

## Computer Science and Electronic Engineering Information Sheet

The links below are **important** links which you will need to access during your time as a student. Most information can be found online and important announcements are also made via email. It is important to check your email frequently (at least once a day during term time). Ignorance is not a valid excuse so please familiarise yourself with the School handbook available from the link below and make sure you are fully aware of how you are assessed. If in doubt, contact your Personal Tutor.

### Your department:

• <b>Computer Science and Electronic Engineering:</b>	<a href="http://www.essex.ac.uk/csee/">http://www.essex.ac.uk/csee/</a>
• <b>Undergraduate Handbook:</b>	<a href="http://www.essex.ac.uk/csee/documents/ug-handbook.pdf">http://www.essex.ac.uk/csee/documents/ug-handbook.pdf</a>
• <b>PG Taught Handbook:</b>	<a href="http://www.essex.ac.uk/csee/documents/pg-handbook.pdf">http://www.essex.ac.uk/csee/documents/pg-handbook.pdf</a>
• <b>PG Research Handbook:</b>	<a href="http://www.essex.ac.uk/csee/documents/pgr-handbook.pdf">http://www.essex.ac.uk/csee/documents/pgr-handbook.pdf</a>
• <b>Student Intranet:</b>	<a href="http://www.essex.ac.uk/csee/current/default.aspx">http://www.essex.ac.uk/csee/current/default.aspx</a>
• <b>Contact us:</b>	<a href="mailto:csee-schooloffice@essex.ac.uk">csee-schooloffice@essex.ac.uk</a>

### Timetable Information:

• <b>Timetable Office:</b>	<a href="http://www.essex.ac.uk/students/course-admin/timetables.aspx">http://www.essex.ac.uk/students/course-admin/timetables.aspx</a>
• <b>Your personal timetable:</b>	<a href="https://www.essex.ac.uk/timetables/login.aspx">https://www.essex.ac.uk/timetables/login.aspx</a>
• <b>Location of Teaching Rooms:</b>	<a href="http://findyourway.essex.ac.uk/">http://findyourway.essex.ac.uk/</a>
• <b>University Week Numbers:</b>	<a href="http://www.essex.ac.uk/students/course-admin/timetables.aspx">http://www.essex.ac.uk/students/course-admin/timetables.aspx</a>

### About your course and modules:

• <b>Programme Specifications:</b>	<a href="http://www.essex.ac.uk/programmespecs/">http://www.essex.ac.uk/programmespecs/</a>
• <b>Module Directory:</b>	<a href="http://www.essex.ac.uk/modules">http://www.essex.ac.uk/modules</a>

### Coursework and Exams:

• <b>Coursework Information (FASER):</b>	<a href="https://www.essex.ac.uk/e-learning/tools/faser/">https://www.essex.ac.uk/e-learning/tools/faser/</a>
• <b>Course materials (ORB):</b>	<a href="http://orb.essex.ac.uk/">http://orb.essex.ac.uk/</a>
• <b>Late submission of coursework:</b>	<a href="http://www.essex.ac.uk/students/exams-and-coursework/late-submission.aspx">http://www.essex.ac.uk/students/exams-and-coursework/late-submission.aspx</a>
• <b>Academic Offences:</b>	<a href="http://www.essex.ac.uk/about/governance/regulations/">http://www.essex.ac.uk/about/governance/regulations/</a>
• <b>How to avoid plagiarism:</b>	<a href="http://www.essex.ac.uk/plagiarism/">http://www.essex.ac.uk/plagiarism/</a>
• <b>Exams Office:</b>	<a href="http://www.essex.ac.uk/students/contact/exams.aspx">http://www.essex.ac.uk/students/contact/exams.aspx</a>
• <b>Extenuating Circumstances:</b>	<a href="http://www.essex.ac.uk/students/exams-and-coursework/ext-circ.aspx">http://www.essex.ac.uk/students/exams-and-coursework/ext-circ.aspx</a>
• <b>Rules of Assessment:</b>	UG: <a href="http://www.essex.ac.uk/students/exams-and-coursework/ppg/ug/default.aspx">http://www.essex.ac.uk/students/exams-and-coursework/ppg/ug/default.aspx</a> PG: <a href="http://www.essex.ac.uk/students/exams-and-coursework/ppg/pgt/assess-rules.aspx">http://www.essex.ac.uk/students/exams-and-coursework/ppg/pgt/assess-rules.aspx</a>

## Administration and Support:

• <b>myEssex Portal:</b>	<a href="https://www.essex.ac.uk/myessex/">https://www.essex.ac.uk/myessex/</a>
• <b>Student Services Hub:</b>	<a href="http://www.essex.ac.uk/students/contact/default.aspx">http://www.essex.ac.uk/students/contact/default.aspx</a>

## Other useful links:

• <b>Employability and Careers:</b>	<a href="http://www.essex.ac.uk/careers/">http://www.essex.ac.uk/careers/</a>
• <b>Essex Abroad:</b>	<a href="http://www.essex.ac.uk/essexabroad/">http://www.essex.ac.uk/essexabroad/</a>
• <b>Computer Society:</b>	<a href="https://www.facebook.com/EssexComputerSociety">https://www.facebook.com/EssexComputerSociety</a>
• <b>Essex 101:</b>	<a href="http://www.essex.ac.uk/study/ug/essex101.aspx">http://www.essex.ac.uk/study/ug/essex101.aspx</a>
• <b>Equality &amp; Diversity:</b>	<a href="http://www.essex.ac.uk/equality/">http://www.essex.ac.uk/equality/</a>
• <b>Professional Conduct of Staff:</b>	<a href="http://www.essex.ac.uk/hr/policies/professional-conduct-of-staff.aspx">http://www.essex.ac.uk/hr/policies/professional-conduct-of-staff.aspx</a>