



Office use only:

Date Received

Allocation

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**APPLICATION FOR SHORT STAY / EXAM ACCOMMODATION
TERM TIME 2018-19 COLCHESTER CAMPUS - REGISTERED STUDENTS ONLY**

PERSONAL DETAILS

Family Name:

First Name(s):

PR-ID:

Date of Birth: Age:

Telephone Number:

Male: Female:

Move in Date: Move out Date:
(Maximum Out Date is Friday 7th June 2019)

We only have single rooms available within Undergraduate areas. You may book for one night only if you wish. Please list, in numerical order, which type of rooms you would be prepared to accept but keep in mind we cannot guarantee your choice as this is subject to availability. Also note that bed linen is not available for all areas.

- [South Courts](#) single ensuite £21.62 per night £25.12 per night (including linen)
- [The Houses](#) single ensuite £19.58 per night £23.08 per night (including linen)
- [North Towers](#) single standard £14.08 per night £17.58 per night (including linen)
- [The Meadows](#) single ensuite £22.14 per night
- [University Quays](#) single ensuite £20.02 per night

Do you require accommodation in a single gender flat? Yes No

Please note that single gender flats are not guaranteed but we will do our best to meet your requirements

Please note that ALL our accommodation is no-smoking

An Invoice and key collection information will be emailed to your @essex email account once the booking has been processed. If there are any problems with your booking we will also email you.

Signed: Date:

To return this form to us electronically, click the **SUBMIT** button below to send using email to accadmin@essex.ac.uk Alternatively, print the completed form and deliver, by hand or post, to the Accommodation Office, Student Centre, University of Essex, Wivenhoe Park, Colchester, C04 3SQ.

The University of Essex has a notification under the terms of the Data Protection Act 1998 to enable it to hold and process personal data about its students and landlords for the purposes of providing accommodation for its students. Data will be processed in accordance with the provisions of the Act and will only be disclosed within the University to members of staff who need to know it in order to carry out their duties, or to others connected with the University for University-related activities or events. Data will only be disclosed to a third party outside the University in accordance with the Act