments, practice your interview skills, build your CV, and connect with employers on **CareerHub+**, the online Essex careers and jobs portal. Login with your Essex IT ID and password.

[//careerhub.essex.ac.uk/students](http://careerhub.essex.ac.uk/students)

Frontrunners

Challenge yourself. Frontrunners is Essex's unique on-campus work placement scheme for students. You'll get the chance to work on real projects in real workplaces and develop real skills for you to brag about on your CV. You'll get fully trained in your role and you'll get paid for it.

www.essex.ac.uk/frontrunners/

Student Ambassadors

Be a Student Ambassador and make a difference to others and make a difference on your CV! Student Ambassadors help to promote the University and higher education. You'll be a valued part of the Student Recruitment and Outreach teams. Keep an eye out for Student Ambassador vacancies on CareerHub+ at the start of the Autumn Term.

www.essex.ac.uk/careers/job_hunting/on_campus

Volunteering

Join the vTeam and be the difference. There are plenty of opportunities to **volunteer** during your time at Essex. The vTeam, run by the Students Union, is a fantastic opportunity to meet new people, make friends, give something to the local community, and gain valuable skills.

www.essex.su/vteam

Big Essex Award

The University's **employability award** is a guaranteed way to help you stand out from the crowd and get University recognition for all your extra-curricular experience on your Higher Education Achievement Record (HEAR). Sign up and start your journey!

www.essex.ac.uk/careers/bige

Essex Interns

Essex interns create paid internships exclusively for you as an Essex student. They're flexible too; part time during term time or full time in vacations. You can even take part up to three years after you graduate, as part of our Essex graduates support package. Sign up for Essex Interns to kick-start your career.

www.essex.ac.uk/careers/internships

Health, Wealth, Support and Safety

Student Services Hub, including contacts for disability/SpLD

Please see the section entitled disabled students' information on page 20.

Wellbeing, counselling and confidential issues

If you need practical advice, a confidential conversation, or general information and guidance on University life, no matter what the issue is, the Student Services Hub is the place to go. Want to know how and when to apply for accommodation? Having problems with your funding? Struggling with exam stress? Your questions matter and you'll get answers from our team of experts.

Colchester email: askthehub@essex.ac.uk

Southend email: askthehub-sc@essex.ac.uk

Loughton email: askthehub-lc@essex.ac.uk

www.essex.ac.uk/students/health-and-wellbeing

If you get into financial difficulty get help and talk to someone as soon as possible. The sooner your problem is identified, the sooner it can be solved. Advisers in our Student Services Hub and our independent SU Advice Centre can listen and talk you through the issues.

<http://www.essex.ac.uk/fees-and-funding/money/> <http://www.essexstudent.com/advice/money/>

Harassment advisory network, dignity and respect

We are Essex. We encourage a culture of dignity and respect. We're committed to upholding an environment that's free from any form of harassment or bullying. Though rare, these incidents can occur and if they do our network of trained harassment advisors are on hand to help.

www.essex.ac.uk/equality

www.essex.ac.uk/equality/harassment

www.essex.ac.uk/students/new

Faith groups

We're proud of our vibrant and diverse multicultural community and we recognise and support the many different religions and beliefs on campus. The calm, friendly and supportive atmosphere in our Multi-Faith Chaplaincy is a welcoming place for staff, students and the wider community to meet, interact and engage with each other.

www.essex.ac.uk/students/experience/mfc

Nightline

Established at Essex in 1970, Nightline is a friendly help and support service run by students, for students. We work under strict confidentiality ensuring complete anonymity, and we're always willing to listen. From tea and toast to campbeds, whether you're waiting for a taxi, need a revision break, or just want to chat, pop in or call us.

www.essex.ac.uk/students/health-and-wellbeing/nightline

Health and safety on campus

Our campuses are generally very safe environments. We want to ensure that things stay this way. In order to achieve this we work closely with local agencies including the police and borough councils. Take a look at our website for general advice and information.

www.essex.ac.uk/students/experience/safety

Please read the emergency evacuation notice in your accommodation, work or study location for fire safety procedures. If you have a permanent or temporary disabilities that may mean you have difficulty in evacuating one or more areas, you can arrange for a Personal Emergency Evacuation Plan (PEEP).

www.essexstudent.com/safetybus

www.essex.ac.uk/students/campus/emergency

www.essex.ac.uk/health-safety/fire/peep

Residence Life

Our Residence Life team is here to help you settle in and support you during your time living on campus. Each residents' assistant (RA) is assigned an area and will aim to get to know you and organise a range of social activities. Plus they can help if you've got any concerns or complaints. Residence Life operates outside of office hours when other University support services are closed.

www.essex.ac.uk/accommodation/support/reslife

Health Centre

If you're studying on a course for more than six months, you're required to register with a local doctor. Our Colchester Campus has its own health centre or you can use the NHS Choices postcode finder to find your nearest doctor.

www.rowhedgesurgery.co.uk

www.nhs.uk

Students' Union Advice Centre

Our SU advice centre offers free, confidential, independent and impartial advice on any issue that might be affecting you. Our friendly, trained staff are on hand to support you throughout your time at Essex.

www.essex.su/advice

suadvice@essex.ac.uk

01206 874034

University Privacy Statement

Under the Data Protection Act 1998, any individuals about whom the University may be holding personal data have the right to access the data that is being held about them. Full details about how this works, and how to request such information are available on the Records Management web pages, see: 'How to access your personal data'.

www.essex.ac.uk/website-privacy

www.essex.ac.uk/records_management/request

The Essex Experience

The Essex Student Charter

Our **Student Charter** is developed by the University of Essex and our Students' Union as a part of our ongoing commitment to create an outstanding environment that offers the highest standards of teaching, research and support in an international and multi-cultural community.

www.essex.ac.uk/students/experience/charter

Freedom of speech policy and Code of Conduct

For regulations relating to the **Code of Student Conduct**, see the University's website:

www.essex.ac.uk/students/study-resources/handbooks/default.aspx

<https://www.essex.ac.uk/governance/regulations>

Essex Spirit, social media and other channels of communication with students

Keep up-to-date with important news, events and offers from across the University with our Essex Spirit blog. Go to our email lists to subscribe to the fortnightly e-bulletin.

<http://blogs.essex.ac.uk/essexspirit/>

www.essex.ac.uk/students/new/

We have more than 60 Facebook pages, including one for each department. We're also on Twitter.

www.facebook.com/uniofessex/

https://twitter.com/Uni_of_Essex

Our 'What's on?' calendar brings together all the events happening across our three campuses, so you can make the most of your time at Essex.

<http://www.essex.ac.uk/events>

Students' Union

We're famous for our **Students' Union** at Essex, and for good reason. Here you're not just a member of a normal Students' Union, you're part of a family. We're here to cheer you on as you walk into exams and to help you absolutely destroy the competition in interviews and land your dream job. We've given students the tools to set up over 100 societies for anything they want. And if you're into sport – we run more than 40 sports teams and unlike other Universities ours are free to join. You choose what drinks we serve in our bar and what products we stock in our shops, just write it on the wall and we'll do our absolute best to get it in stock for you ASAP.

Say hello at essex.su

Alumni

Your time will fly by. But Essex is forever, not just for a few years, and you'll be part of this place for life. When you graduate, you'll get an alumni card, which gets you access to all alumni events, like our popular Sports Weekend, and allows you to keep using the gym and the library, so stay in touch.

alumni.essex.ac.uk/home

What comes next?

Choosing to be a **postgraduate research student** at Essex is one of the few decisions in life that's black and white. Our research degrees include PhD, MPhil, MSc, MA and MD, and our culture of world-class research provides an outstanding and supportive environment in which to undertake your research study. If you decide to stay on for further study with us, you'll have a great opportunity to study a challenging course within a research-intensive and supportive environment. You'll develop knowledge in

your chosen area and learn from some of the top academics in the field, while becoming a valued member of our postgraduate community. Explore our courses on our coursefinder, and find out more about the value of being a postgrad.

www.essex.ac.uk/phd

www.essex.ac.uk/coursefinder

We offer research degrees in Economics. These degrees begin in the Autumn term with students taking two doctoral modules.

You will study in a vibrant research environment as recognised by our top ten ranking in the most recent national research ranking (REF 2014) and ranked among the top 150 departments on the planet according to the QS World University Rankings (2017).

Located at the heart of an internationally acknowledged social science network, you will receive advanced research training, expert supervision to support progression through the programme and top quality research facilities.

We understand how important it is for research students to have access to computers and quiet space to work. There are also lots of opportunities to join the vibrant research culture in the department, whether that's through weekly seminars or discussions with academics in the coffee room.