



Office use only:

Date Received

Allocation

--	--	--	--	--

**WAITING LIST APPLICATION FOR ACCOMMODATION 2018-19  
NEW POSTGRADUATE – SOUTHEND CAMPUS**

**PERSONAL DETAILS**

Family Name: .....

First Name(s) .....

PR ID: ..... (Enter PG Number if no PR ID)

Telephone Number: ..... Mobile: .....

Email Address\*: .....

**\*PLEASE COMPLETE YOUR EMAIL IN BLOCK CAPITALS. THANK YOU.**

Male          Female          Date of Birth: .....          Age: .....

**ACCOMMODATION REQUIRED**

Do you require accommodation in a single gender flat?    Yes          No          No Preference

**Please note that single gender flats are not guaranteed**

**Which type of accommodation would you prefer?**

(Please mark your choice with a number, with 1 being your first choice, 2 being your second choice)

Single Ensuite Room in [University Square](#) .....          Studio Flat in [University Square](#) .....

**Although every effort will be made to offer you one of your preferences, we cannot guarantee it.**

Do you have a disability which means you will require an adapted room?    Yes          No

If you answered YES to the above, please let us know what type of room you require:

Deaf Adapted          Wheelchair Adapted          Both

**All new students at our Southend Campus are being offered two or three year accommodation contracts at a discounted rent rate for the entire two or three year period, together with free accommodation over the summer vacation period. Full details are available [here](#)**

Would you like an accommodation contract at a discounted rent rate?    Yes          No

If you have answered YES to the above, please tell us which type of contract you require:    2 Year          3 Year

**EMAIL MARKETING:** Please indicate whether you wish to receive Accommodation Essex marketing information by email. **This information will include details of when you can apply for future accommodation, other promotional offers and events.** If you opt to receive this material you will be able to opt-out at any time by following the link at the foot of our marketing emails.

Yes, I would like to receive Accommodation Essex marketing information by email.

Additional Information: .....  
.....

Signed: .....          Date: .....

To return this form to us electronically, click the **SUBMIT** button below to send using email to [accadmin@essex.ac.uk](mailto:accadmin@essex.ac.uk)  
Alternatively, print the completed form and deliver, by hand or post, to the Accommodation Office, University of Essex, Wivenhoe Park, Colchester, C04 3SQ.

**Please turn over for more details about the accommodation on offer.**

<b><u>Accommodation Charges for 2018-19</u></b>	<b><u>Nightly</u></b>	<b><u>Weekly</u></b>
Single ensuite room in University Square	£20.56	£143.92
Single ensuite room 2 year deal in University Square	£19.90	£139.30
Studio flat in University Square	£25.37	£177.59

## **Insurance**

Endsleigh Insurance Services will be the provider of student accommodation. The University has arranged a block halls policy for all students in University owned accommodation to insure their personal effects. There is no additional charge for their standard insurance cover provided. However, if you need to increase your level of cover or purchase additional cover for specific items not included in the standard policy this can be done through Endsleigh Insurance Services directly. Further details including a summary of the standard cover provided by the block halls policy can be found [here](#)

## **WHAT YOU NEED TO BRING**

### **Study Bedrooms**

All the single study rooms are fully furnished with a single bed, a desk and bookshelves. You will need to bring your own bedding and towels.

### **Kitchens**

Kitchens are equipped with a cooker, refrigerator, freezer, microwave oven, kettle, iron, ironing board and storage units. You will need to bring your own crockery, cutlery, saucepans, frying pans and other cooking utensils

If you want, you can buy your essential items before you arrive at the University, through Everything Essex. They provide bedding and cooking and eating packs, containing all the items you will need in your student accommodation. For further information, please [click here](#)

For more information on Accommodation and lots of other useful information, please visit:

[www.essex.ac.uk/accommodation/](http://www.essex.ac.uk/accommodation/)

**The University of Essex has a notification under the terms of the Data Protection Act 1998 to enable it to hold and process personal data about its students and landlords for the purposes of providing accommodation for its students. Data will be processed in accordance with the provisions of the Act and will only be disclosed within the University to members of staff who need to know it in order to carry out their duties, or to others connected with the University for University-related activities or events. The University works in partnership with Derwent Living & ULiving to provide campus accommodation. Information about students in accommodation is shared with Derwent and ULiving in order to provide a consistent and efficient service to students.**